

**The Corporation of the Village of Oil Springs  
Regular Meeting Agenda**

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Date: Tuesday, January 8, 2019  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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**1. Call Council Meeting to Order 7:00 p.m.**

**2. Declaration of Pecuniary Interest**

**3. Delegations**

- 3.1. Greg Cameron, Broker with Cam-Ron Insurance and Tony Commisso, Account Manager with Frank Cowan Company; to discuss Insurance renewal report

*RECOMMENDATION*

*That Council receive the 2019 Municipal Insurance Program, Corporation of the Village of Oil Springs, renewal report.*

- 3.2. Cathy Culnan of Jacobs; to discuss the new sampling requirements and the “Standard of Care” requirements for council.

*RECOMMENDATION*

*That Council approve the recommendation of Ms Culnan for the procurement of an Automatic Water Sampler and that the cost of the sampler be borne by the Sewer Reserve Fund.*

- 3.3. Gord Perry; to provide an update on the trail lighting replacement project.

*RECOMMENDATION*

*That Council receive Mr. Perry’s spoken report and determine the next course of action accordingly.*

**4. Adoption of Council Meeting Minutes**

- 4.1. Regular Meeting of Council December 18, 2018

*RECOMMENDATION*

*That the minutes of the December 18, 2018 Regular Meeting of Council be adopted.*

**5. Business Arising from Minutes of Previous Meetings**

**6. Public Works Department**

- 6.1. Monthly Report from Public Works Superintendent Darren Morningstar.

*RECOMMENDATION*

*That the Public Works Department report be approved.*

**7. Staff Reports**

- 7.1. Clerk-Treasurer report: Invitation from the Ministry of Municipal Affairs and Housing’s Municipal Services Office – Western, to attend the 2019 Ontario West Municipal CAOs’ Forum the afternoon of Thursday, January 17, 2019 in London, 12:45-4:30 p.m.

**8. Councillors’ Reports**

As presented by Council.

**9. Committee Meeting Minutes and Reports**

*None*

**10. Correspondence – Action Required Items**

- 10.1. Mort Henwood, Royal Canadian Legion, Ontario Command, December 20, 2018, re. Please support our veterans.

*RECOMMENDATION*

*That Council consider a business card sized ad in the Military Service Recognition Book.*

**11. Correspondence-Information items**

- 11.1. The LMV Auxiliary, December 13, 2018, re. Thank you for support.

- 11.2. Lambton Kent District School Board, December 17, 2018, re.

Disposition of surplus properties.

*RECOMMENDATION*

*That correspondence from the LMV Auxiliary, dated December 13, 2018 and the Lambton Kent District School Board, dated be received and filed.*

**12. New Business**

- 12.1. Automated waste and recycling collection – wheelie bins.

*RECOMMENDATION*

*That agenda item 12.1 regarding automated waste and recycling collection be lifted from the Table for further discussion and that Council determine the frequency, and the fee and manner of billing residents for the service.*

- 12.2. Membership fees for Sarnia Lambton Chamber of Commerce; Association Municipal Clerks and Treasurers of Ontario (AMCTO); the Associated Municipalities of Ontario (AMO); and the Ontario Trails Council.

*RECOMMENDATION*

*That the above memberships be paid.*

**13. Accounts**

- 13.1. Village of Oil Springs General Pay List – December 19, 2018 to January 8, 2019.

*RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

**14. Closed Meeting**

- 14.1. That the Mayor requests that Council go In Camera to discuss the following:

- a) Personal matters about an identifiable individual, including municipal or local board employees – property owners;
- b) a proposed or pending acquisition or disposition of land by the municipality or local board; and
- c) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario hearing.

- 14.2. Adoption of the minutes from Council's In-Camera Meeting, December 4, 2018 and December 18, 2018.

*RECOMMENDATION*

*That the in-camera minutes of December 4, 2018 and December 18, 2018 be adopted by Council and remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

**15. By-laws**

15.1. By-law 818 OF 2019, a by-law to close certain sidewalks.

*RECOMMENDATION*

*That Council of the Village of Oil Springs give first second and third reading and pass By-law 818 of 2019, a by-law to close certain sidewalks.*

15.2. By-Law No. 819 of 2019, a By-Law to confirm all Resolutions of the Council Meeting held on January 8, 2019.

*RECOMMENDATION*

*That By-Law 819-2019 be read a first time, and taken as read a second and third time and passed.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, February 5, 2019 at 7 p.m.*

**Original Signed**

Erkki Pohjolainen

Clerk-Treasurer

January 4, 2019