

# **The Corporation of the Village of Oil Springs**

## **Regular Meeting Minutes**

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Date: Tuesday, December 18, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

### **In Attendance**

Council Members: Mayor Ian Veen  
Councillor Connie McFadden  
Councillor Matt Strangway  
Councillor Adam Veen  
Councillor Larry Wagner

Staff Members: Erkki Pohjolainen, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer  
Darren Morningstar, Superintendent Public Works  
Ross McFadden, Public Works

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### **Call to Order**

Mayor Veen opened the Regular Meeting of Council at 7:00 p.m. and asked all to stand and observe a moment of silence for reflection.

### **Declaration of Pecuniary Interest/Conflict of Interest**

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### **Delegation**

*None*

### **Adoption of Council Meeting Minutes**

MOTION No. 1      Moved by Councillor Wagner  
                            Seconded by Councillor Veen  
                            **THAT** the following minutes be adopted by Council  
                            and of the village of Oil Springs:

- Regular Meeting of Council, December 4, 2018
- Special Meeting of Council, December 11, 2018

CARRIED

### **Business Arising from Previous Meetings Minutes**

*None*

### **Public Works Department**

Public Works Superintendent Darren Morningstar spoke to his report, discussed matters that arose from his report and answered questions from Council.

MOTION No. 2      Moved by Councillor McFadden  
                            Seconded by Councillor Wagner  
                            **THAT** the Public Works Written Report, reviewed by  
                            Mr. Darren Morningstar, Superintendent of Public  
                            Works, be approved as presented.

CARRIED

### **Staff Reports**

- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for November 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for November 2018.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Valve Exercising Report for 2018.

MOTION No. 3 Moved by Councillor Strangway  
Seconded by Councillor Veen  
**THAT** Council of the Village of Oil Springs approve the November 2018 Water Distribution System Report; the November 2018 Wastewater Treatment Report; and the Water Distribution System Valve Exercising Report for 2018.

CARRIED

- Clerk-Treasurer report: Participation in the on-line AMCTO Municipal Administration Program Unit 4 – Management in the Municipality, at a cost of \$395.00.

MOTION No. 4 Moved by Councillor McFadden  
Seconded by Councillor Wagner  
**THAT** Council of the Corporation of the Village of Oil Springs approve the Clerk-Treasurer's enrolment for the winter-spring 2019 semester in AMCTO's MAP Unit 4 program, as per municipal policy.

CARRIED

### **Councillors' Reports**

*None*

### **Committee Meeting Minutes and Reports**

*None*

### **Correspondence—Action Required Items**

- Lambton County Regional Trails & Active Transportation Committee, December 4, 2018, request for Village of Oil Springs representative to serve on committee.

MOTION No. 5 Moved by Councillor Wagner  
Seconded by Councillor Strangway  
**THAT** the Council of the Corporation of the Village of Oil Springs appoint Councillor Connie McFadden to represent the Village of Oil Springs on the Lambton County Regional Trails & Active Transportation Committee.

CARRIED

- Janice McMichael-Dennis, December 12, 2018, offer to present Bluewater Power Group overview/update to Council.

MOTION No. 6 Moved by Councillor Veen  
Seconded by Councillor McFadden  
**THAT** the Council of the Village of Oil Springs invite Janice McMichael-Dennis, to attend a meeting at her convenience in the New Year to present an update and overview of Bluewater Power Group.

CARRIED

### **Correspondence-Information items**

- Steve Clark, Minister of Municipal Affairs and Housing, December 5, 2018, regarding Municipal Reporting Burden.
- Steve Clark, Minister of Municipal Affairs and Housing, December 6, 2018, regarding streamlining development approval process

MOTION No. 7 Moved by Councillor Wagner  
Seconded by Councillor Strangway  
**THAT** the Council of the Village of Oil Springs receive and file the correspondence from Steve Clark, Minister of Municipal Affairs and Housing, received on December 5 and December 6, 2018.

CARRIED

\*\*\* Public Works employee Jim Piggott arrived at the meeting at 7:26 p.m. \*\*\*

### **New Business**

- Automated waste and recycling collection – wheelie bins.
  - Council reviewed information presented and requested more information on this matter.

MOTION No. 8      Moved by Councillor Wagner  
                          Seconded by Councillor McFadden  
**THAT** Agenda Item 12.1, pertaining to waste and recycling collection – wheelie bins, be Tabled.

CARRIED

- Deputy Clerk-Treasurer Karen Cook reported Randy Clendenning will return to work with Jacobs to service the Oil Springs water and wastewater systems on a part-time basis.
- Councillor Veen reported on a cannabis retail survey conducted in Petrolia and offered to provide the link to anyone wanting it.
  - Mayor Veen noted that Council can still review the matter at its January 8, 2019 meeting if there is a desire to opt out of allowing cannabis retail, or Council can leave it as is, if so desired.
    - No further action was taken on this matter.

### **Accounts**

Village of Oil Springs General Pay List – December 5, 2018 to December 18, 2018.

MOTION NO. 9      Moved by Councillor McFadden  
                          Seconded by Councillor Wagner  
**THAT** the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, December 5, 2018 to December 18, 2018.

CARRIED

### **Closed Meeting**

The Mayor requested that Council move to In-camera to discuss the following:

- a proposed or pending acquisition or disposition of land by the municipality or local board; and
- labour relations or employee negotiations.

MOTION NO. 10      Moved by Councillor McFadden  
                          Seconded by Councillor Veen  
**THAT** the time being 7:33 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a. a proposed or pending acquisition or disposition of land by the municipality or local board; and
- b. labour relations or employee negotiations.

CARRIED

\*\*\* Ms Cook and Messrs. McFadden, Morningstar and Piggott left the meeting at 7:52 p.m. \*\*\*

\*\*\* Councillor McFadden declared a conflict of interest and left the meeting at 7:52 p.m. \*\*\*

\*\*\* Councillor McFadden, Ms Cook and Messrs. McFadden, Morningstar and Piggott returned to the meeting at 7:57 p.m. \*\*\*

MOTION NO. 11      Moved by Councillor McFadden  
                          Seconded by Councillor Veen  
**THAT** the time being 7:57 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

*\*\*\* Sandra Wagner arrived at the meeting at 7:57 p.m. \*\*\**

Councillor McFadden declared a conflict of interest and recused herself from discussion and voting on the motion, following.

MOTION NO. 12      Moved by Councillor Veen  
                            Seconded by Councillor Wagner  
**THAT** the Council of the Village of Oil Springs provide all staff with a \$50.00 gift card from the Independent Grocery Store as a seasonal gift.

CARRIED

**By-Laws**

- By-law No. 816 of 2018, a by-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.

MOTION NO. 13      Moved by Councillor Strangway  
                            Seconded by Councillor McFadden  
**THAT** By-law No. 816-2018, being a by-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals be read a third time and passed; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 817 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on December 18, 2018.

MOTION NO. 19      Moved by Councillor Strangway  
                            Seconded by Councillor Wagner  
**THAT** By-Law No. 817 of 2018, being a By-Law to confirm all Resolutions of the Council Meeting held on December 18, 2018 be read a First time, and taken as read a Second and Third Time and Finally passed this 18<sup>th</sup> day of December, 2018; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

**Adjournment**

MOTION NO. 20      Moved by Councillor Veen  
                            Seconded by Councillor McFadden  
**THAT** the time being 8:02 p.m., this Regular Meeting of Council be adjourned; and

**THAT** the next Regular Meeting of Council be held Tuesday, January 8, 2019 at 7:00 p.m.

CARRIED

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Ian Veen, Mayor

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Erkki Pohjolainen, Clerk