

# The Corporation of the Village of Oil Springs

## Regular Meeting Minutes

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Date: Tuesday, November 13, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

### In Attendance

Council Members: Mayor Ian Veen  
Councillor Andrea Burns-Antoine  
Councillor Rick Powell  
Councillor Matt Strangway  
Councillor Larry Wagner

Staff Members: Erkki Pohjolainen, Clerk-Treasurer

Gallery: Adam Veen, Councillor-elect  
Connie McFadden, Councillor-elect

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### Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

### Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### Delegation

*None*

### Adoption of Council Meeting Minutes

MOTION No. 1      Moved by Councillor Burns-Antoine  
                            Seconded by Councillor Powell  
**THAT** the following minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the *Municipal Freedom of Information and Protection of Privacy Act*:

- Regular Meeting of Council, October 9, 2018
- Closed Meeting of Council, October 9, 2018

CARRIED

### Business Arising from Previous Meetings Minutes

- Telecom antenna usage request (*held for in-camera discussion*)
- Mayor Veen reported he visited the company hired to replace the lights, but was not permitted to enter their facility. Following further discussion, Council directed the Clerk Treasurer to contact the Parks & Recreation Committee member overseeing the project to ask that he contact the company involved to determine if they intend to provide the lights.

### Public Works Department

Public Works Superintendent Darren Morningstar spoke to his monthly report, discussed matters that arose from his report and answered questions from Council.

MOTION No. 2      Moved by Councillor Powell  
                            Seconded by Councillor Strangway  
**THAT** the Public Works Written Report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

## Staff Reports

- Clerk-Treasurer report: RFP submission for entranceway improvements at Post Office, Library, Youth Centre and Village Office.

\*\*\* *Mr. Morningstar left the meeting at 7:17 p.m.* \*\*\*

MOTION No. 3 Moved by Councillor Burns-Antoine  
Seconded by Councillor Wagner

**THAT** Council of the Corporation of the Village of Oil Springs accept the proposal for entranceway improvements at the Post Office, Library, Youth Centre and Village Office provided by Anwis Architectural Products Ltd.

- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for September 2018.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for October 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for September 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for October 2018.
- Cathy Culnan, ORO, Jacobs, Oil Springs Annual Manhole Inspection Report, 2018.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Hydrant/Dead End Flushing Report, Fall 2018.

MOTION No. 4 Moved by Councillor Wagner  
Seconded by Councillor Powell

**THAT** the September and October 2018 Water Distribution System Reports; the September and October 2018 Wastewater Treatment Reports; the Oil Springs Annual Manhole Inspection Report; and the Water Distribution System Hydrant/Dead End Flushing Report, Fall 2018, be approved.

CARRIED

- Clerk-Treasurer report: Resolution urging amendments to Alcohol and Gaming Commission of Ontario (AGCO) regulations, pertaining to lotteries.

MOTION No. 5 Moved by Councillor Burns-Antoine  
Seconded by Councillor Powell

**WHEREAS** Small Ontario municipalities, in particular, lack the financial resources to adequately maintain their playgrounds, green spaces and cemeteries, among other public facilities;

**WHEREAS** local service groups see the benefits these facilities provide for the community, but are prohibited by regulations to directly raise funds through lotteries to help finance the maintenance of these public places and municipalities are prohibited by the same regulations from hosting lotteries;

**WHEREAS** the issuance of lottery licenses is under the authority of Provincial legislation administered through the policies of the Alcohol and Gaming Commission of Ontario (AGCO);

**WHEREAS** the AGCO's Lottery Licensing Policy Manual determines which organizations are eligible for lottery licenses under four distinct charitable classifications, including "(d) other charitable purposes beneficial to the community, not falling under (a), (b) or (c);"

**WHEREAS** the Policy Manual provides that “An essential and common element in the determination of what is charitable is the provision of “public benefit;”

**WHEREAS** the eligible organization must also provide a charitable benefit to residents of Ontario and it benefits the public at large, not a private group;

**AND WHEREAS** the provision and maintenance of municipal cemeteries, playgrounds and open green spaces are deemed to be a charitable public benefit to all Ontario residents;

**THEREFORE BE IT RESOLVED THAT** Council of the Village of Oil Springs request the Government of Ontario and the Alcohol and Gaming Commission of Ontario to revise lottery licensing policies to allow municipalities to receive lottery funds and to host lotteries to raise funds for the provision and maintenance of playgrounds, parks, cemeteries and other such facilities for public benefit;

**AND BE IT FURTHER RESOLVED THAT** copies of this resolution be forwarded to the Honourable Caroline Mulroney, Attorney General for Ontario; Sarnia Lambton MPP Bob Bailey; the Association of Municipalities of Ontario (AMO); and all Municipalities in Ontario.

CARRIED

- Clerk-Treasurer report: Legislative changes to *Employment Standards Act*, anticipated for January 1, 2019 re. on-call pay to be cancelled.
- Deputy Clerk-Treasurer Report: Reservoir Project cost breakdown.

MOTION NO. 6      Moved by Councillor Burns-Antoine  
Seconded by Councillor Wagner

**THAT** the Clerk-Treasurer’s report on Legislative changes to *Employment Standards Act*; and the Deputy Clerk-Treasurer’s report on the Reservoir Project cost breakdown be received and filed.

CARRIED

### **Councillors’ Reports**

- Mayor Veen reported that he attended a Hydro One breakfast meeting, where he was told the update project on the network serving Oil Springs should be completed on November 22.

### **Committee Meeting Minutes and Reports**

- St. Clair Conservation Authority Meeting Highlights – Sept. 20, 2018.

MOTION No. 7      Moved by Councillor Burns-Antoine  
Seconded by Councillor Strangway

**THAT** the September 20, 2018, St. Clair Conservation Authority Meeting Highlights be received and filed.

CARRIED

### **Correspondence—Action Required Items**

- Central Lambton Family Health Team, October 29, 2018, re. Recruitment Committee Update and funding request.

MOTION No. 8      Moved by Councillor Burns-Antoine  
Seconded by Councillor Powell

**THAT** the Council of the Corporation of the Village of Oil Springs continue to support the Central Lambton Family Health Team recruitment efforts with a \$300 donation.

CARRIED

- Francis Veilleux, Bluewater Recycling Association, November 2, 2018, re. Bluewater Member Representative – discussion ensued and Councillor Strangway agreed to stay on the board.
  - The Clerk-Treasurer is instructed to prepare a By-law to that effect for the next regular meeting of Council.

• Elgin Hill, Gospel Hall, November 5, 2018, re. Youth Centre rental fee.  
 MOTION No. 9      Moved by Councillor Wagner  
                           Seconded by Councillor Burns-Antoine  
**THAT** Council of the Corporation of the Village of Oil Springs approve a reduced rental rate of \$600.00 for the Youth Centre to be charged from the Gospel Hall for the 2019 annual two-day Christian Conference hosted in the facility.

CARRIED

• Angela Bellemore Murphy, Penta Equipment Inc., re. Youth Centre rental fee.  
 MOTION No. 10    Moved by Councillor Wagner  
                           Seconded by Councillor Burns-Antoine  
**THAT** Council of the Corporation of the Village of Oil Springs approve a reduced rental rate of \$250.00 for part-day, non-licensed use of the Youth Centre until such time that rental rates for the Youth Centre be determined by policy.

CARRIED

**Correspondence-Information items**

- City of Hamilton, October 9, 2018, re. support for the Township of Amaranth resolution pertaining to NAFTA – Dairy Supply Management Program.
- Mandi Pearson, Clerk, Town of Petrolia, October 18, 2018, re. results of Clearwell and High Lift Pump project invite for tenders.
- Township of McKellar, October 24, 2018, re. Governance Models.
- Township of Enniskillen, October 31, 2018, Notices of Public Meeting Concerning a Proposed Zoning By-law Amendment and proposed Official Plan Amendment.
- ROMA Matters, re. 2019 ROMA AGM & Annual Conference

MOTION No. 11    Moved by Councillor Burns-Antoine  
                           Seconded by Councillor Powell  
**THAT** Council Receive and file the correspondence from City of Hamilton, October 9, 2018; Mandi Pearson, Clerk, Town of Petrolia, October 18, 2018; Township of McKellar, October 24, 2018; Township of Enniskillen, October 31, 2018; and ROMA Matters re. 2019 ROMA AGM & Annual Conference.

CARRIED

**New Business**

- Discuss moving to automated pick-up with Bluewater Recycling: per Councillor Strangway.

MOTION No. 12    Moved by Councillor Powell  
                           Seconded by Councillor Burns-Antoine  
**THAT** Council of the Village of Oil Springs approve the transition to automated recycling and solid waste collection.

CARRIED

- Jingle Bell Walk organization – who will do what: per Councillor Burns-Antoine. The matter was discussed and Council members will communicate through email to ensure everything gets done.
- Clerk-Treasurer Erkki Pohjolainen asked of plans for a council and staff celebration of the Holiday. Supper at a nearby restaurant was decided for the occasion, to which all staff, the fire chief and council members, along with a guest are to be invited.

### **Accounts**

Village of Oil Springs General Pay List – October 10, 2018 to November 9, 2018.

- MOTION NO. 13      Moved by Councillor Burns-Antoine  
 Seconded by Councillor Strangway  
**THAT** the accounts as listed be approved by the Village of Oil Springs Council for payment:
- Village of Oil Springs General Pay List, October 10, 2018 to November 9, 2018.

CARRIED

### **Closed Meeting**

The Mayor requested that Council go In Camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – property owners.
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario legal representation; update on legal matters; Telecom antenna request follow-up.

- MOTION NO. 14      Moved by Councillor Wagner  
 Seconded by Councillor Burns-Antoine  
**THAT** the time being 8:11 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:
- a. personal matters about an identifiable individual, including municipal or local board employees – property owners;
  - b. a proposed or pending acquisition or disposition of land by the municipality or local board – follow-up on failed tax sale;
  - c. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board –Environment and Land Tribunals Ontario legal representation; update on legal matters; Telecom antenna request follow-up.

CARRIED

- MOTION NO. 15      Moved by Councillor Powell  
 Seconded by Councillor Burns-Antoine  
**THAT** the time being 8:33 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

## **By-Laws**

- Draft of a new By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.

MOTION NO. 16 Moved by Councillor Burns-Antoine  
Seconded by Councillor Wagner

**THAT** the Council of the Village of Oil Springs receive for review the draft of a new By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.

CARRIED

- By-Law 810 of 2018, a By-law to authorize an amendment to the operating agreement for the Oil Springs Fire Department.

MOTION NO. 17 Moved by Councillor Powell  
Seconded by Councillor Wagner

**THAT** By-Law 810-2018, a By-law to authorize an amendment to the operating agreement for the Oil Springs Fire Department, be read a first time, and taken as read a second and third time and passed; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-law No. 811 OF 2018, a By-law to authorize an amendment to By-law 690 of 2015, being a by-law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and disaster-resilient community

MOTION NO. 18 Moved by Councillor Strangway  
Seconded by Councillor Wagner

**THAT** By-Law 811-2018, a By-law to authorize an amendment to By-law 690 of 2015, being a by-law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and disaster-resilient community, be read a first time, and taken as read a second and third time and passed; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 812 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on November 13, 2018.

MOTION NO. 19 Moved by Councillor Powell  
Seconded by Councillor Burns-Antoine

**THAT** By-Law No. 812 of 2018 – being a By-Law to confirm all Resolutions of the Council Meeting held on November 13, 2018 be taken as read a First, Second and Third Time and Finally passed this 9<sup>th</sup> day of October, 2018; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

**Adjournment**

- Mayor Veen presented councillors Andrea Burns-Antoine and Rick Powell with parting gifts in recognition of the dedicated service they have rendered in their time on Council: Councillor Powell, 2010-2018; and Councillor Burns-Antoine, 2014-2018.

MOTION NO. 20      Moved by Councillor Powell  
                            Seconded by Councillor Burns-Antoine  
**THAT** the time being 8:57 p.m., this Regular Meeting  
                            of Council be adjourned; and  
**THAT** the next Regular Meeting of Council be held  
                            Tuesday, December 4, 2018 at 7:00 p.m.

CARRIED

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Ian Veen, Mayor

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Erkki Pohjolainen, Clerk