

**The Corporation of the Village of Oil Springs**  
**Regular Meeting Minutes**

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Date: Tuesday, January 8, 2019  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

**In Attendance**

Council Members: Mayor Ian Veen  
Councillor Connie McFadden  
Councillor Matt Strangway  
Councillor Adam Veen  
Councillor Larry Wagner

Staff Members: Erkki Pohjolainen, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer  
Darren Morningstar, Superintendent Public Works

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**Call to Order**

Mayor Veen opened the Regular Meeting of Council at 7:00 p.m. and asked all to stand and observe a moment of silence for reflection.

**Declaration of Pecuniary Interest/Conflict of Interest**

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

**Adoption of Council Meeting Minutes**

MOTION No. 1 Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** the following minutes be adopted by Council of the Village of Oil Springs:

- Regular Meeting of Council, December 18, 2018

CARRIED

**Business Arising from Previous Meetings Minutes**

Error in name reported on page 3 to be corrected.

*\*\*\*Greg Cameron and Tony Commisso entered at 7:02 p.m. \*\*\**

**Delegation**

- Greg Cameron, Broker with Cam-Ron Insurance and Tony Commisso, Account Manager with Frank Cowan Company reviewed the 2019 Municipal Insurance Program, Corporation of the Village of Oil Springs, renewal report.

*\*\*\*Dennis Smith entered at 7:08 p.m. \*\*\**

*\*\*\* Cathy Culnan and Randy Clendenning entered at 7:12 p.m. \*\*\**

*\*\*\* Gordon Perry entered at 7:14 p.m. \*\*\**

- Mayor Veen suggested that insurance companies rely on the actions of fire departments to reduce claims, but do little in return to support firefighters either through support for training or equipment, yet occasionally have criticized fire departments for their work.
  - Mr. Commisso invited Mayor Veen to contact his office.
    - Mayor Veen thanked Messrs. Cameron and Commisso for their report and presentation.

MOTION No. 2 Moved by Councillor Strangway  
Seconded by Councillor Veen  
**THAT** the Council of the Village of Oil Springs receive the 2019 Municipal Insurance Program, Corporation of the Village of Oil Springs, renewal report as presented.

CARRIED

*\*\*\*Messrs. Cameron and Commisso left at 7:18 p.m. \*\*\**

- Cathy Culnan, Lead Operator, and Randy Clendenning, Project Manager, of Jacobs discussed the new sampling requirements, providing quotes for Council's consideration from Can-Am Instruments; and the "Standard of Care" requirements for council.
  - Mayor Veen thanked Ms Culnan and Mr. Clendenning for their report and presentation.

MOTION No. 3      Moved by Councillor Veen  
                           Seconded by Councillor McFadden  
**THAT** the Council of the Village of Oil Springs approve the recommendation of Ms Culnan for the procurement of an Automatic Water Sampler valued at \$6,790.80; and  
**THAT** the cost of the sampler be borne by the Sewer Reserve Fund.

CARRIED

*\*\*\*Ms Culnan and Mr. Clendenning left at 7:34 p.m. \*\*\**

- Gordon Perry and Dennis Smith presented an update on the solar light replacement project on the trail, noting that the posts are in place, the electrical components are all done and the heads will be ready within 10 days.
  - Mayor Veen stated that Council has passed a motion whereby the work was to be completed by the time and date of the meeting.
  - Following the discussion, Mayor Veen told the delegates Council will consider the matter later on in the meeting.

*\*\*\*Messrs. Perry and Smith left at 7:52 p.m. \*\*\**

### **Public Works Department**

Public Works Superintendent Darren Morningstar spoke to his report, discussed matters that arose from his report and answered questions from Council.

MOTION No. 4      Moved by Councillor Wagner  
                           Seconded by Councillor Strangway  
**THAT** the Public Works written report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

*\*\*\*Mr. Morningstar left at 8:23 p.m. \*\*\**

### **Staff Reports**

- Clerk-Treasurer Erkki Pohjolainen reported that he has been invited by the Ministry of Municipal Affairs and Housing's Municipal Services Office – Western, to attend the 2019 Ontario West Municipal CAOs' Forum the afternoon of Thursday, January 17, 2019 in London, 12:45-4:30 p.m.

### **Councillors' Reports**

- Councillor Larry Wagner asked if he should be setting up a Fire Board meeting.
  - Mayor Ian Veen suggested he should wait until the Fire Department has completed its 2019 budget.

### **Committee Meeting Minutes and Reports**

- Councillor Connie McFadden reported on her attendance to the Lambton County Regional Trails/Active Transportation Committee meeting, January 3, 2019, stating the bulk of the discussion focused on maps and that much of the agenda was deferred to the March meeting due to poor attendance.

### **Correspondence—Action Required Items**

- Mort Henwood, Royal Canadian Legion, Ontario Command, December 20, 2018, request for support of our veterans.

MOTION No. 5      Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** the Council of the Village of Oil Springs place a business card-sized ad in the Royal Canadian Legion, Ontario Command's 2019 'Military Service Recognition Book' at a cost of \$300.88, plus taxes.

CARRIED

### **Correspondence-Information items**

- The LMV Auxiliary, December 13, 2018, re. Thank you for support.
- Lambton Kent District School Board, December 17, 2018, re. Disposition of surplus properties.

MOTION No. 6      Moved by Councillor Veen  
Seconded by Councillor Wagner  
**THAT** the Council of the Village of Oil Springs receive and file the correspondence from the LMV Auxiliary, dated December 13, 2018 and the Lambton Kent District School Board, dated December 17, 2018.

CARRIED

### **New Business**

- Automated waste and recycling collection – wheelie bins.

MOTION No. 7      Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** agenda item 12.1 regarding automated waste and recycling collection be lifted from the Table for further discussion.

CARRIED

- Council reviewed material provided by Bluewater Recycling and discussed weekly vs. bi-weekly collection; the fee to residents; the start date for the service and agreed to host the proposed open house on January 31, 2019 at the Youth Centre.

MOTION No. 8      Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** the Council of the Corporation of the Village of Oil Springs supports a plan for weekly automated trash and recycling collection year round; and  
**THAT** the cost for to residents for a small bin at \$110.00, medium-sized bin at \$185.00 or a large bin at \$270.00 be included as a special fee in the property tax bills.

CARRIED

- Membership fees for Sarnia Lambton Chamber of Commerce; Association Municipal Clerks and Treasurers of Ontario (AMCTO); the Associated Municipalities of Ontario (AMO); and the Ontario Trails Council.

MOTION No. 9      Moved by Councillor Veen  
Seconded by Councillor McFadden  
**THAT** the Council of the Village of Oil Springs approve payment of 2019 membership fees for Sarnia Lambton Chamber of Commerce; Association Municipal Clerks and Treasurers of Ontario (AMCTO); the Association of Municipalities Ontario (AMO); and the Ontario Trails Council.

CARRIED

- Deputy Clerk-Treasurer Karen Cook reported that due to a staffing conflict, the municipal office will not be staffed on Friday, February 15, 2019.
  - Staff was advised to place a notice on the door, website and social media stating that the office will be closed that day.
- Deputy Clerk-Treasurer Karen Cook requested Council's direction regarding summer student positions this year.
  - She was directed to apply for funding for two positions -- one 16 weeks and the other eight weeks in duration and that if the application is successful, both will work in the Public Works Department.
- Councillor Larry Wagner asked for more information about the direct deposit process for Council remuneration.
- Councillor Matt Strangway commented on potholes around the Village.
  - Mayor Veen noted that the Public Works Superintendent has been directed to address this matter.

### **Accounts**

Village of Oil Springs General Pay List – December 19, 2018 to January 8, 2019.

- Council reviewed the payments and questioned the cost associated with a payment, directing that Cheque No. 13642 be held until the matter is clarified.

MOTION NO. 10      Moved by Councillor Strangway  
                             Seconded by Councillor Veen  
**THAT** the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, December 19, 2018 to January 8, 2019.

CARRIED

### **Closed Meeting**

The Mayor requested that Council move to In-camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – property owners;
- a proposed or pending acquisition or disposition of land by the municipality or local board – possible property purchase; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario hearing.

MOTION NO. 11      Moved by Councillor Wagner  
                             Seconded by Councillor Strangway  
**THAT** the time being 9:09 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a. Personal matters about an identifiable individual, including municipal or local board employees – property owners;
- b. a proposed or pending acquisition or disposition of land by the municipality or local board – possible property purchase; and
- c. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario hearing.

CARRIED

*\*\*\* Councillor McFadden and Ms Cook left the meeting at 9:29 p.m. \*\*\**  
*\*\*\* Councillor McFadden and Ms Cook returned to the meeting at 9:36 p.m. \*\*\**

MOTION NO. 12      Moved by Councillor Veen  
                            Seconded by Councillor Wagner  
                            **THAT** the time being 9:36 p.m. Council for the Village  
                            of Oil Springs reconvene its open Regular Meeting of  
                            Council.  
CARRIED

MOTION NO. 13      Moved by Councillor Wagner  
                            Seconded by Councillor McFadden  
                            **THAT** the in-camera minutes of December 4, 2018  
                            and December 18, 2018 be adopted by Council of the  
                            Village of Oil Springs and remain confidential and  
                            restricted from public disclosure in accordance with  
                            the exemptions provided in the Municipal Freedom of  
                            Information and Protection of Privacy Act.  
CARRIED

**By-Laws**

- By-law 818 OF 2019, a by-law to close certain sidewalks.

MOTION NO. 14      Moved by Councillor Wagner  
                            Seconded by Councillor Veen  
                            **THAT** By-law No. 818-2019, being a by-law to close  
                            certain sidewalks, be read a First time, and taken as  
                            read a Second and Third Time and Finally passed this  
                            8<sup>th</sup> day of January, 2019; and  
                            **THAT** the Mayor and Clerk be authorized to sign the  
                            said By-Law.  
CARRIED

- By-Law No. 819 of 2019, a By-Law to confirm all Resolutions of the Council Meeting held on January 8, 2019.

MOTION NO. 15      Moved by Councillor Veen  
                            Seconded by Councillor McFadden  
                            **THAT** By-Law No. 819 of 2019, being a By-Law to  
                            confirm all Resolutions of the Council Meeting held on  
                            January 8, 2019 be read a First time, and taken as  
                            read a Second and Third Time and Finally passed this  
                            8<sup>th</sup> day of January, 2019; and  
                            **THAT** the Mayor and Clerk be authorized to sign the  
                            said By-Law.  
CARRIED

- Council resumed discussion pertaining to Mr. Perry's delegation presentation.

MOTION NO. 16      Moved by Councillor Wagner  
                            Seconded by Councillor Veen  
                            **THAT** the Council of the Village of Oil Springs rescind  
                            Motion No. 3 of December 4, 2018.  
CARRIED

MOTION NO. 17      Moved by Councillor Wagner  
                            Seconded by Councillor Strangway  
                            **THAT** the Council of the Village of Oil Springs requires  
                            that the solar lights be in place and working on or by  
                            February 28, 2019 or Oil Springs or their insurance  
                            company will not pay for Invoice No. 170505 from 621  
                            Technologies Inc.; and  
                            **THAT** the Village of Oil Springs will not be responsible  
                            for any monies owing on the light replacement project.  
CARRIED

**Adjournment**

MOTION NO. 18

Moved by Councillor Veen

Seconded by Councillor McFadden

**THAT** the time being 10:26 p.m., this Regular Meeting of Council be adjourned; and

**THAT** the next Regular Meeting of Council be held Tuesday, February 5, 2019 at 7:00 p.m.

CARRIED

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Ian Veen,  
Mayor

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Erkki Pohjolainen,  
Clerk