

**The Corporation of the Village of Oil Springs  
Regular Meeting Agenda**

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Date: Tuesday, July 9, 2019  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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- 1. Call Council Meeting to Order** 7:00 p.m.
- 2. Declaration of Pecuniary Interest**
- 3. Delegations**
  - 3.1. (7 p.m.) Wayne Strelve regarding drainage to catch basin.  
*RECOMMENDATION*  
*That Council approve the proposed drainage.*
- 4. Adoption of Council Meeting Minutes**
  - 4.1. Regular Meeting of Council June 11, 2019.  
*RECOMMENDATION*  
*That the minutes of the June 11, 2019 Regular Meeting of Council be adopted.*
- 5. Business Arising from Minutes of Previous Meetings**
- 6. Public Works Department**
  - 6.1. Monthly Report from Public Works Superintendent Darren Morningstar.  
*RECOMMENDATION*  
*That the Public Works Superintendent's monthly report be approved as presented.*
- 7. Staff Reports**
  - 7.1. Cathy Culnan, Lead Operator, Jacobs, Water Distribution System Monthly Operations Report for May 2019.
  - 7.2. Cathy Culnan, Lead Operator, Jacobs, Wastewater Treatment System Monthly Report for May 2019.
  - 7.3. Cathy Culnan, Lead Operator, Jacobs, Water Distribution System Monthly Operations Report for June 2019.
  - 7.4. Cathy Culnan, Lead Operator, Jacobs, Wastewater Treatment System Monthly Report for June 2019.
  - 7.5. Cathy Culnan, Lead Operator, Jacobs, Oil Springs Annual Manhole Inspection Report, 2019.
  - 7.6. Oil Springs Water Distribution System Hydrant/Dead End Flushing report for May 2019.  
*RECOMMENDATION*  
*That the May 2019 Water Distribution System Report; the May 2019 Wastewater Treatment System Report; the June 2019 Water Distribution System Report; the June 2019 Wastewater Treatment System Report; Oil Springs Annual Manhole Inspection Report, 2019; and the Oil Springs Water Distribution System Hydrant/Dead End Flushing report for May 2019 be approved.*
  - 7.7. Randy Clendenning, Project Manager, Jacobs: Smoke Testing.  
*RECOMMENDATION*  
*That Council move forward with the smoke testing at a cost of \$3,800 as per quotation provided by AMG Environmental Inc.; and that the testing be paid with funds from reserves.*

- 7.8. Erkki Pohjolainen, Clerk Treasurer: Schooley Mitchell municipal telecom audit.

*RECOMMENDATION*

*That Council receive the report as information.*

- 7.9. Erkki Pohjolainen, Clerk Treasurer: Review of building permit fees.

*RECOMMENDATION*

*That Council direct staff to review By-Law No. 467 of 2007, in particular Schedule A which sets out Building Permit fees, with the intent to propose amendments as required to offset the true cost of inspections and administration, and to ensure all references to Provincial legislation are current.*

**8. Councillors' Reports**

As presented by Council.

**9. Committee Meeting Minutes and Reports**

- 9.1. Committee of Adjustment Meeting of June 11, 2019.

*RECOMMENDATION*

*That the June 11, 2019 Committee of Adjustment meeting minutes be adopted by Council.*

- 9.2. Parks & Recreation Committee meeting May 9, 2019.

*RECOMMENDATIONS*

*That the May 9, 2019 Parks & Recreation Committee meeting minutes be adopted by Council.*

*That Council supports the August 17 and 18, 2019 'Family Fun Fest' as an event of "Municipal Significance."*

*That Council authorize the purchase of two benches and two garbage/recycling receptacles through the Main Street Revitalization Initiative grant program.*

- 9.3. Lambton Group Police Services Board minutes April 17, 2019.

*RECOMMENDATION*

*That the April 17, 2019 Lambton Group Police Services Board minutes be received and filed.*

**10. Correspondence – Action Required Items**

- 10.1. Ministry of Solicitor General, Office of the Fire Marshal and Emergency Management, June 25, 2019 regarding EMCPA compliance.

*RECOMMENDATION*

*That Council approve By-Law No. 837 of 2019 being a By-law to Appoint 'Employee' Status for Emergency Information Officer.*

**11. Correspondence-Information items**

- 11.1. Municipality of South Huron, June 12, 2019 regarding 2019 Ontario Good Roads Association combined conference resolution.

- 11.2. Carolyn Lance, Town of Georgina, June 14, 2019 regarding Reducing Litter and Waste.

- 11.3. Mayor Fred Eisenberger, City of Hamilton, June 14, 2019 regarding restructuring/modernization of local Public Health.

- 11.4. Town of Halton Hills, June 17, 2019 regarding Resolution No. 2019-0121.

- 11.5. St. Catharines, June 19, 2019 regarding Resolution – Free Menstrual Products at City Facilities.

- 11.6. Township of Huron-Kinloss, June 20, 2019 regarding Copy of Resolution No. 513.
- 11.7. Township of Huron-Kinloss, June 21, 2019 regarding Copy of Resolution No. 512.
- 11.8. Township of South Frontenac, June 24, 2019 regarding ROMA/OGRA Combined Conference.
- 11.9. Township of Tyendinaga, June 25, 2019 regarding resolution in support ROMA/OGRA combined conference.
- 11.10. Township of Warwick, June 26, 2019 regarding Resolution regarding Enforcement for Safety on Family Farms.
- 11.11. Ontario Provincial Police, July 2, 2019 regarding Municipal Policing Bureau representatives available at AMO conference.
- 11.12. Oakville, July 2, 2019 regarding Traffic Calming and Speed Limit Review.
- 11.13. City of Brantford, July 3, 2019 regarding Endorsement of LUMCO Resolution regarding Retail Cannabis Stores.
- 11.14. Social Planning & Children's Services Dept., County of Lambton, July 4, 2019 regarding Child Care and Early Years' Service System Plan.

*RECOMMENDATION*

*That the correspondence from: the Municipality of South Huron, June 12, 2019 regarding 2019 Ontario Good Roads Association combined conference resolution; Carolyn Lance, Town of Georgina, June 14, 2019 regarding Reducing Litter and Waste; Mayor Fred Eisenberger, City of Hamilton, June 14, 2019 regarding restructuring/modernization of local Public Health; Town of Halton Hills, June 17, 2019 regarding Resolution No. 2019-0121; St. Catharines, June 19, 2019 regarding Resolution – Free Menstrual Products at City Facilities; Township of Huron-Kinloss, June 20, 2019 regarding Copy of Resolution No. 513; Township of Huron-Kinloss, June 21, 2019 regarding Copy of Resolution No. 512; Township of South Frontenac, June 24, 2019 regarding ROMA/OGRA Combined Conference; Township of Tyendinaga, June 25, 2019 regarding resolution in support ROMA/OGRA combined conference; Township of Warwick, June 26, 2019 regarding Resolution regarding Enforcement for Safety on Family Farms; Ontario Provincial Police, July 2, 2019 regarding Municipal Policing Bureau representatives available at AMO conference; Oakville, July 2, 2019 regarding Traffic Calming and Speed Limit Review; City of Brantford, July 3, 2019 regarding Endorsement of LUMCO Resolution regarding Retail Cannabis Stores; and Social Planning & Children's Services Dept., County of Lambton, July 4, 2019 regarding Child Care and Early Years' Service System Plan be received and filed.*

**12. New Business**

- 12.1. Bluewater Power written resolutions.

*RECOMMENDATION*

*That Village execute the required resolutions, as provided by Bluewater Power Distribution Company on June 10, 2019.*

- 12.2. As may be introduced by Members of Council and Staff.

**13. Accounts**

- 13.1. Village of Oil Springs General Pay List – June 12, 2019 to July 9, 2019.

*RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

**14. Closed Meeting**

- 14.1. The Mayor requests that Council move to meet In-Camera to review minutes of June 11, 2019 In-camera meeting and to discuss the following:

- a) Personal matters about an identifiable individual, including municipal or local board employees – Official complaints concerning certain properties.
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Apparent contravention of Zoning By-law;
- c) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Contractual correspondence with Civil Engineer;

*RECOMMENDATIONS*

*That Council convene in-camera to discuss the above; and that the in-camera minutes of June 11, 2019 be adopted by Council and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

**15. By-laws**

- 15.1. By-Law No. 837 of 2019 being a By-law to Appoint ‘Employee’ Status for Emergency Information Officer.

*RECOMMENDATION*

*That By-Law 837-2019 be read a first, and taken as read a second and third time and passed.*

- 15.2. By-Law No. 838 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on July 9, 2019.

*RECOMMENDATION*

*That By-Law 838 of 2019, be read a first, and taken as read a second and third time and passed.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, August 13, 2019 at 7 p.m.*

**Original Signed**

Erkki Pohjolainen

Clerk-Treasurer

July 5, 2019