

**The Corporation of the Village of Oil Springs  
Regular Meeting Agenda**

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Date: Tuesday, June 9, 2020  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON  
Livestream: [http://www.youtube.com/channel/UC7GjNf6MIEKx6Hp\\_fMdIZBA](http://www.youtube.com/channel/UC7GjNf6MIEKx6Hp_fMdIZBA)

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1. **Call Council Meeting to Order** 7:00 p.m.
2. **Declaration of Pecuniary Interest**
3. **Delegations**  
*None*
4. **Adoption of Council Meeting Minutes**
  - 4.1. Regular Meeting of Council May 5, 2020.  
*RECOMMENDATION*  
*That the minutes of the May 5, 2020 Regular Meeting of Council be adopted.*
5. **Business Arising from Minutes of Previous Meetings**
6. **Public Works Department**
  - 6.1. Monthly Report from Public Works Superintendent Darren Morningstar.  
*RECOMMENDATION*  
*That the Public Works Superintendent's monthly report be approved as presented.*
7. **Staff Reports**
  - 7.1. Cathy Culnan, Lead Operator, Jacobs:
    - 7.1.1. Water Distribution System Monthly Operations Report for April 2020.
    - 7.1.2. Wastewater Treatment System Monthly Report for April 2020.  
*RECOMMENDATION*  
*That Council approve the April 2020 Water Distribution and Wastewater Treatment System reports.*
  - 7.2. Erkki Pohjolainen, Clerk-Treasurer: Report on Data Backup and Disaster Recovery Policy.  
*RECOMMENDATION*  
*That Council adopt the proposed Data Backup and Disaster Recovery Policy.*
8. **Councillors' Reports**  
As presented by Council.
9. **Committee Meeting Minutes and Reports**
  - 9.1. St. Clair Regional Conservation Authority Meeting Highlights of May 7, 2020.  
*RECOMMENDATION*  
*That Council receive and file the May 7, 2020 St. Clair Regional Conservation Authority Meeting Highlights.*
  - 9.2. Minutes of the Oil Springs Cemetery Board of Trustees Meeting of October 29, 2019.  
*RECOMMENDATION*  
*That Council approve the October 29, 2019 Oil Springs Cemetery Board of Trustees Meeting minutes.*

- 9.3. Appointment of new member to the Oil Springs Cemetery Board of Trustees.

*RECOMMENDATION*

*That Council approve the appointment as recommended by the Committee Chair.*

**10. Correspondence – Action Required Items**

*None*

**11. Correspondence-Information items**

- 11.1. The Office of the Mayor, City of Hamilton, April 23, 2020, c.c. of letter to Minister Lametti, Premier Ford and Minister Downey re. Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants.
- 11.2. Township of Montague, April 27, 2020, c.c. of letter to Prime Minister Trudeau re. Federal Assistance for Municipalities.
- 11.3. Town of Grimsby, May 6, 2020 c.c. of letter to Prime Minister Trudeau, Minister Morneau and Premier Ford re. Support for Commercial Rent Assistance Program.
- 11.4. Jeff Bunn, City of Kitchener c.c. of letter to Prime Minister Trudeau re. Resolution regarding universal basic income.
- 11.5. Municipality of Callander March 24, 2020, Resolution No. 2020/03/27.
- 11.6. Fort Erie, May 20, 2020 c.c. of letter to Township of Armour re. Request for support for High Speed Internet Connectivity in Rural Ontario.
- 11.7. Northumberland County May 20, 2020 Resolution No. 2020-05-20-143.
- 11.8. Township of Puslinch, June 3, 2020 re. Resolution No. 2020-104  
*RECOMMENDATION*  
*That Council receive and file the correspondence presented in Sec. 11.1 through 11.8 of the June 9, 2020 agenda as information.*

**12. New Business**

- 12.1. Matters as may be brought forward by Council and Staff.

**13. Accounts**

- 13.1. Village of Oil Springs General Pay List – May 6, 2020 to June 9, 2020.  
*RECOMMENDATION*  
*That the accounts as listed be approved for payment.*

**14. Closed Meeting**

- 14.1. The Mayor requests that Council move to meet In-Camera to discuss the following:
- a. Personal matters about an identifiable individual, including municipal or local board employees – in-camera minutes from May 5, 2020; water service shut-offs; and follow-up to property complaint; and
  - b. labour relations or employee negotiations – staffing.
- RECOMMENDATION*  
*That Council convene in-camera to discuss these matters.*

**15. By-laws**

15.1. By-law No. 865 of 2020, a By-law to amend By-Law No. 743 of 2017, the Cemetery By-law.

*RECOMMENDATION*

*That By-law No. 865 of 2020, be read a first, and taken as read a second and third time and passed.*

15.2. By-law No. 866 of 2020, a By-law to confirm all Resolutions of the Council Meeting held on June 9, 2020.

*RECOMMENDATION*

*That By-law No. 866 of 2020, be read a first, and taken as read a second and third time and passed.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, July 7, 2020 at 7 p.m.*

**Original signed**

Erkki Pohjolainen  
Clerk-Treasurer

**With the COVID-19 pandemic emergency measures in place, this meeting will be livestreamed on the Village of Oil Springs Youtube channel:**

[http://www.youtube.com/channel/UC7GjNf6MIEKx6Hp\\_fMdIZBA](http://www.youtube.com/channel/UC7GjNf6MIEKx6Hp_fMdIZBA)