

The Corporation of the Village of Oil Springs

Regular Meeting Minutes

Date: Tuesday, June 9, 2020
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, Ontario
([Virtual attendance via Zoom](#))

Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Matt Strangway
Councillor Adam Veen
Councillor Larry Wagner

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Public Works Superintendent

Delegation: *None*

Gallery http://www.youtube.com/channel/UC7GjNf6MIEKx6Hp_fmIZBA

Call to Order

Mayor Veen called the meeting to order at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Councillors to make the appropriate declaration if necessary, throughout the business of the meeting.

Delegation

None

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Veen
Seconded by Councillor Strangway
THAT Council of the Village of Oil Springs adopt the following minutes:

- Regular Meeting of Council, May 5, 2020.

CARRIED

Business Arising from Previous Meetings Minutes

Councillor McFadden asked for clarification regarding sidewalks, as per Mayor Veen's suggestion he would get more information from the Public Works Superintendent.

- Asked to comment, Superintendent Morningstar said there was nothing further on this matter in his report.
- Mayor Veen noted that the cost for the work was already approved in the 2019 budget.

Councillor Veen asked for clarification on the repair to be done on the new asphalt on Gypsie Flats Road.

- Superintendent Morningstar said the work is scheduled to commence by the end of this month. He also confirmed that the repair was simply the application of sealer, not digging out the bad spots and repaving them.
- However, the Kelly Road work at the Museum entrance will require milling to bring the surface to grade so as not to allow puddles to form.

Councillor Wagner noted that the newspaper said moving forward with Decoration Day at the cemetery was "to be determined," but it didn't say it was cancelled.

- Staff noted that letters were sent to those normally invited to attend, stating it was cancelled. Village residents are not included in the

mailing list, but there would be still time to get the cancelation notice in the paper.

Public Works Department

Superintendent Morningstar's spoke to his written monthly report and answered Council's questions.

MOTION No. 2 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Public Works Report, reviewed by Public Works Superintendent Darren Morningstar, be approved as presented.

CARRIED

Staff Reports

Council reviewed the Water Distribution System Monthly Operations Report and Wastewater Treatment System Monthly Report for April 2020, as prepared by Cathy Culnan, Lead Operator, Jacobs.

MOTION No. 3 Moved by Councillor Veen
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs approve the April 2020 Water Distribution and Wastewater Treatment System reports as provided by Cathy Culnan, Lead Operator, Jacobs.

CARRIED

Council reviewed Clerk-Treasurer Erkki Pohjolainen's report on Data Backup and Disaster Recovery Policy.

MOTION No. 4 Moved by Councillor Strangway
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs adopt the Data Backup and Disaster Recovery Policy No. 2020-02; and
THAT the Mayor and Clerk-Treasurer be authorized to sign the Policy on behalf of Council and Staff.

CARRIED

Councillors' Reports

Councillor Veen reported on his participation with Tourism Sania Lambton and noted that the group is working on a County-wide Canada Day celebration. The free celebration will feature contests, games and virtual fireworks and there will be no cost to municipalities.

Councillor Wagner reminded that he would like to see the Decoration Day cancelation notice in the newspaper.

Councillor Strangway reported on matters from the Cemetery Board of Trustees meeting, held June 2, noting that the question arose of the Village invoicing for Public Works Department staff time at the Cemetery, particularly in regard to opening and closing for cremation burials.

- Deputy Clerk-Treasurer Cook noted that staff does more than opening and closing for cremations, but the Cemetery has a service charge for cremation openings and closings even though it's not invoiced for it. Full burial opening and closing is provided by contractors and invoiced accordingly.
 - Councillor Wagner noted that the Village provides funding to the Cemetery when needed and that the invoiced funds would at some point end up directed back with the Cemetery. However, he suggested that the Village issue invoices, since the Cemetery charges the fee.

- Northumberland County May 20, 2020 re. Resolution No. 2020-05-20-143.
- Township of Puslinch, June 3, 2020 re. Resolution No. 2020-104.

MOTION No. 8

Moved by Councillor Veen

Seconded by Councillor Wagner

THAT the Council of the Village of Oil Springs receive and file the correspondence presented in Sec. 11.1 through 11.8 of the June 9, 2020 agenda, comprising:

- The Office of the Mayor, City of Hamilton, April 23, 2020, c.c. of letter to Minister Lametti, Premier Ford and Minister Downey re. Request to regulate and enforce odour and lighting nuisances related to the cultivation of cannabis plants;
- Township of Montague, April 27, 2020, c.c. of letter to Prime Minister Trudeau re. Federal assistance for municipalities;
- Town of Grimsby, May 6, 2020 c.c. of letter to Prime Minister Trudeau, Minister Morneau and Premier Ford re. Support for Commercial Rent Assistance Program;
- Jeff Bunn, City of Kitchener c.c. of letter to Prime Minister Trudeau re. Resolution regarding universal basic income;
- Municipality of Callander March 24, 2020 re. Resolution No. 2020/03/27;
- Fort Erie, May 20, 2020 c.c. of letter to Township of Armour re. Request for support for high speed Internet connectivity in rural Ontario;
- Northumberland County May 20, 2020 re. Resolution No. 2020-05-20-143; and
- Township of Puslinch, June 3, 2020 re. Resolution No. 2020-104.

CARRIED

New Business

Council Wagner asked staff how the budget is coming along.

- Deputy Clerk-Treasurer Cook noted that she is working on it, but still waiting on year-end figures from the auditor and furthermore, the staffing restriction because of the COVID-19 pandemic have reduced the time available for her to work on it and expressed her want for more time in the office to work on it.

Accounts

Council reviewed the Village of Oil Springs General Pay List for May 6, 2020 to June 9, 2020.

MOTION NO. 9

Moved by Councillor McFadden

Seconded by Councillor Wagner

THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:

- Village of Oil Springs General Pay List May 6, 2020 to June 9, 2020.

CARRIED

*** *Mr. Morningstar left the meeting at 7:29 p.m.* ***

