

The Corporation of the Village of Oil Springs

Regular Meeting Minutes

Date: Tuesday, March 5, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

In Attendance

Council: Mayor Ian Veen
Councillor Matt Strangway
Councillor Adam Veen
Councillor Larry Wagner

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Delegation: Bluewater Power – Kathy Gadsby, Brad Goodhill and
Janice McMichael-Dennis (*start-7:12 p.m.*)

Resident – Marten Venderwerf with Paul Smith (*7:05-7:17 p.m.*)

Clive Barry, Engineer (*7:07-7:42 p.m.*)

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

- Kathy Gadsby, Brad Goodhill and Janice McMichael-Dennis provided Council an overview of the Bluewater Power Group of Companies, of which the Corporation of the Village of Oil Springs is a shareholder.

**** Marten Venderwerf and Paul Smith entered at 7:05 p.m. ****

**** Clive Barry entered at 7:09 p.m. ****

- Mayor Veen commented that Bluewater Service continues to provide good service to the Village and thanked Ms Gadsby, Mr. Goodhill and Ms McMichael-Dennis for their presentation.
 - Upon conclusion of their presentation, the delegates left Council a package of toques.

**** Ms Gadsby, Mr. Goodhill and Ms McMichael-Dennis left at 7:12 p.m. ****

- Homeowner Marten Vanderwerf, with contractor Paul Smith, presented plans to install a sump pump drainage pipe to a nearby municipal catch basin and included sketches and description of the materials he plans to use. He said the sump pump presently drains into his backyard and when there is a significant rainfall, his yard cannot absorb all the water. He added, the catch basin has never overflowed.
 - Public Works Superintendent Darren Morningstar confirmed the catch basin is in good repair.

MOTION No. 1

Moved by Councillor Veen

Seconded by Councillor Strangway

THAT the Council of the Village of Oil Springs approve Marten Vanderwerf's request to install a drainage pipe, as per his presentation to Council, leading from his property on 2568 Elizabeth St. to the catch basin located in front of 2572 Elizabeth Street.

CARRIED

**** Messrs. Vanderwerf and Smith left at 7:17 p.m. ****

- Clive Barry, NZCE (Civil), presented Council estimated costs for the work to remediate the stormwater sewer along Oil Springs Line that had

caused a sinkhole at Elizabeth Street, as well as maps detailing where the stormwater sewer system needs to be replaced.

- The area where the pipe had broken, causing a cavity that resulted in the sinkhole is located amidst other utility services, which will have to be reconfigured in some way as the work is undertaken.
- As result, the quotes provided are only part of the entire project costs, which Mr. Barry suggested would have to be tendered due to the high cost.
 - Clerk-Treasurer Erkki Pohjolainen confirmed that is in accordance with Village's procurement policy.
- Mr. Barry suggested the next step toward remediation would be to engage the engineering departments of Union Gas, Hydro One and Cogeco.
- Mayor Veen noted that we are getting close to the rainy season.
 - Mr. Barry suggested the work should be done before or after school summer holidays.
- Councillor Wagner suggested to get cost estimates from the utilities and then make a decision on this matter.
 - Mayor Veen said the Village should get going on it.
 - Mr. Barry said he will draw up the tender documents and include the condition for approval the work is subject to budgetary consideration.
- Council reviewed Mr. Barry's mapping of all work required and asked for a preferred schedule for the work to be staged.
 - Mr. Barry noted that the stormwater work would dovetail well with road improvements and should be completed concurrently to achieve best value. As well, planning the work also requires consideration for future development in the Village to create a system that meets future needs.
- Mayor Veen said the Village can only afford to fix the Oil Springs Line section at Elizabeth Street this year.
- Mr. Barry concluded his comments, suggesting the Village should require utilities, developers, builders and residents to acquire a road permit before doing work on municipal property as a safeguard to ensure proper procedures are followed.

*** Mr. Barry left at 7:42 p.m. ***

Adoption of Council Meeting Minutes

- MOTION No. 2 Moved by Councillor Strangway
 Seconded by Councillor Wagner
 THAT the following minutes be adopted by Council of
 the Village of Oil Springs:
- Regular Meeting of Council, February 5, 2019.

CARRIED

Business Arising from Previous Meetings Minutes

None

Public Works Department

Public Works Superintendent Darren Morningstar spoke to his report, discussed matters that arose from his report and answered questions from Council.

- MOTION No. 3 Moved by Councillor Veen
 Seconded by Councillor Wagner
 THAT the Public Works written report, reviewed by
 Public Works Superintendent Darren Morningstar, be
 approved as presented.

CARRIED

- Prior to leaving, Mr. Morningstar presented the Clerk-Treasurer a letter to be reviewed during the In-camera segment of the meeting.

***Mr. Morningstar left at 8:23 p.m. ***

Staff Reports

- Village of Oil Springs Water Distribution Annual Summary Report 2018.
- Ontario Drinking-Water Systems Regulation O. Reg. 170/03 Annual Report.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for January 2019.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for January 2019.

MOTION No. 4 Moved by Councillor Wagner
 Seconded by Councillor Veen

THAT the Council of the Village of Oil Springs approve the Village of Oil Springs Water Distribution Annual Summary Report 2018; the Ontario Drinking-Water Systems Regulation O. Reg. 170/03 Annual Report; the January 2019 Water Distribution System Report; and the January 2019 Wastewater Treatment Report be approved.

CARRIED

- Clerk-Treasurer report: Joint presentation proposed by the Integrity Commissioner for local Councils that selected Robert Swayze as their Integrity Commissioner.

MOTION No. 5 Moved by Councillor Wagner
 Seconded by Councillor Strangway

THAT Council of the Village of Oil Springs participate in a joint presentation by Integrity Commissioner Robert J. Swayze, Barrister & Solicitor.

CARRIED

- Clerk-Treasurer report: Amendment to the Municipal Act requires that the municipality adopt and maintain three additional policies as of March 1, 2019.

MOTION No. 6 Moved by Councillor Veen
 Seconded by Councillor Strangway

THAT the Council of the Village of Oil Springs adopt the following policies:

- Policy No. 2019-001 – Protection and Enhancement of the Tree Canopy and Natural Vegetation Policy.
- Policy No. 2019-002 – Pregnancy Leaves and Parental Leaves of Members of Council Policy.
- Policy No. 2019-003 – Relationship Between Members of Council and the Officers and Employees of the Municipality Policy.

CARRIED

- Village of Oil Springs 2019 Update to the 2014 Corporate Energy Management Plan.

MOTION No. 7 Moved by Councillor Wagner
 Seconded by Councillor Veen

THAT the Council of the Village of Oil Springs approve the *Village of Oil Springs 2019 Update to the 2014 Corporate Energy Management Plan* report for final draft and publication on the Village Website.

CARRIED

Councillors' Reports

- Councillor Wagner reported on the Enniskillen/Oil Springs Joint Fire Commission meeting of March 4.

MOTION No. 8 Moved by Councillor Strangway
 Seconded by Councillor Veen
THAT the Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes of October 10, 2018 be approved.

CARRIED

MOTION No. 9 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Oil Springs/South Enniskillen Fire Department 2019 Volunteer Roster and 2018 list of call-outs be received and filed.

CARRIED

MOTION No. 10 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT Council of the Corporation of the Village of Oil Springs approve the Oil Springs/South Enniskillen Fire Department Budget figures for 2019; and
THAT these estimates be included in the Village of Oil Springs Budget deliberations.

CARRIED

Committee Meeting Minutes and Reports

- Pre-Development meeting notes on February 11, 2019, Petrolia.
 - Council directed that staff respond to the meeting notes with a letter telling the Town of Petrolia not to bill the Village of Oil Springs for Village residents' accessing Petrolia's facilities; and to say the Village of Oil Springs will not charge residents for the use of Petrolia's facilities.

MOTION No. 11 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs receive and file the Pre-Development meeting notes of February 11, 2019, held in Petrolia.

CARRIED

Correspondence—Action Required Items

- Ashley Boss, February 12, 2019, re: Speeding on Frederick Street.

DEFERRED TO IN-CAMERA DISCUSSION
- Ontario Cannabis Legalization Implementation Fund – dedication of received funds to meet prescribed uses.

MOTION No. 12 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs dedicate proceeds from the Ontario Cannabis Legalization Implementation Fund to be used to offset any increase in the cost of enforcement; and to develop policy concerning the use of cannabis.

CARRIED

- Peter and Krista Mueller per Voice of Truth Church, February 13, 2019, re: Easter Eggstravaganza at Oil Springs Youth Centre.
- MOTION No. 13 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs authorizes The Voice of Truth Church to host its *Easter Eggstravaganza* event on Wednesday, April 17, 2019 at the Springs Youth Centre; and
THAT the fee for use of the Youth Centre for this occasion be waived.
- CARRIED

- Township of South Stormont, February 26, 2019 re: Council Resolution – Provincial Review of OMPF.
- MOTION No. 14 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs support of the South Stormont resolution calling for a provincial review of Ontario Municipal Partnership Fund.
- CARRIED

- Township of Enniskillen, February 11, 2019 re: Reservoir billing; invitation to discuss report at Enniskillen Council meeting, March 19, 2019.
 - Mayor Veen said he would attend the Township of Enniskillen Council meeting of March 19, 2019.
- MOTION No. 15 Moved by Councillor Veen
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs receive and file the February 11, 2019 correspondence from the Township of Enniskillen regarding reservoir billing and an invitation to discuss the report at Enniskillen Council meeting, March 19, 2019.
- CARRIED

Correspondence-Information items

- Township of South Frontenac, February 7, 2019 re: Maintaining Voters List for Municipal Elections.
 - David Bourke, February 19, 2019 re: Trail Lamp claim update.
 - Leah Klompstra, February 20, 2019 re: Thames-Sydenham and Region Drinking Water Source Protection – Committee member nomination.
 - Jason Cole, February 21, 2019 re: County of Lambton Municipal 511 Pilot Program.
 - Melissa Mullen, March 1, 2019 re: LCMA Banquet – Save the Date.
 - Mayor Veen noted that the Village will receive five tickets for the banquet.
- MOTION No. 16 Moved by Councillor Strangway
 Seconded by Councillor Veen
THAT the Council of the Village of Oil Springs receive and file the correspondence from the Township of South Frontenac, February 7, 2019; David Bourke, February 19, 2019; Leah Klompstra, February 20, 2019; Jason Cole, February 21, 2019; and Melissa Mullen, March 1, 2019.
- CARRIED

New Business

- Appointment of alternate member to County Council.
 - Council agreed Councillor Wagner should serve as the alternate and directed staff to write a by-law to that effect for the next meeting of Council.

MOTION No. 17 Moved by Councillor Veen

Seconded by Councillor Strangway

THAT the Council of the Village of Oil Springs directs staff to write a by-law pertaining to the appointment of an alternate member to County Council; and

THAT the by-law be brought forward during Council's regular meeting of April 9, 2019.

CARRIED

- Judith & Norman Alix Foundation grant program.

MOTION No. 18

Moved by Councillor Veen

Seconded by Councillor Wagner

THAT the Village of Oil Springs make application to the Judith & Norman Alix Foundation grant program for funding to enhance accessibility at the Youth Centre.

CARRIED

- Deputy Clerk-Treasurer Karen Cook asked Council's direction regarding a replacement order for Village flags, noting that all the flags need to be replaced.
 - Council directed that staff look into purchasing five Village flags.
- Deputy Clerk-Treasurer Karen Cook asked Council to consider changing Youth Centre rental fees because as they are now, a stag and doe rental is the same as a rental for a private 50th birthday party, for example.
 - Council directed staff to provide a suggested list of fees for consideration during the next Regular Meeting of Council.
- Clerk-Treasurer Erkki Pohjolainen asked Council if there is interest in a subscription to Municipal Information News, noting that Councillor McFadden was the sole recipient of the daily newsletter among Council members.
 - Council opted not to subscribe.
- Councillor Wagner suggested that Cemetery Board and Parks & Recreation Committee meetings should be held.
 - Mayor Veen, as chair of both the Board and Committee, set dates of April 2 and April 3, respectively, commencing at 7 p.m. in the Village office.

Accounts

Village of Oil Springs General Pay List – February 6, 2019 to March 5, 2019.

MOTION No. 19 Moved by Councillor Wagner

Seconded by Councillor Veen

THAT the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, February 6, 2019 to March 5, 2019.

CARRIED

MOTION NO. 20 Moved by Councillor Wagner
 Seconded by Councillor Veen
 THAT the Council for the Corporation of the Village of
Oil Springs directs staff to destroy cheque No. 13673
in the amount of \$162.72, issued February 5, 2019.
CARRIED

Closed Meeting

The Mayor requested that Council move to In-camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – review of closed minutes of February 5, 2019 In-camera meeting; and
- A proposed or pending acquisition or disposition of land by the municipality or local board – purchase of property.

MOTION NO. 21 Moved by Councillor Wagner
 Seconded by Councillor Strangway
 THAT the time being 9:31 p.m. Council for the Village
of Oil Springs move into an In-Camera Meeting of
Council pursuant to Section 239 of the Municipal Act,
2001, as amended, for the following reasons:
a) Personal matters about an identifiable individual,
including municipal or local board employees –
property owners;
b) a proposed or pending acquisition or disposition of
land by the municipality or local; and
c) Labour relations or employee negotiations – Annual
performance reviews.
CARRIED

MOTION NO. 22 Moved by Councillor Veen
 Seconded by Councillor Wagner
 THAT the time being 10:14 p.m. Council for the
Village of Oil Springs reconvene its open Regular
Meeting of Council.
CARRIED

MOTION NO. 23 Moved by Councillor Veen
 Seconded by Councillor Wagner
 THAT the in-camera minutes of February 5, 2019 be
adopted by Council of the Village of Oil Springs and
remain confidential and restricted from public
disclosure in accordance with the exemptions provided
in the Municipal Freedom of Information and
Protection of Privacy Act.
CARRIED

By-Laws

- By-law 823 of 2019, a By-law to Provide for Interim Tax Levies for the Year 2019 for the Village of Oil Springs.

MOTION NO. 24 Moved by Councillor Wagner
 Seconded by Councillor Strangway
 THAT By-law No. 823 of 2019, a By-law to Provide for
Interim Tax Levies for the Year 2019 for the Village of
Oil Springs be read a first time, and taken as read a
second and third time and finally passed this 5th day
of March, 2019; and
THAT the Mayor and Clerk be authorized to sign the
said By-Law.
CARRIED

- By-Law No. 824 of 2019, a By-Law to authorize the execution of a Standard Trust Agreement Between the Village of Oil Springs and Oil Springs Optimist Club in regards to a Public Pavilion located at East End Park in Oil Springs.

MOTION NO. 25 Moved by Councillor Strangway

Seconded by Councillor Veen

THAT By-law No. 824 of 2019, a By-Law to authorize the execution of a Standard Trust Agreement Between the Village of Oil Springs and Oil Springs Optimist Club in regards to a Public Pavilion located at East End Park in Oil Springs be read a first time, and taken as read a second and third time and finally passed this 5th day of March, 2019; and

THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 825 of 2019, a By-law authorizing the borrowing of money to meet current expenditures of the Village of Oil Springs for the year 2019.

MOTION NO. 26 Moved by Councillor Strangway

Seconded by Councillor Wagner

THAT By-law No. 825 of 2019, a By-law authorizing the borrowing of money to meet current expenditures of the Village of Oil Springs for the year 2019 be read a first time, and taken as read a second and third time and finally passed this 5th day of March, 2019; and

THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 826 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on March 5, 2019.

MOTION NO. 27 Moved by Councillor Wagner

Seconded by Councillor Strangway

THAT By-Law No. 826 of 2019, being a By-Law to confirm all Resolutions of the Council Meeting held on March 5, 2019 be read a first time, and taken as read a second and third time and finally passed this 5th day of March, 2019; and

THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 28

Moved by Councillor Wagner

Seconded by Councillor Veen

THAT the time being 10:21 p.m., this Regular Meeting of Council be adjourned; and

THAT the next Regular Meeting of Council be held Tuesday, April 9, 2019 at 7:00 p.m.

CARRIED

Ian Veen, Mayor

Erkki Pohjolainen
Clerk-Treasurer