

The Corporation of the Village of Oil Springs

Regular Meeting Minutes

Date: Tuesday, August 13, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, Ontario

In Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Matt Strangway
Councillor Adam Veen
Councillor Larry Wagner

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Ross McFadden, Public Works Staff

Call to Order

Mayor Veen called the meeting to order at 7:00 p.m. and asked all in attendance to join him in a moment of silence for the late Bill Bilton, former Euphemia reeve, deputy reeve and councillor; Dawn-Euphemia mayor and councillor; and Lambton County warden. He passed away Monday, August 12, 2019.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

Neil Whiting was on the agenda as a delegation, but Clerk-Treasurer Erkki Pohjolainen reported that the matter Mr. Whiting wished to bring to Council was in fact a matter under County of Lambton jurisdiction and therefore he was not in attendance.

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Strangway
Seconded by Councillor Veen
THAT the following minutes be adopted by Council of the Village of Oil Springs:

- Regular Meeting of Council, July 9, 2019.

CARRIED

Business Arising from Previous Meetings Minutes

Councillor Wagner asked of the follow-up to Wayne Strevel's plans for drainage work at 4753 Aniline Street.

- Mayor Veen said he visited the site with Public Works Superintendent Darren Morningstar and reported that the drainage issue arose due to a clogged tile in the right-of-way, which was bored out.
- Clerk-Treasurer Erkki Pohjolainen added that Mr. Morningstar had reported the repair successfully drained the area and should resolve the problem Mr. Strevel attended to address.
- Public Works Staff Ross McFadden added, the repair made a great improvement to the drainage in the area.
 - Council directed staff to contact Mr. Strevel to say no further action should be required in this matter.

Public Works Department

Public Works Staff Ross McFadden spoke to Public Works Superintendent Darren Morningstar's written monthly report, discussed matters that arose from the report and answered questions from Council.

- Council directed Mr. McFadden to follow-up on matters pertaining to the shoulder work required on Gypsie Flats and Kelly roads to see if the Village can borrow/rent the required equipment from the County or Enniskillen.

MOTION No. 2 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the Public Works Written Report, prepared by Superintendent Darren Morningstar and presented by Public Works Staff, be approved as presented.

CARRIED

**** Mr. McFadden left at 7:18 p.m. ****

Staff Reports

- Erkki Pohjolainen, Clerk Treasurer: written report on a new ‘Building By-law.’

MOTION No. 3 Moved by Councillor McFadden
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs defer further discussion on the matter of a new Building By-Law until the By-laws section of this agenda.

CARRIED

- Erkki Pohjolainen, Clerk Treasurer: Update on sinkhole remediation work at Elizabeth Street and Oil Springs Line.

MOTION No. 4 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Clerk-Treasurer’s report updating the sinkhole remediation work at Elizabeth Street and Oil Springs Line be received and filed.

CARRIED

Councillors’ Reports

None

Committee Meeting Minutes and Reports

- Parks & Recreation Committee, meeting minutes of June 27, 2019.

MOTION No. 5 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs adopt the June 27, 2019 Parks & Recreation Committee meeting minutes.

CARRIED

- Mayor Veen noted that since the last Parks & Recreation Committee meeting, held July 30, 2019, donations from the Oil Springs Firefighters Association and the Legion provided enough funds to purchase a 20-by-40-foot frame tent, which was a matter of discussion at the meeting.
- Deputy Clerk-Treasurer Karen Cook asked about the committee’s decision regarding a volunteer removing stumps from the Cenotaph park and was instructed to pick up a \$100 gift certificate from Home Depot for the volunteer.

Correspondence—Action Required Items

- Doug Downey, Attorney General, July 12, 2019 regarding invitation to consultations.

Deferred to Correspondence –Information items section of agenda

- Adrienne Lebert, Oil Springs Library Supervisor, August 8, 2019, regarding request to allow sidewalk chalk drawing in front of the library.

MOTION No. 6 Moved by Councillor McFadden

Seconded by Councillor Veen

THAT the Council of the Village of Oil Springs allow patrons of the Oil Springs Library to engage in chalk drawing on the sidewalk in front of the Library during special programming in September 2019, provided that the artwork is in good taste and that the activity does not curtail access to the Post Office, nor movement of the general public along the sidewalk.

CARRIED

Correspondence-Information items

- Physician Recruitment Taskforce, July 2, 2019 regarding thank you for contribution.
- Town of Halton Hills, July 8, 2019 regarding resolution advocating deposit/return program for single-use plastic, aluminum and metal drink containers.
- Resolutions in support of Warwick motion for enforcement for safety on family farms.
 - Plympton-Wyoming, July 15, 2019, regarding support for Warwick motion.
 - Northumberland County, July 17, 2019, regarding support for Warwick motion.
 - Municipality of McDougall, July 17, 2019 regarding support for Warwick motion.
 - Municipality of South Huron, July 25, 2019 regarding support for Warwick motion.
- Northumberland County, July 17, 2019, regarding OGRA/ROMA joint conference.
- ICIP Rural (OMAFRA), July 18, 2019, regarding funding application rejected for road resurfacing project.
- City of Stratford, July 19, 2019, regarding resolution of opposition to changes in 2019 Provincial Budget and Planning Act.
- Ministry of Municipal Affairs and Housing, July 22, 2019, regarding Provincial Policy Statement Review – Draft Policies.
- Cultural Services division, County of Lambton, received July 24, 2019, regarding community needs analysis of services.
- Township of McKellar, July 30, 2019, regarding Municipal Amalgamation.

MOTION No. 7 Moved by Councillor Wagner

Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs receive and file the correspondence presented in Sec. 11.1 through 11.9 of the July 9, 2019 and 10.1 of the August 13, 2019 agenda, comprising:

- Physician Recruitment Taskforce, July 2, 2019 regarding thank you for contribution.
- Town of Halton Hills, July 8, 2019 regarding resolution advocating deposit/return program for single-use plastic, aluminum and metal drink containers.
- Resolutions in support of Warwick motion for enforcement for safety on family farms.
 - Plympton-Wyoming, July 15, 2019, regarding support for Warwick motion.
 - Northumberland County, July 17, 2019, regarding support for Warwick motion.
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- Doug Downey, Attorney General, July 12, 2019 regarding invitation to consultations.

CARRIED

New Business

- Appointment of Kathy Gadsby as the Village of Oil Springs Municipal Emergency Control Group’s Emergency Information Officer.

MOTION No. 8

Moved by Councillor Veen

Seconded by Councillor Wagner

THAT the Council of the Village of Oil Springs hereby appoint Kathy Gadsby as the Village of Oil Springs Municipal Emergency Control Group’s Emergency Information Officer.

CARRIED

- Deputy Clerk-Treasurer Cook spoke to Council on a matter of payment, from the Parks & Recreation funds, for the removal of a tree that fell across the trail from a neighbouring private property. The work, deemed urgent by the Public Works superintendent due to the fact the trail had to be closed until the tree could be removed, required that Wyoming Tree Services be called to do the work. Ms Cook asked Council if the property owner should be billed to cover the cost.
 - Councillor Wagner noted that if the tree had fallen on private property, the tree’s owner would be responsible for its removal and the same should apply if it falls on Village property.
 - Councilor Strangway agreed that the owner of the tree is responsible for the costs.
 - Clerk-Treasurer Erkki Pohjolainen asked if the same principle applies when staff is called upon to trim low-hanging branches above sidewalks.
 - Councillor Wagner suggested writing those property owners with low-hanging trees a letter asking that they remove the branches, or staff will do the work and they will be billed for it.

MOTION No. 9

Moved by Councillor Strangway

Seconded by Councillor Wagner

THAT the Council of the Village of Oil Springs request the property owner to pay for the removal of the tree that fell onto the Village Trail.

CARRIED

- Council directed staff to write a letter to the property owner and request payment for the tree’s removal and further directed staff to prepare policy for this type of circumstance, as well as the low hanging branches scenario.

- Deputy Clerk-Treasurer Cook brought to Council’s attention the fact that currently, the Village lends materials, such as tables and chairs from the Youth Centre, without fee and that the prior weekend all the tables and chairs were taken out on loan. It cost staff time to inspect and record the property as it was taken and subsequently received (after hours albeit with staff volunteering time to inspect and receive the material). Effectively, the Youth Centre could have been rented by the party to use the tables and chairs and alternately the Youth Centre was not available for a function due to the removed furnishings.
 - Council directed staff to discontinue the practice of lending materials, except for loans already promised, and to draft policy pertaining to this matter.
- Councillor McFadden noted that a group of tenants is to be evicted in a neighbouring community and suggested they may be looking for accommodations in Oil Springs.
- Mayor Veen said he will be in a meeting the next morning with a Cogeco representative, regarding high-speed internet connectivity in the community, even though the representative from the company is aware the Village is already provided with fibre-optic service.

Accounts

Village of Oil Springs General Pay List July 10, 2019 to August 13, 2019.

MOTION NO. 10 Moved by Councillor Veen

Seconded by Councillor Strangway

THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:

- Village of Oil Springs General Pay July 10, 2019 to August 13, 2019.

CARRIED

Closed Meeting

- The Mayor requested that Council move to meet in-camera to review minutes of the June 11, 2019 in-camera meeting and to discuss the following:
 - a. personal matters about an identifiable individual, including municipal or local board employees – unkempt property;
 - b. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – property non-compliant to Zoning; and
 - c. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Fire Radio System Contract Report.

MOTION NO. 11 Moved by Councillor Wagner

Seconded by Councillor McFadden

THAT the time being 8:06 p.m. Council of the Village of Oil Springs move into an in-camera meeting of Council pursuant to Section 239 of the *Municipal Act*, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees – minutes review; and concerns regarding a certain properties;
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Apparent contravention of Zoning By-law; and

c) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Fire Radio System Contract Report.

CARRIED

MOTION NO. 12 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT the time being 8:32 p.m. Council of the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 13 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the in-camera minutes of July 9, 2019 be adopted by the Council of the Village of Oil Springs and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

MOTION NO. 14 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs **is** in favour of the Radio System Service Agreement, as presented in the Lambton Fire Radio Committee.

CARRIED

By-Laws

- By-law No. 839 of 2019 being a By-law respecting Construction, Demolition, Change of Use, Inspections and Fees.

MOTION NO. 15 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT By-law No. 839 of 2019 being a By-law respecting Construction, Demolition, Change of Use, Inspections and Fees be read a first time, and taken as read a second and third time and finally passed this 13th day of August, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 840 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on August 13, 2019.

MOTION NO. 16 Moved by Councillor McFadden
Seconded by Councillor Veen
THAT By-law No. 840 of 2019, being a By-Law to confirm all Resolutions of the Council Meeting held on August 13, 2019 be read a first time, and taken as read a second and third time and finally passed this 13th day of August, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 17

Moved by Councillor McFadden

Seconded by Councillor Veen

THAT the time being 8:44 p.m., this Regular Meeting of Council be adjourned; and

THAT the next Regular Meeting of Council be held Tuesday, September 10, 2019 at 7:00 p.m.

CARRIED

Ian Veen, Mayor

Erkki Pohjolainen
Clerk-Treasurer