

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, April 9, 2019
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

In Attendance

Council: Mayor Ian Veen
Councillor Connie McFadden
Councillor Matt Strangway
Councillor Adam Veen
Councillor Larry Wagner

Staff: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Delegation: Brenda Cummings
Jeff Clouse

Gallery: Sue Clouse

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

- Brenda Cummings presented Council a proposal for severance and a second access to her property, which comprises R2 Zoning and R1 Zoning, with the R2 portion housing an apartment building, while the R2 section is vacant. She proposed to build a lane from Roady Park Street across a municipal right-of-way to access the R1 section onto which she plans to build a house. She asked what the minimum standards would be for the lane and discussed who would be responsible for its maintenance.
 - Mayor Veen suggested she could use the right-of-way but would have to maintain it, as would be expected for the maintenance of a driveway.
 - Council thanked Ms Cummings for her presentation and said the matter would be reviewed later in the meeting.

**** Ms Cummings left the meeting at 7:13 p.m. ****

- Jeff Clouse was invited to address Council on a matter of purchasing surplus equipment from the Village and using municipal property to erect a tower.

MOTION No. 1 Moved by Councillor Veen

Seconded by Councillor McFadden

THAT the time being 7:14 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

- a) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

*** Mr. Clouse and Ms Clouse left the meeting at 7:24 p.m. ***

MOTION No. 2 Moved by Councillor McFadden
Seconded by Councillor Wagner
THAT the time being 7:24 p.m. Council of the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

Adoption of Council Meeting Minutes

MOTION No. 3 Moved by Councillor Wagner
Seconded by Councillor Veen
THAT the following minutes be adopted by Council of the Village of Oil Springs:

- Regular Meeting of Council, March 5, 2019.

CARRIED

Business Arising from Previous Meetings Minutes

- Mayor Veen reported on his attendance to the March 19, 2019 Enniskillen Council meeting to discuss Reservoir billing.
- Council inquired about the email staff was directed to write regarding the Pre-Development meeting notes, February 11, 2019, in Petrolia, to state the Village of Oil Springs will not pay nor charge Village residents for accessing Petrolia's facilities.
 - Clerk-Treasurer Erkki Pohjolainen said the letter had been e-mailed.

Public Works Department

Public Works Superintendent Darren Morningstar spoke to his report, discussed matters that arose from his report and answered questions from Council.

MOTION No. 4 Moved by Councillor Veen
Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs accept the estimate of \$3,429.62 for the generator repairs as quoted by Dudman Fuels, Quote No. 02258, issued March 15, 2019.

CARRIED

MOTION No. 5 Moved by Councillor McFadden
Seconded by Councillor Wagner
THAT the Public Works written report, reviewed by Public Works Superintendent Darren Morningstar, be approved as presented.

CARRIED

***Mr. Morningstar left at 8:11 p.m. ***

Staff Reports

- Village of Oil Springs Wastewater Lagoons 2018 Annual Report of Operations.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for February 2019.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for February 2019.

MOTION No. 6 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs approve the Wastewater Lagoons 2018 Annual Report of Operations; the February 2019 Water Distribution System Report; and the February 2019 Wastewater Treatment Report be approved.

CARRIED

- Clerk-Treasurer report: Provincial Funding windfall of a \$179,721 unconditional one-time transfer.
Received as information
- Clerk-Treasurer report: Integrity Commissioner Joint Presentation scheduled for Tuesday, April 30
All Members of Council confirmed attendance, with one acknowledging they would be arriving late.

Councillors' Reports

- Councillor Wagner reported from the Cemetery Board meeting of April 2 that a clean-up day was scheduled for Saturday, April 13, starting at 10 a.m.
- Councillor Strangway reported the signs on the highway do not appear to be reflective.
 - Deputy Clerk-Treasurer Karen Cook recalled they were ordered non-reflective.
 - Mayor Veen recalled the reflective finish cost too much.
- Councillor Veen noted Mayor Veen had already addressed the matter of attending the Enniskillen Council meeting to discuss water reservoir billing.
- Mayor Veen reported on a notice he received from the Ministry of Infrastructure that an \$11.8 billion program would soon be announced.
- Mayor Veen reported that the Lambton County Municipal Association banquet, held at the Youth Centre on April 4, 2019, went really well and that former Village Acting Clerk-Treasurer, Petrolia Mayor Brad Loosley, thanked the Village for hosting the event.

Committee Meeting Minutes and Reports

- Cemetery Board Meeting minutes of October 3, 2018.

MOTION No. 7 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the Cemetery Committee meeting minutes of October 3, 2018 be adopted by Council of the Corporation of the Village of Oil Springs.

CARRIED

Correspondence—Action Required Items

None

Correspondence-Information items

- Ontario Public Works Association, March 29, 2019 re: 2019 National Public Works Week.
- City of Quinte West, March 8, 2019 re: Resolution – Bottled Water.
- Ontario Association of Fire Chiefs, March 22, 2019 re: Municipal Officials Seminar: The Essentials of Firefighting and Firefighting 101.
- St. Clair Regional Conservation Authority, March 25, 2019 re: 47th Annual Sydenham River Canoe and Kayak Race.

MOTION No. 8 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the Council of the Village of Oil Springs receive and file the correspondence from City of Quinte West, March 8, 2019; the Township of South Frontenac, March 19, 2019; the Ontario Association of Fire Chiefs, March 22, 2019; the St. Clair Regional Conservation Authority, March 25, 2019; and the Ontario Public Works Association, March 29, 2019.

CARRIED

New Business

- Amendment to Schedule “B” of By-Law No. 820 of 2019.

MOTION No. 9 Moved by Councillor Wagner
 Seconded by Councillor Strangway

THAT the Council of the Village of Oil Springs adopt the following amendments to Schedule B of By-Law No. 820 of 2019, A By-law to License Dogs, to regulate animals running at large and to prohibit the keeping of certain animals:

- Item No. 13, add “– no permit” such that the text will read “Keeping of a kennel – no permit”
- Item No. 15, remove the word “howling” such that the text will read “Permit unprovoked, persistent barking, calling or whining by dog or other persistent noise making by any domestic pet (all times)”

CARRIED

- Rental rates for Village of Oil Springs facilities.

MOTION No. 10 Moved by Councillor Strangway
 Seconded by Councillor Wagner

THAT the Council of the Corporation of the Village of Oil Springs set the rental and damage deposit rates for the Village of Oil Springs Youth Centre, effective immediately on all future bookings, as follow:

| Function specifications | Rent | Damage Deposit |
|---|-------------|-----------------------|
| Funeral luncheons (weekday) | \$150 | \$100 |
| Showers (3 hours) | \$150 | \$100 |
| Workplace meetings/open houses (no kitchen) | \$200 | \$100 |
| Workplace luncheons | \$250 | \$100 |
| Religious conferences (not licenced) | \$350 | \$350 |
| Wedding receptions (licenced) | \$400 | \$350 |
| Birthday parties (licenced) | \$400 | \$350 |
| Anniversary parties (licenced) | \$400 | \$350 |
| Charity fundraisers (licenced) | \$400 | \$350 |
| Other licenced events - i.e. Big Buck Day | \$400 | \$350 |
| Stag & Does | \$650 | \$350 |

AND THAT the rental of either the upper or lower level space at the Community Hall be set at \$75 with a \$100 damage deposit, effective immediately on all future bookings.

CARRIED

- Ontario Good Roads Association 2019 Municipal Membership.

MOTION No. 11 Moved by Councillor McFadden
 Seconded by Councillor Veen

THAT the Council of the Village of Oil Springs authorize payment of \$532.85 plus taxes for 2019 membership with the Ontario Good Roads Association.

CARRIED

Councillor McFadden declared a pecuniary interest under the Municipal Conflict of Interest Act, Subsection 5(1) in the agenda matter under New Business, item No. 12.4, regarding the resignation letter of Ross McFadden. She excluded herself from discussion and abstained from voting on the following motion.

- Resignation letter – Ross McFadden.

MOTION No. 12 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT the Council of the Corporation of the Village of Oil Springs accept the March 5, 2019 letter of resignation from Public Works Labourer Ross McFadden, to take effect as of September 1, 2019; and
THAT the Mayor, Council and municipal staff wish Mr. Ross well in his retirement.

CARRIED

- Deputy Clerk-Treasurer Karen Cook requested direction to expend the remaining \$9,800 of the Main Street Revitalization grant of 2018.
 - Mayor Veen asked if the funds could be applied toward the accessibility modifications required at the Youth Centre, directing staff to investigate this option.
 - Clerk-Treasurer Erkki Pohjolainen noted that the funds could be used for public space and street beautification such as park benches, bicycle racks, trash receptacles etc.
 - Ms Cook provided Council a sample image of a trash/recycling receptacle that could be expensed through the grant.

- Jacobs request for back-up pump, with quote provided.

MOTION No. 13 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT the Council of the Corporation of the Village of Oil Springs authorize Jacobs to purchase a Flygt Model NP-3102 Submersible Pump and associated materials as provided in Xylem Quotation No. 19-30-0268 for total price of \$10,519.40; and
THAT the funds for the purchase be drawn from the Village of Oil Springs Sewer Reserve Fund.

CARRIED

Accounts

Village of Oil Springs General Pay List – March 6, 2019 to April 9, 2019.

MOTION NO. 14 Moved by Councillor Veen
Seconded by Councillor McFadden
THAT the accounts, as listed, be approved by the Council of the Corporation of the Village of Oil Springs for payment:

- Village of Oil Springs General Pay List, March 6, 2019 to April 9, 2019.

CARRIED

Closed Meeting

- The Mayor requests that Council move to meet In-Camera to review minutes of the March 5, 2019 In-camera meeting and to discuss the following:
 - a) Personal matters about an identifiable individual, including municipal or local board employees – Official complaint concerning certain property, and personnel matters; and
 - b) The security of the property of the municipality or local board; Mr. Clouse’s proposition.

- MOTION NO. 15 Moved by Councillor McFadden
 Seconded by Councillor Wagner
THAT the time being 9:01 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:
- a. Personal matters about an identifiable individual, including municipal or local board employees – discussion of residents’ complaints, tax arrears, review of closed minutes of March 5, 2019 In-camera meeting, personnel matters; and
 - b. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Mr. Clouse’s proposal.
- CARRIED
- MOTION NO. 16 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT the time being 9:51 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.
- CARRIED
- MOTION NO. 17 Moved by Councillor Wagner
 Seconded by Councillor Veen
THAT the Corporation of the Village of Oil Springs sell the 120-foot tower to Jeff Clouse as per his offer of purchase.
- CARRIED
- MOTION NO. 18 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the in-camera minutes of March 5, 2019 be adopted by Council of the Village of Oil Springs and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.
- CARRIED

By-Laws

- By-law No. 827 of 2019, A By-Law to appoint an alternate member to the Corporation of the County of Lambton Council.
- MOTION NO. 19 Moved by Councillor Veen
 Seconded by Councillor McFadden
THAT By-law No. 827 of 2019, A By-Law to appoint an alternate member to the Corporation of the County of Lambton Council, be read a first time, and taken as read a second and third time and finally passed this 9th day of April, 2019; and
- THAT** the Mayor and Clerk be authorized to sign the said By-Law.
- CARRIED

- By-Law No. 828 of 2019, a By-law to Authorize the Village of Oil Springs to enter into an agreement with Bluewater Recycling Association for the collection of recyclables and waste.

MOTION NO. 20 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT By-law No. 828 of 2019, A By-law to Authorize the Village of Oil Springs to enter into an agreement with Bluewater Recycling Association for the collection of recyclables and waste, be read a first time, and taken as read a second and third time and finally passed this 9th day of April, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 829 of 2019, a By-law to confirm all Resolutions of the Council Meeting held on April 9, 2019.

MOTION NO. 21 Moved by Councillor McFadden
 Seconded by Councillor Strangway
THAT By-law No. 829 of 2019, being a By-Law to confirm all Resolutions of the Council Meeting held on April 9, 2019 be read a First time, and taken as read a second and third time and finally passed this 9th day of April, 2019; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 28 Moved by Councillor Veen
 Seconded by Councillor Wagner
THAT the time being 9:57 p.m., this Regular Meeting of Council be adjourned; and
THAT the next Regular Meeting of Council be held Tuesday, May 7, 2019 at 7:00 p.m.

CARRIED

 Ian Veen, Mayor

 Erkki Pohjolainen
 Clerk-Treasurer