

**The Corporation of the Village of Oil Springs
Regular Meeting Agenda**

Date: Tuesday, August 11, 2020
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

1. **Call to Order**: 7:00 p.m.
2. **Declaration of Pecuniary Interest**
3. **Delegations**
None.
4. **Adoption of Council Meeting Minutes**
 - 4.1 *RECOMMENDATION*
That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:
 - *Regular Council Meeting, July 7, 2020*
5. **Business Arising from Previous Minutes Meetings**
6. **Opening of Tenders/RFQ's**
 - 6.1 Request for Proposal – Audit Services *(Available at Council)*
7. **Public Works Department**
 - 7.1 Monthly Report from Public Works Superintendent, Darren Morningstar.
RECOMMENDATION
That the Public Works Superintendent's monthly report be approved as presented.
8. **Staff Reports**
 - 8.1 Cathy Culnan, Lead Operator, Jacobs – June Monthly Report
RECOMMENDATION
That Council approve the June 2020 Water Distribution and Wastewater Treatment System report.
 - 8.2 Mary Lynne McCallum, Acting Clerk-Treasurer, Memo Re: Office Organizing
RECOMMENDATION
That Council receive the memo as information.
9. **Councillors' Reports**
As presented by Council.
10. **Committee Meeting Minutes and Reports**
None.
11. **Correspondence – Action Required Items**
 - 11.1 Community Safety and Well-Being Plan Participation Agreement
RECOMMENDATION
That the Village of Oil Springs enter into an agreement with the Corporation of the County of Lambton to participate in a County-Wide Community Safety and Well-Being Plan.

11.2 MFOA – Asset Management Planning Grant Application

RECOMMENDATION

That Council direct staff to apply for a grant from the Federation of Canadian Municipalities Municipal Asset Management Program and THAT the Village of Oil Springs commit to conducting the following activities in the proposed project in order to advance our Asset Management Plan: Asset Management Strategy, Asset Management Software and Asset Management Training Sessions.

11.3 St. Clair Region Conservation Authority – Asset Management Plan

RECOMMENDATION

That the Village of Oil Springs prepare a letter in support of St. Clair Region Conservation Authority's decision to move their grant application forward to the Federation of Canadian Municipalities Asset Management Program.

12. **Correspondence – Recommended Reading**

RECOMMENDATION

That the Correspondence presented as items 12.1 through 12.30 relating to “Recommended Reading” and “Routine Approval and Information Items” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council and filed accordingly:

- 12.1 AGCO, August 5, 2020 – Applications Undergoing Public Notice
- 12.2 AMO, July 2 – July 29, 2020 – Policy Updates
- 12.3 AMO, July 9 – July 30, 2020 – Watchfile Announcements
- 12.4 AMO, July 27, 2020 – Federal-Provincial Safe Re-Start Agreement
- 12.5 BAO, July 30, 2020 – Registrar's Directive: Stage 3 Gathering Limits
- 12.6 Bluewater Power, July 31, 2020 – Official Notice of Annual General Meeting
- 12.7 County of Lambton, July 8, 2020 – Blue Box Transition to Producer Responsibility
- 12.8 County of Lambton, July 13, 2020 – School Openings in Fall, and the Potential for Proposed Structures
- 12.9 County of Lambton, June 2020 – Roads Construction Program 2020 – 2024
- 12.10 County of Lambton, July 29, 2020 – Thanks to Community for Support
- 12.11 County of Lambton, July 29, 2020 – Mask Signage for Municipalities & Retailers
- 12.12 County of Lambton, July 31, 2020 – COVID-19 Cases Spike, but Limited to a Few Families
- 12.13 County of Lambton, July 30, 2020 – Municipal Comments on the Regulation under Resource Recovery and Circular Economy Act, 2016
- 12.14 Fire Chief of the Year Awards Nominations
- 12.15 Ministry of the Attorney General, July 23, 2020 – Bill 197, the COVID-19 Economic Recovery Act, 2020
- 12.16 Ministry of the Environment, Conservation & Parks, July 10, 2020 – Oil Springs Distribution System Inspection Report, Inspection Performed on June 23, 2020
- 12.17 Ministry of the Environment, Conservation & Parks, July 29, 2020 – Changes to Temporary Emergency Order for Ontario's Water System Operators
- 12.18 Ministry of Finance, July 24, 2020 – OMPF Funding, Third Quarter Payment
- 12.19 Ministry of Municipal Affairs & Housing, July 8, 2020 – COVID-19 Economic Recovery Act, 2020.
- 12.20 Ministry of Municipal Affairs & Housing, July 22, 2020 – Changes to Municipal Act, 2001, Electronic Participation in Open and Closed Municipal Meetings
- 12.21 Ministry of the Solicitor General, July 24, 2020 – Proclamation of the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020
- 12.22 Ministry of Transportation, Safety Program Development, July 10, 2020 – Off-Road Vehicles
- 12.23 Sarnia-Lambton Economic Partnership, July 23, 2020 – Young Entrepreneurs Selected for 2020 Summer Company Program
- 12.24 Sarnia-Lambton Economic Partnership, July 27, 2020 – Village of Oil Springs Prospectus Document
- 12.25 St. Clair Region Conservation Authority Meeting Highlights, June 18, 2020
- 12.26 Township of Glengarry, July 20, 2020 – Funding to Increase Full-time Positions in Place of Casual and Part-time Labour in Long-term Care Homes

- 12.27 Town of Gore Bay, July 21, 2020 – Support Resolution of the Federation of Northern Ontario Municipalities (FONOM)
- 12.28 Town of Gore Bay, July 21, 2020 – Support Resolution of Basic Income Program
- 12.29 Town of Gore Bay, July 21, 2020 – Support of OPP Diversity Training
- 12.30 Township of Puslinch, July 7, 2020 – Assessment of Aggregate Properties

13. **New Business**

Matters as may be brought forward by Council and Staff.

14. **Accounts**

- 14.1 Village of Oil Springs General Pay List - July 8 – August 7, 2020.

RECOMMENDATION

That the Accounts as listed be approved for payment.

15. **Closed Meeting Session - If necessary**

- 15.1 That the Mayor requests that Council go In Camera pursuant to Section 239 of the Municipal Act, 2001, as amended, to discuss - Personal matters about an identifiable individual, including municipal or local board employees and review of minutes and property complaint.

RECOMMENDATION

That Council convene in-camera to discuss these matters.

16. **By-laws**

- 16.1 By-law No. 872 of 2020 – a By-Law to appoint a Clerk-Treasurer

RECOMMENDATION

That By-law 872 of 2020 be read a first, and taken as read a second and third time and passed.

- 16.2 By-law No. 873 of 2020 – a By-Law to appoint a Deputy Clerk-Treasurer

RECOMMENDATION

That By-law 873 of 2020 be read a first, and taken as read a second and third time and passed.

- 16.3 By-law No. 874 of 2020 – a By-law to confirm all Resolutions of the Council Meeting held on August 11, 2020.

RECOMMENDATION

That By-law No. 874 of 2020, be read a first, and taken as read a second and third time and passed.

17. **Adjournment of Meeting**

RECOMMENDATION

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, September 8, 2020 @ 7 p.m.

Lynda Thornton
August 7, 2020
Clerk-Treasurer