

**The Corporation of the Village of Oil Springs
Regular Meeting Agenda**

Date: Tuesday, May 7, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

1. Call Council Meeting to Order 7:00 p.m.

2. Declaration of Pecuniary Interest

3. Delegations

- 3.1. (7 p.m.) Al Jones, 4526 Oil Springs Line: Discuss issues with vehicles damaging the right-of-way behind his property. Vehicle made ruts on wet ground again on April 28, 2019.

RECOMMENDATION

That Council provide staff guidelines to develop policy to address this and similar matters in the future.

- 3.2. (7:10 p.m. approx.) LTG Auto Sales, Site Plan proposed for 4600 Oil Springs Line: Planner Ezio Nadalin attending to provide technical information.

RECOMMENDATION

That Council review the proposed site plan agreement and if it is found to be in keeping with the Village of Oil Springs future development and zoning plans then endorse the agreement and call a special meeting of the Planning Committee to amend the Zoning By-law to allow a car dealership on the said property, as directed by the Local Planning Appeal Tribunal prior to May 15, 2019.

- 3.3. (7:25 p.m. approx.) Brenda Cummings' request to open access laneway to easterly portion of her property, Planner Ezio Nadalin attending to provide technical information.

4. Adoption of Council Meeting Minutes

- 4.1. Regular Meeting of Council April 9, 2019.

- 4.2. Special Meeting of Council April 23.

RECOMMENDATION

That the minutes of the April 9, 2019 Regular Meeting of Council and April 23, 2019 Special Meeting of Council be adopted.

5. Business Arising from Minutes of Previous Meetings

6. Public Works Department

- 6.1. Remediation work on storm sewer system on Oil Springs Line, west of Elizabeth Street; Engineer Clive Barry attending to update Council on its options regarding this matter.

RECOMMENDATION

That Council approve one of the options so that remediation work can commence.

- 6.2. Monthly Report from Public Works Superintendent Darren Morningstar.

RECOMMENDATION

That the Public Works Department report be approved.

7. Staff Reports

- 7.1. Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for March 2019.
- 7.2. Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for March 2019.

RECOMMENDATION

That the March 2019 Water Distribution System Report; and the March 2019 Wastewater Treatment Report be approved.

- 7.3. Clerk-Treasurer report: Integrity Commissioner recommendation regarding the Village of Oil Springs Code of Conduct.

RECOMMENDATION

That Council adopt by by-law the Code of Conduct presented in draft form by the Integrity Commissioner, Robert Swayze.

- 7.4. Clerk-Treasurer report: Set Fine Schedule for By-law 820-2019 has been approved by the Regional Senior Justice, Ontario Court of Justice, West Region.

RECOMMENDATION

That Council receive and file with By-Law 820-2019 the correspondence from the Office of the Regional Senior Justice.

- 7.5. Clerk-Treasurer report: 2018 Election Candidates, Finances Report

RECOMMENDATION

That Council receive and file 2018 Election Candidates' Finances Report.

8. Councillors' Reports

As presented by Council.

9. Committee Meeting Minutes and Reports

- 9.1. Parks & Recreation Committee meeting October 2, 2018.

RECOMMENDATION

That the October 2, 2018 Parks & Recreation Committee meeting minutes be adopted by Council.

- 9.2. Lambton Group Police Services Board meeting minutes of:

9.2.1. November 14, 2018; and

9.2.2. February 28, 2019.

RECOMMENDATION

That Council receive and file the Lambton Group Police Services Board Meeting Minutes of November 14, 2018 and February 28, 2019.

- 9.3. Lambton County Regional Trails/Active Transportation Committee meeting minutes March 7, 2019.

RECOMMENDATION

That the March 7, 2019 LCRTATC meeting minutes be adopted by Council.

10. Correspondence – Action Required Items

None

11. Correspondence-Information items

- 11.1. Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke, April 4, 2019 re: Bill C-68.

- 11.2. Helen Cole, Family Counselling Centre, April 10, 2019 re: Thank you for support.
- 11.3. Jerry Godin, PMP, President, Public Sector Partners for Progress, April 16, 2019 re: Proposal of collaborative asset management opportunity.
- 11.4. City of Brantford, April 16, 2019 re: Resolution pertaining to single-use plastic straws.
- 11.5. Town of Minto, April 17, 2019 re: Resolution pertaining to the OMPF review.
- 11.6. Steve Clark, Minister of Municipal Affairs and Housing, May 2, 2019 re: 'More Homes, More Choices: Ontario's Housing Supply Action Plan.'

RECOMMENDATION

That correspondence from: Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke, April 4; Helen Cole, Family Counselling Centre, April 10, 2019; Jerry Godin, PMP, President, Public Sector Partners for Progress, April 16, 2019; City of Brantford, April 16, 2019; Town of Monto, April 17, 2019; and Steve Clark, Minister of Municipal Affairs and Housing, May 2, 2019 be received and filed.

12. New Business

- 12.1. Appointments to Cemetery Board – Darcy Mitchell (Oil Springs); Lee McMurphy (non-voting member at large).

RECOMMENDATION

That Council approve the two nominees and appoint them to serve on the Oil Springs Cemetery Board of Trustees.

- 12.2. As may be introduced by Members of Council and Staff.

13. Accounts

- 13.1. Village of Oil Springs General Pay List – April 10, 2019 to May 7, 2019.

RECOMMENDATION

That the accounts as listed be approved by the Village of Oil Springs Council for Payment.

14. Closed Meeting

- 14.1. The Mayor requests that Council move to meet In-Camera to review minutes of the March 5, 2019 In-camera meeting and to discuss the following:
 - a) Personal matters about an identifiable individual, including municipal or local board employees – Official complaint concerning certain property; request for dog licence fee waiver; and matters relating to a specific property.

RECOMMENDATION

That the in-camera minutes of March 5, 2019 be adopted by Council and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

15. By-laws

- 15.1. By-Law 830 of 2019, A By-Law to establish Code of Conduct for Members of Council.

RECOMMENDATION

That Council of the Village of Oil Springs give first, second and third reading and pass By-law No. 830 of 2019, A By-Law to establish Code of Conduct for Members of Council.

- 15.2. By-Law No. 831 of 2019, a Tidy Yard by-law.

RECOMMENDATION

That Council of the Village of Oil Springs give first, second and third reading and pass By-Law 831 of 2019, a tidy yard by-law.

- 15.3. By-Law No. 832 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on May 7, 2019.

RECOMMENDATION

That Council of the Village of Oil Springs give first, second and third reading and pass By-Law 832 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on May 7, 2019.

16. Adjournment of Meeting

RECOMMENDATION

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, June 11, 2019 at 7 p.m.

Original Signed

Erkki Pohjolainen
Clerk-Treasurer
May 3, 2019