

The Corporation of the Village of Oil Springs

Regular Meeting Minutes

Date: Tuesday, March 10, 2020
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, Ontario

Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Matt Strangway
Councillor Adam Veen
Councillor Larry Wagner

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Public Works Superintendent

Delegation: *None*

Gallery *None*

Call to Order

Mayor Veen called the meeting to order at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Councillors to make the appropriate declaration if necessary, throughout the business of the meeting.

Delegation

None

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT Council of the Village of Oil Springs adopt the following minutes:

- Regular Meeting of Council, February 11, 2020.

CARRIED

Business Arising from Previous Meetings Minutes

None

Public Works Department

Superintendent Morningstar spoke to his written monthly report, discussed matters that arose from the report and answered questions from Council.

- Mayor Veen asked Mr. Morningstar to stay to discuss other matters:
 - The on-site meeting for Mr. Fairbank's drainage work, March 5 in the Council Chambers. Mayor Veen recounted that Engineer Ray Dobbin will survey the area to determine options to provide drainage in the affected area. Mr. Dobbin will then report to Council in late spring or early summer with his recommendations and the work will likely take place in 2021.
 - Mayor Veen asked how well Mr. Morningstar is progressing with his budget planning.
 - Mr. Morningstar said he is getting estimates for the salt bay structure and cement work.

MOTION No. 2 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Public Works Written Report, reviewed by Public Works Superintendent Darren Morningstar, be approved as presented.

CARRIED

*** *Mr. Morningstar left the meeting at 7:18 p.m.* ***

Staff Reports

Jacobs written report: Village of Oil Springs Water Distribution System 2019 Annual Summary Report.

- MOTION No. 3 Moved by Councillor Strangway
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs approve the Village of Oil Springs Water Distribution System 2019 Annual Summary Report.

CARRIED

Jacobs written report: Ontario Drinking-Water System Regulation O. Reg. 170/03 Annual Report.

- MOTION No. 4 Moved by Councillor McFadden
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs approve the Ontario Drinking-Water System Regulation O. Reg. 170/03 Annual Report.

CARRIED

Jacobs written report: Village of Oil Springs Wastewater Lagoons 2019 Annual Report of Operations.

- MOTION No. 5 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT Council approve the Village of Oil Springs Wastewater Lagoons 2019 Annual Report of Operations.

CARRIED

Enniskillen Drinking-Water System Annual Report for 2019.

- MOTION No. 6 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs receive and file the Enniskillen Drinking-Water System Annual Report for 2019.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer spoke to his written report on lighted display signs for Village entry.

- MOTION No. 7 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs direct staff to draft a general plan for lighted entryway signs in readiness to make use of future funding streams should such be announced.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer spoke to his written report on the WSIB Incentive – Health & Safety Excellence program.

- MOTION No. 8 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs approves Village of Oil Springs participation in the WSIB Health & Safety Excellence program.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer spoke to his written report regarding the Statement on Remuneration and Expenses.

- MOTION No. 9 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs receive and file the Treasurer's 2019 Statement on Remuneration and Expenses report.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer spoke to his written report on a Record Management and Retention Policy.

MOTION No. 10 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT Council receive and file the Record Management and Retention Policy report.

CARRIED

Councillors' Reports

Councillor McFadden reported from the February 18 Parks & Recreation Committee Meeting that:

- The parks and trail clean-up date is set for May 3 with May 24 as an alternate date in the case of inclement weather; and
- The Family Fun Fest is set for Saturday, June 27, 2020 with the outdoor family movie night set for the preceding Friday evening.

Mayor Veen reported on matters presented at the Bluewater Power Shareholder update meeting earlier in the day:

- Street lighting costs are anticipated to increase about 10 per cent in 2021;
- Bluewater Power celebrated 1 million safe working hours;
- The time-of-day power usage fee structure will be eliminated; and
- Bluewater Power personnel will be available to drill post holes for the purple martin birdhouse posts along the trail.

Committee Meeting Minutes and Reports

Council reviewed the Lambton Group Police Services Board Minutes of December 18, 2019 meeting.

MOTION No. 11 Moved by Councillor Veen
Seconded by Councillor Strangway
THAT Council of the Village of Oil Springs receive and file the Lambton Group Police Services Board Minutes of the December 18, 2019 meeting.

CARRIED

Council reviewed the Enniskillen/Oil Springs Joint Fire Commission Meeting report and Minutes of the March 4, 2019 meeting.

MOTION No. 12 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT Council of the Village of Oil Springs approve the Oil Springs/Enniskillen Joint Fire Commission Meeting Minutes of March 4, 2019.

CARRIED

MOTION No. 13 Moved by Councillor McFadden
Seconded by Councillor Veen
THAT Council of the Village of Oil Springs approve the Oil Springs/South Enniskillen Fire Department Budget figures as presented with the Village of Oil Springs being responsible for \$28,911.34.

CARRIED

Council reviewed the Lambton County Municipal Association AGM information.

MOTION No. 14 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT Council of the Village of Oil Springs approves payment of the 2020 membership fee of \$200 to the Lambton County Municipal Association; and
THAT Council members interested in attending the April 2 AGM and banquet let staff know of their interest prior to March 25, 2020.

CARRIED

Correspondence — Action Required Items

Krista Mueller, February 13, 2020 re: Easter Egg Hunt at Youth Centre.
MOTION No. 15 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT Council of the Village of Oil Springs avail the Youth Centre free of charge for the April 9, 2020 Easter Egg Hunt.

CARRIED

Christine Poland, Township of Enniskillen February 19, 2020 re: Reservoir report/invoice and invitation for Council members to attend Enniskillen Council meeting March 16, 2020.

- Council discussed matters which should be asked of Enniskillen Council at the meeting and directed Deputy Clerk-Treasurer Karen Cook to forward the questions to Enniskillen staff.

MOTION No. 16 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs receive and file the Township of Enniskillen Reservoir Report; and

THAT the Council of the Village of Oil Springs will be represented by Mayor Veen and Councillor Wagner at the March 16, 2020 Township of Enniskillen Council meeting for the discussion concerning Reservoir expenses.

CARRIED

MPAC, February 24, 2020 re: response to RfR for Roll No. 38-18-000-010-24700-0000.

MOTION No. 17 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs receive and file the MPAC, February 24, 2020 decision on the Request for Review of the property identified as Roll No. 38-18-000-010-24700-0000.

CARRIED

Correspondence — Information items

The Township of Wellington North, received February 11, 2020, c.c. of letter to Hon. Ernie Hardeman re. support for Bill 156.

Prince Edward County, received February 11, 2020 re: Resolution of Council's Support for Quinte Conservation Authority.

Prince Edward County, received February 11, 2020 re: Resolution of Council's support for lobbying the Federal Government to review the regulations related to consumer packaging on single-use wipes.

Prince Edward County, received February 11, 2020 re: Resolution of Council's support for Bill 156, Security from Trespass and Protecting Food Safety (enforcement of safety on family farms).

Township of South Glengarry, received February 11, 2020 re: Resolution 29-2020.

Municipality of Chatham-Kent, received February 11, 2020 c.c. of letter to The Honorable Ernie Hardeman re. Resolution regarding Bill 156.

Municipality of Chatham-Kent, received February 11, 2020 c.c. of letter to the Honourable Jeff Yurek re. Resolution to support role of conservation authorities.

Aggregates (MNR), February 13, 2020 RE. proposed regulatory changes under the *Aggregate Resources Act*.

Municipality of Southwest Middlesex, February 13, 2020, re: Southwest Middlesex resolution regarding Government Bill 156.

The Corporation of the Township of Madoc, received February 19, 2020 c.c. of letter to the Honourable Sylvia Jones re: Town of Tecumseh resolution on 911 misdials.

The Corporation of the Township of Madoc, received February 19, 2020 c.c. of letter to the Honourable Ernie Hardeman re: support for Bill 156.

The Township of Puslinch, February 20, 2020 re: support for ministers to allow for electronic delegations.

The Township of Puslinch, February 20, 2020 re: AMO's position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*.

Northumberland County, received February 20, 2020 re: Resolution No. 2020-02-19-55.

County of Haliburton, February 21, 2020 request support for Tourism Oriented Destination Signage fee increase deferral/phase-in.

Communities in Bloom, February 24, 2020 re: 2020 CiB Ontario Invitation.

County of Peterborough, February 25, 2020 re: Bill 156, *Security from Trespass and Protecting Food Safety Act*.

Town of Bracebridge, February 25, 2020 re: Item for discussion – motion of support for ban of single-use disposable wipes.

Municipality of South Huron, received February 26, 2020, c.c. of letter to Hon. Doug Downey re: Motion 382-2019

Ezio Nadalin Fwd. Ben Puzanov February 26, 2020 re: minimum farm lot size policies in new County OP - LPAT decision.

Ministry of Municipal Affairs and Housing, February 28, 2020 re: Provincial Policy Statement, 2020.

County of Lambton, Cultural Services Division, March 2, 2020 News Release re elimination of overdue fine for children's print material.

Municipality of West Nipissing, March 3, 2020, c.c. of letter to Honourable Doug Ford, Premier: Provincially significant wetlands designation.

Township of Tyendinaga, March 3, 2020 re: New Business – Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project

MOTION No. 18

Moved by Councillor McFadden
Seconded by Councillor Veen

THAT the Council of the Village of Oil Springs receive and file the correspondence presented in Sec. 11.1 through 11.24 of the March 10, 2020 agenda, comprising:

- The Township of Wellington North, received February 11, 2020, c.c. of letter to Hon. Ernie Hardeman re. support for Bill 156.
- Prince Edward County, received February 11, 2020 re: Resolution of Council's Support for Quinte Conservation Authority.
- Prince Edward County, received February 11, 2020 re: Resolution of Council's support for lobbying the Federal Government to review the regulations related to consumer packaging on single-use wipes.
- Prince Edward County, received February 11, 2020 re: Resolution of Council's support for Bill 156, Security from Trespass and Protecting Food Safety (enforcement of safety on family farms).

- Township of South Glengarry, received February 11, 2020 re: Resolution 29-2020.
- Municipality of Chatham-Kent, received February 11, 2020 c.c. of letter to The Honorable Ernie Hardeman re. Resolution regarding Bill 156.
- Municipality of Chatham-Kent, received February 11, 2020 c.c. of letter to the Honourable Jeff Yurek re. Resolution to support role of conservation authorities.
- Aggregates (MNR), February 13, 2020 RE. proposed regulatory changes under the *Aggregate Resources Act*.
- Municipality of Southwest Middlesex, February 13, 2020, re: Southwest Middlesex resolution regarding Government Bill 156.
- The Corporation of the Township of Madoc, received February 19, 2020 c.c. of letter to the Honourable Sylvia Jones re: Town of Tecumseh resolution on 911 misdials.
- The Corporation of the Township of Madoc, received February 19, 2020 c.c. of letter to the Honourable Ernie Hardeman re: support for Bill 156.
- The Township of Puslinch, February 20, 2020 re: support for ministers to allow for electronic delegations.
- The Township of Puslinch, February 20, 2020 re: AMO's position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*.
- Northumberland County, received February 20, 2020 re: Resolution No. 2020-02-19-55.
- County of Haliburton, February 21, 2020 request support for Tourism Oriented Destination Signage fee increase deferral/phase-in.
- Communities in Bloom, February 24, 2020 re: 2020 CiB Ontario Invitation.
- County of Peterborough, February 25, 2020 re: Bill 156, *Security from Trespass and Protecting Food Safety Act*.
- Town of Bracebridge, February 25, 2020 re: Item for discussion – motion of support for ban of single-use disposable wipes.
- Municipality of South Huron, received February 26, 2020, c.c. of letter to Hon. Doug Downey re: Motion 382-2019
- Ezio Nadalin Fwd. Ben Puzanov February 26, 2020 re: minimum farm lot size policies in new County OP - LPAT decision.
- Ministry of Municipal Affairs and Housing, February 28, 2020 re: Provincial Policy Statement, 2020.
- County of Lambton, Cultural Services Division, March 2, 2020 News Release re elimination of overdue fine for children's print material.

- Municipality of West Nipissing, March 3, 2020, c.c. of letter to Honourable Doug Ford, Premier: Provincially significant wetlands designation.
- Township of Tyendinaga, March 3, 2020 re: New Business – Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project.

CARRIED

New Business

Public Access Defibrillator (PAD) for the Village Office

Mayor Veen reported that the matter of a Public Access Defibrillator (PAD) for the Village office came up as a result of a conversation he had at County, where there appeared to be PADs available and he enquired if they were free. There is none available for free, but County staff informed by email that a unit would cost the Village \$1,999 plus associated costs.

Matters as may be brought forward by Council and Staff

- Mayor Veen reported that owners had asked for an estimate of cost to bring water and sewer service to their property. A professional estimate was provided in the range of \$725,000, which seems incredibly high. Staff had advised the owners that they may seek another option with a less-costly personal service rather than the suggested 300 mm sewer and 200 mm watermain, but it would have to be approved with a request to Council.
- Deputy Clerk-Treasurer Cook reported that property owners will be receiving MPAC's re-assessments in keeping with the set four-year cycle and consequently, MPAC is providing webinars for municipal staff to prepare for anticipated questions from the public. She participated in one the previous week and a second was scheduled for Wednesday, March 11.
- Deputy Clerk-Treasurer Cook reported that she will be attending the CKLAG meeting on Thursday, March 12.
- Councillor Wagner asked how preparation for budget deliberations are proceeding, particularly in respect of the storm sewer system improvements.
 - Mayor Veen said he has been working with data from Engineer Clive Barry's report on the system and is requesting general cost figures from contractors for the work to come up with costs. He also noted that Engineer Ray Dobbin had previously prepared some cost estimates, in which he recommended making everything bigger.
 - Councillor Wagner noted there may be grant funding available for this work in years to come and suggested that it would be prudent to have these figures on hand should a grant program be announced by senior orders of government.
 - Mayor Veen also suggested that a door-to-door inspection of sump pumps and eaves trough downspouts directly hooked to the storm-sewer system could reveal the source of excessive water in the system during storms.
- Councillor Wagner asked if the drainage tile proposed by Joe and Sarah Druiett at the previous Council meeting was to be installed by themselves or a contractor.
 - Mayor Veen suggested that the tile should be of 10-inch diameter rather than the proposed 6-inch tile. The wider tile could not be installed with a trencher, but would have to be dug.
- Councillor Wagner asked if a Cemetery Board meeting was in the works.
 - Clerk-Treasurer Pohjolainen was directed to check with Board members on their availability for March 24 or March 31.

Accounts

Village of Oil Springs General Pay List February 11, 2020 to March 10, 2020.

- MOTION NO. 19 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:
- Village of Oil Springs General Pay List February 12, 2020 to March 10, 2020.

CARRIED

Closed Meeting

Mayor Veen requested that Council move to meet in-camera to review minutes of the February 11, 2020 in-camera meeting and to discuss the following:

- a. personal matters about an identifiable individual, including municipal or local board employees – review of minutes, follow-up to property complaint and CEMC personnel;
- b. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – update on legal proceedings; and
- c. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - delinquent taxes, past due water bills.

- MOTION No. 20 Moved by Councillor McFadden
Seconded by Councillor Strangway
THAT the time being 8:22 p.m. Council of the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

- a. personal matters about an identifiable individual, including municipal or local board employees – review of minutes, follow-up to property complaint and CEMC personnel;
- b. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – update on legal proceedings; and
- c. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - delinquent taxes, past due water bills.

CARRIED

- MOTION No. 21 Moved by Councillor McFadden
Seconded by Councillor Veen
THAT the in-camera minutes of February 11, 2020 be adopted by the Council of the Village of Oil Springs and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the *Municipal Freedom of Information and Protection of Privacy Act*.

CARRIED

MOTION No. 22 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the time being 8:49 p.m. Council of the Village of Oil Springs reconvene its open Regular Meeting of Council.
CARRIED

MOTION No. 23 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Council of the Corporation of the Village of Oil Springs accept Alternate CEMC Marten Vanderwerf's resignation.
CARRIED

By-Laws

By-law No. 858 of 2020, being a by-law to prohibit or otherwise regulate the keeping of certain animals within the Village of Oil Springs.

MOTION NO. 24 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT By-law No. 858 of 2020, being a by-law to prohibit or otherwise regulate the keeping of certain animals within the Village of Oil Springs be read a second and third time and passed; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.
CARRIED

By-law No. 859 of 2020, a By-law to confirm all Resolutions of the Council Meeting held on March 10, 2020.

MOTION NO. 25 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT By-Law No. 859 of 2020, being a By-Law to confirm all Resolutions of the Council Meeting held March 10, 2020 be read a first time, and taken as read a second and third time and finally passed this 10th day of March, 2020; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.
CARRIED

Adjournment

MOTION NO. 26 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the time being 8:54 p.m., this Regular Meeting of Council be adjourned; and
THAT the next Regular Meeting of Council be held Tuesday, April 7, 2020 at 7:00 p.m.
CARRIED

Ian Veen, Mayor

Erkki Pohjolainen
Clerk-Treasurer