

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, October 8, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, Ontario

Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Adam Veen
Councillor Larry Wagner

Regrets: Councillor Matt Strangway

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Public Works Superintendent
Clive Barry, Engineer

Delegation: Charles Fairbank
David Taylor

Call to Order

Mayor Veen called the meeting to order at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

Charles Fairbank and David Taylor attended to express to Council dissatisfaction regarding a letter pertaining to the pear orchard south of Orchardview Drive.

- Mr. Fairbank read from a prepared statement, concluding with a request for improved communication.
 - Mayor Veen responded that there should have been three weeks' time to respond in the letter from the Village and said he would meet with Mr. Fairbank if a similar situation rises again.

Mr. Fairbank also enquired of the progress regarding the matters he discussed with Council in September, regarding the ditch on 18th Side Road and the replacement of a culvert to one of his wells.

- Public Works Superintendent Morningstar, invited to respond, said he has not yet had time to address the matters, but will complete the work before winter.

**** Messrs. Fairbank and Taylor left the meeting at 7:08 p.m. ****

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Wagner
 Seconded by Councillor McFadden
 THAT Council of the Village of Oil Springs adopt the following minutes, as amended:

- Regular Meeting of Council, September 10, 2019.

CARRIED

Business Arising from Previous Meetings Minutes

Mayor Veen asked if others have heard comments regarding loitering around the Community Hall, as he has received calls concerning this.

- Councillor Wagner suggested that if this issue is causing concerns for safety, then the Village should act.

- Mayor Veen agreed that no one has been confronted by individuals in the area.
- Superintendent Morningstar noted that the free Wi-Fi signal is only available during the day.

Public Works Department

Superintendent Morningstar spoke to his written monthly report, discussed matters that arose from the report and answered questions from Council.

MOTION No. 2 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs secure a Visa Credit Card for the Public Works Department in the name of Darren Morningstar with a limit of \$2,000.

CARRIED

MOTION No. 3 Moved by Councillor McFadden
 Seconded by Councillor Veen
THAT the Public Works written report, reviewed by Public Works Superintendent Darren Morningstar, be approved as presented.

CARRIED

**** Superintendent Morningstar left at 8:16 p.m. ****

Staff Reports

Council reviewed a written report from Clive Barry, NZCE (Civil), on the progress of the Stormwater Sewer repair project.

MOTION No. 4 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT Council of the Village of Oil Springs receive and file the progress report on the Stormwater Sewer repair project, prepared by Clive Barry, NZCE (Civil).

CARRIED

Council reviewed the written report provided by Cathy Culnan, Lead Operator, Jacobs, providing her comments along with the Sanitary Sewer Smoke Testing Report.

MOTION No. 5 Moved by Councillor Wagner
 Seconded by Councillor McFadden
THAT Council for the Village of Oil Springs receive and file the Comments and Sanitary Sewer Smoke Testing Report provided by Cathy Culnan, Lead Operator, Jacobs.

CARRIED

Karen Cook, Deputy Clerk-Treasurer presented Council with a report on hanging baskets.

MOTION No. 6 Moved by Councillor McFadden
 Seconded by Councillor Veen
THAT Council for the Village of Oil Springs receive the report on hanging baskets presented by Karen Cook, Deputy Clerk-Treasurer and proceed with the recommended purchase of 34 baskets at \$25.95 with funds from the Main Street Revitalization Initiative grant.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a follow-up report on an Equipment Lending Policy to reflect the revision Council requested during its meeting on September 10, 2019.

MOTION No. 7 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Council of the Corporation of the Village of Oil Springs adopt Policy No. 2019-04, an Equipment Lending Policy.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a follow-up report to the Schooley Mitchell municipal telecom report, originally presented to Council September 10, 2019.

MOTION No. 8 Moved by Councillor McFadden
Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs proceed with the cost-saving measures proposed in the Schooley Mitchell Municipal telecom Report.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a report on the Ontario Cannabis Legalization Implementation Fund.

MOTION No. 9 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Council of the Corporation of the Village of Oil Springs direct staff to create a reserve fund for the grant money and accumulated interest received from the Ontario Cannabis Legalization Implementation Fund, from which money can be drawn as need arises for fund-approved purposes.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a report on the remaining Main Street Revitalization Initiative funds, which are to be spent by March 31, 2020.

MOTION No. 10 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT the Clerk-Treasurer report, Remaining Main Street Revitalization Initiative funds to be spent by March 31, 2020 be received as information.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a report and draft by-law for Council's consideration, pertaining to the founding of a Parks & Recreation Committee.

MOTION No. 11 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT the Clerk-Treasurer report, Founding of Parks & Recreation Committee and draft by-law be received as information.

CARRIED

Erkki Pohjolainen, Clerk-Treasurer presented a report on a review of By-law No. 132 of 1980 and presented several options for Council's consideration.

- Council discussed the options regarding the fence viewing by-law.

MOTION No. 12 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT Council of the Village of Oil Springs defer the review of By-law No. 132 of 1980 and related matters to the By-laws section of this agenda.

CARRIED

Councillors' Reports

None

Committee Meeting Minutes and Reports

- St. Clair Regional Conservation Authority report re. Municipality Contribution for Floodplain Mapping Phase 2.

MOTION No. 13 Moved by Councillor McFadden
Seconded by Councillor Wagner

THAT the Council of the Village of Oil Springs receive and file the St. Clair Regional Conservation Authority report and include the invoice for the Phase 2 work in the 2020 Budget.

CARRIED

Correspondence—Action Required Items

- Township of Enniskillen letter to Minister of Agriculture, Food and Rural Development re. Cannabis- minimum Distance Separation.

MOTION No. 14 Moved by Councillor Veen
Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs support Enniskillen's request for minimum distance policies and forward that support to the Minister, MPPs Robert Bailey and Monte McNaughton and all Lambton County municipalities.

CARRIED

- Crime Watch Canada/Wounded Warriors Canada re: sponsorship request.

MOTION No. 15 Moved by Councillor Veen
Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs include the Crime Watch Canada/Wounded Warriors Canada sponsorship request during 2020 Budget deliberations as an ongoing commitment with quarterly participation.

CARRIED

- Township of Larder Lake Motion No. 17, August 27, 2019 requesting the Premier and provincial ministers offer opportunity for electronic delegations to small and rural municipalities.

MOTION No. 16 Moved by Councillor Veen
Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs support Township of Larder Lake Motion No. 17 and forward that support to the Premier and ministers; and to the Township of Larder Lake.

CARRIED

- Central Lambton Family Health Team, September 12, 2019, requesting support for 2020 Central Lambton Recruitment Committee efforts.

MOTION No. 17 Moved by Councillor Wagner
Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs consider, during 2020 budget deliberations, Central Lambton Family Health Team's request for support of the 2020 Central Lambton Recruitment Committee efforts.

CARRIED

- Realtax, September 19, 2019, re: Legislative deadline for property to vest or re-advertise.

MOTION No. 18 Moved by Councillor Wagner
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs advise of its intentions to not vest the property identified with Roll No. 38 18 000 010 21200 0000.

CARRIED

- Royal Canadian Legion, Oil Springs Branch October 3, 2019, regarding Remembrance Day Ceremony.

MOTION No. 19 Moved by Councillor Wagner
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs approve payment for a replacement wreath at a cost of \$50 to the Royal Canadian Legion, Oil Springs Branch.

CARRIED

Correspondence-Information items

- Lambton Kent District School Board, September 5, 2019 re: Disposition of surplus property in Sarnia.
- Township of Zorra, September 11, 2019, re. Resolution of council regarding UTRCA.
- Municipality of Chatham-Kent, September 12, 2019 re: Resolution regarding provincial funding cuts to Legal Aid Ontario.
- Lambton County CAO, September 20, 2019 memo regarding staffing announcement.
- Township of North Glengarry, September 23, 2019 resolution No. 7 regarding the Pupil Accommodation Review Guideline.
- SCRCA, September 25, 2019 regarding request for comment from the City of Sarnia.
- Township of Springwater, September 26, 2019 cc of letter to Ministry of the Attorney General regarding Joint and Several Liability Consultation.
- County of Lambton Cultural Services Division September 27, 2019 News Release re: Creative County Grant Program 2020 intake.
- Town of Penetanguishene, October 2, 2019 cc of letter to Premier Doug Ford.
- Township of Central Frontenac, October 2, 2019 cc of letter to Premier Doug Ford.
- Mayor of the City of Hamilton September 30, 2019 cc of letter to the Right Honourable Justin Trudeau, Prime Minister of Canada

MOTION No. 20 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs receive and file the correspondence presented in Sec. 11.1 through 11.11, excluding 11.8 of the October 8, 2019 agenda, comprising:

- Lambton Kent District School Board, September 5, 2019 re: Disposition of surplus property in Sarnia.
- Township of Zorra, September 11, 2019, re. Resolution of council regarding UTRCA.

- Municipality of Chatham-Kent, September 12, 2019 re: Resolution regarding provincial funding cuts to Legal Aid Ontario.
- Lambton County CAO, September 20, 2019 memo regarding staffing announcement.
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- Township of Central Frontenac, October 2, 2019 cc of letter to Premier Doug Ford.
- Mayor of the City of Hamilton September 30, 2019 cc of letter to the Right Honourable Justin Trudeau, Prime Minister of Canada.

CARRIED

- MOTION No. 21 Moved by Councillor McFadden
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs apply for the Creative County Grant assistance for the 2020 Family Fun Fest.

CARRIED

New Business

- Investing In Canada Infrastructure Program: Community Culture and Recreation stream grant program (See Clerk-Treasurer report received as information during Council's Sept. 10 meeting).
 - Council discussed the matter and directed that staff ,make application to the grant program for funding to build an all-season concrete recreational pad.
- Property Standards and By-law Enforcement Officer Jesse Soetemans provided for Council's consideration three written quotes for the demolition of 4590 Oil Springs Line.

- MOTION No. 22 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs approve Property Standards and By-law Enforcement Officer Jesse Soetemans' recommendation to hire Schouten Demolition for the demolition of the building at 4590 Oil Springs Line at a cost of \$21,387, plus taxes.

CARRIED

- Councillor Wagner suggested Council review the fee charged for cutting lawns so that people would be more likely to hire a contractor.
 - Council directed staff to see what other municipalities in Lambton County charge and to report those findings to Council at its next meeting.
- Councillor Veen suggested the Zoning By-law for commercial store fronts should be reviewed as there appear to be residents in commercial properties with no business operation at the location.

- Council requested the Planner Ezio Nadalin attend the next meeting of Council to address this concern.
- Councillor Wagner expressed his concerns about fees for tree trimming and questioned whether the tree-owners should be billed for it.

Accounts

Council reviewed the OPP 2020 Annual Billing Statement and supplementary explanation about the billing.

MOTION No. 23 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs receive the OPP 2020 Annual Billing Statement and include it during 2020 Budget deliberations.

CARRIED

Village of Oil Springs General Pay List September 11, 2019 to October 8, 2019.

MOTION NO. 24 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:

- Village of Oil Springs General Pay List September 11, 2019 to October 8, 2019, with the exception that the Cope cheque be held until confirmation is received in writing of work warranty.

CARRIED

Closed Meeting

Mayor Veen requested that Council move to meet in-camera to review minutes of the September 10, 2019 in-camera meeting.

MOTION NO. 25 Moved by Councillor Wagner
 Seconded by Councillor McFadden
THAT the time being 9:21 p.m. Council of the Village of Oil Springs move into an in-camera meeting of Council pursuant to Section 239 of the *Municipal Act*, 2001, as amended, for the following reasons:

- a) personal matters about an identifiable individual, including municipal or local board employees – review of September 10, 2-019 in-camera minutes.

CARRIED

MOTION NO. 26 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the time being 9:26 p.m. Council of the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 27 Moved by Councillor McFadden
 Seconded by Councillor Wagner
THAT the in-camera minutes of September 10, 2019 be adopted by the Council of the Village of Oil Springs and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

By-Laws

Deferred from the Staff Reports section of the agenda: By-law No. 844 of 2019, being a by-law to amend By-law No. 132 of 1980.

- Councillor McFadden made a declaration of pecuniary interest under the Municipal *Conflict of Interest Act* 5(1).

MOTION NO. 28 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT By-law No. 844 of 2019 being a By-Law to amend By-law No. 132 of 1980 be read a first time, and taken as read a second and third time and finally passed this 8th day of October 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

By-Law No. 845 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on October 8, 2019.

MOTION NO. 29 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT By-law No. 845 of 2019, being a By-Law to confirm all Resolutions of the Council Meeting held on October 8, 2019 be read a first time, and taken as read a second and third time and finally passed this 8th day of October, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 30 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT the time being 9:39 p.m., this Regular Meeting of Council be adjourned; and
THAT the next Regular Meeting of Council be held Tuesday, November 12, 2019 at 7:00 p.m.

CARRIED

Larry Wagner, Acting Mayor

Erkki Pohjolainen
Clerk-Treasurer