

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, July 9, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

In Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Adam Veen
Councillor Larry Wagner
(Councillor Matt Strangway emailed to say he would not be attending)

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Delegation: Wayne Strevel

Call to Order

Mayor Veen called the meeting to order at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

Wayne Strevel presented to Council plans for drainage work at 4753 Aniline Street, connecting to a storm drain on the south side of the street.

- Councillor Wagner said he is opposed to the plan, noting that other properties along the street are also experiencing wet back yards and if approval is given to this one others will also ask, but the drain is already at capacity and additional storm water will cause basement flooding as the drain cannot carry water away. He added it is better to see water in the yards than in basements.
 - Mr. Strevel said the water from the yard would only flow once there is capacity to receive it in the drain.
- Councillor Wagner noted that the 6-inch drain along Aniline Street at that location doesn't flow because of highpoints left in the line when it was installed, so when it rains, the catch basins fill up.
 - Mr. Strevel noted that the catch basin he would want to tie into is about 10-12 inches deep, but the back yard is lower than that.
- Councillor Wagner suggested going the other way to Oil Springs Line from the yard may be a better solution.
 - Public Works Superintendent Morningstar noted there is a 6-inch tile running down the right-of-way beside the property that ties into a 4-inch drain to Oil Springs Line. He suggested getting a high-pressure flush on the line to see if clears it up.
- Mr. Strevel said if there is another option, he would be OK with it, as long as the yard can get drained.
- Mayor Veen said Council will review the matter and respond to Mr. Strevel once a decision is reached.

*** Mr. Strevel left the meeting at 7:09 p.m. ***

- Mayor Veen said staff will have to look at the drain on Aniline and the tiles on the rights-of-way west of the property and south of the property and if they can't be cleaned out, can possibly run new tile alongside.

- Council directed staff to try high-pressure treatment on the tiles as they are likely clogged with tree roots. As well, staff is to measure the distances for possible new tile in the rights-of-way between Sherriff Street and Gypsy Flats Road, and between Aniline Street and Oil Springs Line, and estimate the cost to rent a trencher for that work. Mayor Veen suggested eight-inch tile be used.

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the following minutes be adopted by Council of the Village of Oil Springs:

- Regular Meeting of Council, June 11, 2019;

CARRIED

Business Arising from Previous Meetings Minutes

None

Public Works Department

Superintendent Morningstar spoke to his written monthly report, discussed matters that arose from the report and answered questions from Council.

- Council directed staff to proceed with the tank replacements at the Youth Centre and Municipal office, as per quote from Dudman Fuels, noting that this is a budgeted expenditure.

MOTION No. 2 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the Public Works Written Report, reviewed by Public Works Superintendent Darren Morningstar, be approved as presented.

CARRIED

**** Superintendent Morningstar left at 7:54 p.m. ****

Staff Reports

- Cathy Culnan, Lead Operator, Jacobs, Water Distribution System Monthly Operations Report for May 2019.
- Cathy Culnan, Lead Operator, Jacobs, Wastewater Treatment System Monthly Report for May 2019.
- Cathy Culnan, Lead Operator, Jacobs, Water Distribution System Monthly Operations Report for June 2019.
- Cathy Culnan, Lead Operator, Jacobs, Wastewater Treatment System Monthly Report for June 2019.
- Cathy Culnan, Lead Operator, Jacobs, Oil Springs Annual Manhole Inspection Report, 2019.
- Oil Springs Water Distribution System Hydrant/Dead End Flushing report for May 2019.

MOTION No. 3 Moved by Councillor McFadden
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs approve the May 2019 Water Distribution System Report; the May 2019 Wastewater Treatment System Report; the June 2019 Water Distribution System Report; the June 2019 Wastewater Treatment System Report; the Oil Springs Annual Manhole Inspection Report, 2019; and the Oil Springs Water Distribution System Hydrant/Dead End Flushing report for May 2019.

CARRIED

- Randy Clendenning, Project Manager, Jacobs: provided a written quote and a PowerPoint presentation deck on smoke testing.

MOTION No. 4 Moved by Councillor McFadden
Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs proceed with the smoke testing at a cost of \$3,800 as per quotation provided by AMG Environmental Inc.; and
THAT the testing be paid with funds from reserves.
CARRIED

- Erkki Pohjolainen, Clerk Treasurer: written report on Schooley Mitchell municipal telecom audit.
- Erkki Pohjolainen, Clerk Treasurer: written report on a review of building permit fees.
 - Council directed staff to proceed with a review to determine a fee schedule that offsets the cost of inspections and administration.

MOTION No. 7 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Clerk-Treasurer's reports on the telecom audit and building permit fee review be received and filed.
CARRIED

Councillors' Reports

None

Committee Meeting Minutes and Reports

- Committee of Adjustment Meeting of June 11, 2019.

MOTION No. 6 Moved by Councillor McFadden
Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs adopt the Committee of Adjustment meeting minutes of June 11, 2019.
CARRIED

- Parks & Recreation Committee meeting May 9, 2019.

MOTION No. 7 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs adopt the May 9, 2019 Parks & Recreation Committee meeting minutes.
CARRIED

MOTION No. 8 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs supports the effort of the Oil Springs Parks and Recreation Committee to host the 'Family Fun Fest' on August 16, 17 and 18, 2019; and
THAT the weekend's activities be recognized as an event of "Municipal Significance" for the purpose of obtaining a Special Occasions Permit.
CARRIED

- Council directed staff to author letters requesting support from key partners.
- Council revised the number of benches and trash/recycling receptacles to be purchased and added the procurement of three bicycle racks for the parks.

MOTION No. 9 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs authorize the purchase of three park benches, four garbage/recycling receptacles and three bicycle racks with funds received from the Main Street Revitalization Initiative program.

CARRIED

- Lambton Group Police Services Board minutes April 17, 2019.

MOTION No. 10 Moved by Councillor McFadden
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs receive and file the April 17, 2019 Lambton Group Police Services Board meeting minutes.

CARRIED

Correspondence—Action Required Items

- Ministry of Solicitor General, Office of the Fire Marshal and Emergency Management, June 25, 2019 regarding EMCPA compliance.
 - Council reviewed the correspondence and determined By-Law No. 837 of 2019 addresses the EIO appointment non-compliance matter (*later in the agenda*).
 - As well, Deputy Clerk-Treasurer Cook spoke to the other matters cited to be non-compliant, including: the identification of critical infrastructure, which has been addressed by the CEMC; and the training requirement, which will be addressed by ensuring all members of the Emergency Management Program Committee attend the next meeting.
- Township of Warwick, June 26, 2019 regarding Resolution regarding Enforcement for Safety on Family Farms.

MOTION No. 11 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs support Council for the Corporation of the Township of Warwick in requesting that the Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals for the very reasons cited in the Warwick Motion adopted at its Regular Meeting of June 17, 2019; and

THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General; Hon. Doug Ford, Premier of Ontario; Hon. Sylvia Jones, Solicitor General; and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs; and all Municipalities in the Province of Ontario, AMO, and ROMA.

CARRIED

Correspondence-Information items

- Municipality of South Huron, June 12, 2019 regarding 2019 Ontario Good Roads Association combined conference resolution.
- Carolyn Lance, Town of Georgina, June 14, 2019 regarding Reducing Litter and Waste.
- Mayor Fred Eisenberger, City of Hamilton, June 14, 2019 regarding restructuring/modernization of local Public Health.
- Town of Halton Hills, June 17, 2019 regarding Resolution No. 2019-0121.

- St. Catharines, June 19, 2019 regarding Resolution – Free Menstrual Products at City Facilities.
- Township of Huron-Kinloss, June 20, 2019 regarding Copy of Resolution No. 513.
- Township of Huron-Kinloss, June 21, 2019 regarding Copy of Resolution No. 512.
- Township of South Frontenac, June 24, 2019 regarding ROMA/OGRA Combined Conference.
- Township of Tyendinaga, June 25, 2019 regarding resolution in support ROMA/OGRA combined conference.
- Ontario Provincial Police, July 2, 2019 regarding Municipal Policing Bureau representatives available at AMO conference.
- Oakville, July 2, 2019 regarding Traffic Calming and Speed Limit Review.
- City of Brantford, July 3, 2019 regarding Endorsement of LUMCO Resolution regarding Retail Cannabis Stores.
- Social Planning & Children’s Services Dept., County of Lambton, July 4, 2019 regarding Child Care and Early Years' Service System Plan.

MOTION No. 12 Moved by Councillor Wagner

Seconded by Councillor McFadden

THAT the Council of the Village of Oil Springs receive and file the correspondence presented in Sec. 11.1 through 11.14 of the July 9, 2019 agenda, comprising:

- Regional Municipality of Peel, Office of the Regional Chair. May 3, 2019;
- Municipality of South Huron, June 12, 2019 regarding 2019 Ontario Good Roads Association combined conference resolution;
- Carolyn Lance, Town of Georgina, June 14, 2019 regarding Reducing Litter and Waste;
- Mayor Fred Eisenberger, City of Hamilton, June 14, 2019 regarding restructuring/modernization of local Public Health;
- Town of Halton Hills, June 17, 2019 regarding Resolution No. 2019-0121;
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- Oakville, July 2, 2019 regarding Traffic Calming and Speed Limit Review;
- City of Brantford, July 3, 2019 regarding Endorsement of LUMCO Resolution regarding Retail Cannabis Stores; and
- Social Planning & Children’s Services Dept., County of Lambton, July 4, 2019 regarding Child Care and Early Years' Service System Plan.

CARRIED

New Business

- Bluewater Power written resolutions.

MOTION No. 13

Moved by Councillor Veen

Seconded by Councillor Wagner

THAT the Council of the Village of Oil Springs pass the resolutions provided by Bluewater Power Distribution Company in the correspondence of June 10, 2019, attached hereto as Appendix A to this motion.

CARRIED

- Deputy Clerk-Treasurer Cook spoke to Council on a matter of a multi-unit dwelling having no tenant in a unit and the owner asking to have the water/sewer utility fees waived for that unit. She said past practice has been to require the removal of all faucets and water fixtures from the unit in order to exempt it from billing. As it is, all water to the premises passes through a single meter and billed accordingly and in addition, the first unit pays 100 per cent of the service, with the remaining units billed at 50 per cent – all billed to the property owner.
 - Council will look into this further at the time of the next water service billing review and has asked to get examples of practices in other municipalities.
- Mayor Veen noted that the OPP report, earlier in the agenda, included a reference to a “cat by-law” passed in the Village of Lambton Shores and requested staff to look into the by-law for application in Oil Springs.
 - A review of the report noted it is a “large cat by-law,” however, staff is directed to find cat by-laws in other jurisdictions that could be applicable to Oil Springs.

Accounts

Village of Oil Springs General Pay List June 12, 2019 to July 9, 2019.

MOTION NO. 14

Moved by Councillor Veen

Seconded by Councillor McFadden

THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:

- Village of Oil Springs General Pay List, June 12, 2019 to July 9, 2019.

CARRIED

Closed Meeting

- The Mayor requested that Council move to meet in-camera to review minutes of the June 11, 2019 in-camera meeting and to discuss the following:
 - a) Personal matters about an identifiable individual, including municipal or local board employees – Official complaints concerning certain properties.
 - b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Apparent contravention of Zoning By-law;
 - c) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Contractual correspondence with Civil Engineer.

MOTION NO. 15 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT the time being 8:57 p.m. Council of the Village of Oil Springs move into an in-camera meeting of Council pursuant to Section 239 of the *Municipal Act*, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees – minutes review; and Official Complaints concerning certain properties;
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – warning from Environment and Climate Change Canada; Apparent contravention of Zoning By-law; and Tax Reassessment consideration; and
- c) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Contractual correspondence with Civil Engineer.

CARRIED

MOTION NO. 16 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT the time being 9:21 p.m. Council of the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 17 Moved by Councillor McFadden
Seconded by Councillor Veen
THAT the in-camera minutes of June 11, 2019 be adopted by the Council of the Village of Oil Springs and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

By-Laws

- By-law No. 837 of 2019 being a By-law to Appoint ‘Employee’ Status for Emergency Information Officer.

MOTION NO. 18 Moved by Councillor Wagner
Seconded by Councillor McFadden
THAT By-law No. 837 of 2019 being a By-law to Appoint ‘Employee’ Status for Emergency Information Officer be read a first time, and taken as read a second and third time and finally passed this 9th day of July, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

