

The Corporation of the Village of Oil Springs

Regular Meeting Agenda

Date: Tuesday, October 6, 2020
Time: 7:00 p.m.
Location: **Oil Springs Youth Centre**
4517 Victoria Street, Oil Springs, ON

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Delegations**
4. **Adoption of Council Meeting Minutes**

That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- *Regular Council Meeting, September 8, 2020*

5. **Business Arising from Minutes of Previous Meeting**

6. **Public Works Department**

Monthly Report from Public Works Superintendent, Darren Morningstar

That the Public Works Superintendent's report be approved as presented.

7. **Staff Reports**

- 7.1 Cathy Culnan, Lead Operator, Jacobs: August Monthly Reports and Notice of Hydrant Flushing
 - 7.1.1. Water Distribution System Monthly Operations Report for Aug 2020
 - 7.1.2. Wastewater Treatment System Monthly Report for Aug 2020
 - 7.1.3. Hydrant Flushing Notice – Week of October 19, 2020

That Council approve the August Water Distribution and Wastewater Treatment System Reports.

- 7.2 Jay VanKlinken, Emergency Management Coordinator, County of Lambton: Briefing Note and Committee Report, Emergency Declarations

That Council receive and file the Briefing Note and Information Report.

- 7.3 Lynda Thornton, Clerk-Treasurer: COVID-19 Infection Prevention Policy

That Council adopt the Infection Prevention/Control - COVID-19 Policy.

- 7.4 Lynda Thornton, Clerk-Treasurer: COVID-19 Financial Impact Update & Funding Agreement Timeline

That Council receive the COVID-19 Response and Financial Impact Update Report, and; That the proposal received from Acute Network Solutions be approved for implementation, and; That Clerk-Treasurer be approved to proceed with application for Phase 2 Funding through the Safe Restart Program by the deadline of October 30, 2020.

- 7.5 Lynda Thornton, Clerk-Treasurer: MESH Software Proposal & Potential Funding Opportunity

That Council receive the proposed asset and work management platform for Public Works (MESH), as provided by Adam Cripps, and; That the Clerk-Treasurer apply for funding through Imperial Oil's Community Investment Fund by the deadline of November 6, 2020.

- 7.6 Lynda Thornton, Clerk-Treasurer: Shredding Proposal, Shred-It (Stericycle)

That Council hereby authorize the Clerk-Treasurer to sign the Service Agreement, as provided by Shred-It.

8. Committee Meeting Minutes and Reports

- 8.1 Lambton Group Police Services Board Minutes of June 17, 2020

Also attached as information:

- Municipal Policy Bureau – OPP Municipal Policing 2021 Annual Billing
- Lambton Group Services Board – Report Presented at August LGPSB

That Council receive and file the Lambton Group Police Service Board Minutes for June 17, 2020 and accompanying OPP Municipal Policing 2021 Annual Billing and Lambton Group Services Board Report.

- 8.2 Francis Veilleux, Bluewater Recycling – September Board Meeting & Notice of General Meeting on October 15, 2020 at 7:00 pm

That Council receive and file the September Board Meeting notes from Bluewater Recycling's September Board Meeting.

9. By-laws

Review of By-law 688 of 2015, "Being a By-law to Regulate the Operation of Off-Road Vehicles on Highways in the Village of Oil Springs"

10. Correspondence – Action Required Items

- 10.1 Frank Cowan Company - Risk Management Report

That Council hereby acknowledges receipt of Risk Management Report, dated September 18, 2020, from Frank Cowan Company, and that Superintendent Morningstar complete the necessary repairs at the Community Hall before the deadline of October 18, 2020.

- 10.2 Fire Radio Participation Agreement – Change of Station Percentages

That Council hereby acknowledges receipt of information from Walter Anderson, Provincial Fire Coordinator for Lambton County, regarding a change of station percentages and amendment to the Fire Radio Participation Agreement, and that the proposed revised schedule be approved.

11. Correspondence – Recommended Reading

As requested at last Council meeting, County of Lambton News Releases as well as COVID-19 Control Group Meeting Notes have been forwarded by e-mail to all members of Council as they were received.

That the Correspondence presented as items 11.1 through 11.16 relating to "Recommended Reading" and "Routine Approval and Information Items" not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council and filed accordingly:

- 11.1 AGCO, Sept. 9 – 29, 2020 (a-c) – Applications Undergoing Public Notice
11.2 a) AMO – Annual Report: The Federal Gas Tax Fund
b) AMO - Policy Update, Provincial Regional Gathering Restrictions

- c) AMO - Policy Update, COVID-19 Fall Plan and Modelling
- 11.3 BAO, Sept. 14, 2020 – Registrar’s Directive
- 11.4 EA Modernization, Sept. 11, 2020 – Modernization of 50-Year Environmental Assessment Program
- 11.5 Ministry of Municipal Affairs & Housing, Sept. 18, 2020 – Parkland Dedication, Development Charges, Community Benefits Charges Authority
- 11.6 Ministry of Municipal Affairs & Housing, Oct. 1, 2020 – Phase 2 Funding
- 11.7 Ministry of Natural Resources, Sept. 4, 2020 – Extension to Submit Aggregate Licence/Permit Compliance Assessment Reports
- 11.8 Ministry of the Solicitor General, Sept. 19, 2020 – Enforcement and Amendments under the Reopening Ontario Act, 2020
- 11.9 MPAC In-Touch Newsletter, Sept. 2020 – 2021 Provincial Municipal Levy
- 11.10 Municipal 511, Sept. 21, 2020 – Update to www.Municipal511.ca Website
- 11.11 Ontario Energy Board Notice to Customers of Enbridge Gas Inc.
- 11.12 Township of Puslinch, Sept. 2, 2020 – Resolution in Support of Gore Bay and City of Oshawa - COVID19 Funding
- 11.13 St. Clair Regional Conservation Authority Update Newsletter, Sept. Edition
- 11.14 Sarnia-Lambton Economic Partnership, Sept. 9, 2020 – Media Release
- 11.15 Town of Amherstburg, Sept. 21, 2020 – Request for Consideration of Amendments to Bill 108, Re: The Ontario Heritage Act
- 11.16 Workers Health & Safety Centre, Sept. 15, 2020 – New Federal Workplace Violence & Harassment Regulations
- 11.17 County of Lambton, Oct. 1, 2020 – Occupied Dwellings – Policy & Procedure

12. New Business

13. Accounts

That the Accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List – Sept. 8 – Oct. 1, 2020

14. Closed Meeting Session

That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- *Personal Matters, Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees – review of minutes, property complaint and OMERS Participation*

15. By-laws

That By-law No. 876 of 2020, being a by-law to confirm all Resolutions of the Council Meeting held on October 6, 2020 be taken as read a first, second and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

16. Adjournment of Meeting

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, November 10, 2020 @ 7 p.m.

Lynda Thornton,
Clerk-Treasurer
October 2, 2020