

**The Corporation of the Village of Oil Springs  
Inaugural and Regular Meeting Minutes**

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Date: Tuesday, December 4, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

**In Attendance**

Council Members: Mayor Ian Veen  
Councillor Connie McFadden  
Councillor Matt Strangway  
Councillor Adam Veen  
Councillor Larry Wagner

Staff Members: Erkki Pohjolainen, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer  
Darren Morningstar, Superintendent Public Works

Gallery: Andrea Burns-Antoine  
Ross McFadden  
Heather Wright, Media, *Petrolia Independent*

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**Call Proceedings to Order**

Clerk-Treasurer Erkki Pohjolainen welcomed all in attendance and in turn, requested Mayor-elect Ian Veen and Councillors-elect Larry Wagner, Matt Strangway, Connie McFadden and Adam Veen to recite and undersign their declarations of office.

Mayor Veen thanked outgoing councillors Andrea Burns-Antoine and Rick Powell for their service on Council and welcomed incoming councillors Connie McFadden and Adam Veen who join incumbents Larry Wagner and Matt Strangway.

The Clerk-treasurer presented the gavel to Mayor Veen.

Mayor Veen cited accomplishments of the past council and cited work on the storm sewer system, roads and accessibility among the main things upon which this council will focus.

Mayor Veen invited those in attendance to join council in celebrating the inauguration with refreshments before calling to order the Regular Meeting of Council.

The formal segment of the inauguration concluded at 7:10 p.m.

*\*\*\* Ms Wright left the meeting at 7:14 p.m. \*\*\**

*\*\*\* Mr. McFadden and Ms Burns-Antoine left the meeting at 7:26 p.m. \*\*\**

**Call to Order**

Mayor Veen opened the Regular Meeting of Council at 7:28 p.m.

**Declaration of Pecuniary Interest/Conflict of Interest**

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

**Delegation**

*None*

**Adoption of Council Meeting Minutes**

MOTION No. 1 Moved by Councillor Strangway  
Seconded by Councillor Wagner  
**THAT** the following minutes be adopted by Council  
and of the village of Oil Springs:

- Regular Meeting of Council, November 13, 2018

CARRIED

## **Business Arising from Previous Meetings Minutes**

- Coun. Wagner asked if all the arrangements for the Jungle Bell Walk are completed.
  - Deputy Clerk-Treasurer Karen Cook reported that all but the seat for Santa have been finalized and discussion ensued, resulting in a plan to use a straw bale for Santa on the truck and a seat is available at the Youth Centre. As well, it was determined Public Works Superintendent and Firefighter Darren Morningstar will drive the fire truck; Ms Cook will go to the Youth Centre in the afternoon to set up the hot chocolate and whatever other last-minute preparation might be required; Coun. Veen will provide the stereo and recorded music; and the Parks & Rec. Dept. will provide candy canes, the hot chocolate and treats. Meanwhile, the Optimist Club will run a children's bingo and provide goody bags for all the children.
- Mayor Veen reported he has sourced a double-lined tank for the generators, but they have to be TSSA approved prior to fueling.

## **Public Works Department**

Public Works Superintendent Darren Morningstar spoke to his monthly report, discussed matters that arose from his report and answered questions from Council.

MOTION No. 2      Moved by Councillor Veen  
                          Seconded by Councillor McFadden  
**THAT** the Public Works Written Report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

*\*\*\* Mr. Morningstar left the meeting at 7:58 p.m. \*\*\**

## **Staff Reports**

- Corrine Nauta, CBO, re. Ontario Building Code - Drain Water Heat Recovery.
- Irene McClymont, Corporate Manager, Human Resources, County of Lambton: Highlights of Bill 47 – *Making Ontario Open for Business Act, 2018*.
- Clerk-Treasurer report: Update on Trail lighting replacement.

MOTION No. 3      Moved by Councillor Strangway  
                          Seconded by Councillor Wagner  
**THAT** the lights are to be received by the January 2019 meeting of Council and if not done, will not pay for any of the work; and  
**THAT** the lights will be sourced from an alternate provider.

CARRIED

MOTION No. 4      Moved by Councillor McFadden  
                          Seconded by Councillor Veen  
**THAT** Council of the Village of Oil Springs receive and file the following reports:

- CBO Corrine Nauta's report, Ontario Building Code - Drain Water Heat Recovery; and
- Lambton County Human Resources Corporate Manager Irene McClymont's report, Highlights of Bill 47.

CARRIED

- Clerk-Treasurer report: Meeting dates for the forthcoming year
- MOTION No. 5      Moved by Councillor Veen  
                           Seconded by Councillor Wagner  
**THAT** Council of the Corporation of the Village of Oil Springs adopts the schedule for its regular meetings in 2019 as follows:
- |            |                 |
|------------|-----------------|
| January 8  | July 9          |
| February 5 | August 13       |
| March 5    | September 10    |
| April 9    | October 8       |
| May 7      | November 12     |
| June 11    | December 3 & 17 |

CARRIED

### **Councillors' Reports**

- Mayor Veen reported having made enquiries about a property to relocate the Works Department garage and shop. Public Works personnel will visit the property to determine if it is suitable for their needs.

### **Committee Meeting Minutes and Reports**

None

### **Correspondence—Action Required Items**

- Bluewater Recycling Association, Christmas tree chipping program
- MOTION No. 6      Moved by Councillor McFadden  
                           Seconded by Councillor Veen  
**THAT** Council of the Village of Oil Springs authorize the municipality's participation in the Christmas tree chipping program provided by the Bluewater Recycling Association as a free service to its members.

CARRIED

- Physician Recruitment Taskforce of Sarnia Lambton, November, 2018, re. Funding Request for the Physician Recruitment Taskforce of Sarnia Lambton.

- MOTION No. 7      Moved by Councillor Wagner  
                           Seconded by Councillor Strangway  
**THAT** Council of the Village of Oil Springs approve the Physician Recruitment Taskforce of Sarnia Lambton request to address Council; and  
**THAT** staff be directed to include the group as a delegation to a Regular Meeting of Council early in the New Year.

CARRIED

### **Correspondence-Information items**

- Township of Prince, November 14, 2018, re resolution in support of Township of McKellar resolution pertaining to governance models.
- Tim Ryall, MMAH, November 20, 2018, re. Financial Indicator Review .
- Cindy Filmore, Town of Kearney, November 23, 2018: Council resolution re. Voters' List for Municipal Elections.

- MOTION No. 8      Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** Council of the Village of Oil Springs receive and file the following correspondence from:
- The Township of Prince, November 14, 2018 re. resolution in support of Township of McKellar resolution;
  - Tim Ryall, MMAH, November 20, 2018, re. Financial Indicator Review; and
  - The Town of Kearney, November 23, 2018: Council resolution re. Voters' List for Municipal Elections.

CARRIED

**New Business**

- Appointment of Deputy Mayor.

- MOTION No. 9      Moved by Councillor Veen  
Seconded by Councillor Strangway  
**THAT** Council of the Corporation of the Village of Oil Springs appoint Councillor Larry Wagner to serve as Deputy Mayor; and
- THAT** in the absence of the Mayor, the Deputy Mayor will serve as 'Acting Mayor' to attend to the duties and responsibilities of the Mayor during such absences.

CARRIED

- Albert's Generator Services Inc. 2019 Service contract.

- MOTION No. 10 Moved by Councillor Strangway  
Seconded by Councillor Wagner  
**THAT** Council of the Corporation of the Village of Oil Springs authorize Staff to undersign the agreement, dated November 16, 2018, with Albert's Generator Services Inc. to service the generators at 4591 Oil Springs Line, 4517 Victoria Street and 2601 Frederick Street, as per the terms outlined in the agreement dated November 16, 2018.

CARRIED

- Clerk-Treasurer Erkki Pohjolainen distributed the financial bid analysis provided by the City of Sarnia procurement department of the bids collected in the county-wide, all municipalities' request for proposals for integrity commissioner services. He noted that when the complete information package arrives, available Council members will be asked to participate in the evaluation process.
- Councillor Wagner reported that as Councillors-elect Adam Veen and Connie McFadden attended the Warden's Banquet and should be covered for it as other councillors did not attend.

- MOTION No. 11      Moved by Councillor Wagner  
Seconded by Councillor Strangway  
**THAT** the Council of the Village of Oil Springs covers the cost of Councillors-elect Adam Veen and Connie McFadden attendance to the Warden's Banquet on November 17, 2018.

CARRIED

- Councillor Strangway requested an update on when the wheelie bin program will commence.
  - Mayor Veen noted that the information is now out in the public that the program is coming, so the Village will host a public meeting with representatives from the Bluewater Recycling Association in attendance to provide information.
  - Staff is directed to set up a public meeting at the Youth Centre in January.
- Deputy Clerk-Treasurer Karen Cook requested confirmation that as in past, the Village office will close at noon, December 24, 2018 and noon December 31, 2018. Otherwise, the office will remain closed from Christmas Day until New Year's Day, reopening for normal hours on January 2, 2019.
  - Council confirmed these hours of operation are correct.
- Deputy Clerk-Treasurer Karen Cook reported to Council that the joint reservoir project is now complete and that she is now requesting the \$75,000 grant approved by the Clean Water and Wastewater Fund to supplement the Village's total \$176,000 share of the project.
- Deputy Clerk-Treasurer Karen Cook reported that she is making application for \$265,000 construction loan from Infrastructure Ontario for the roadwork completed to date on the Four Roads Project. Once completed in the spring, that loan will roll into the long-term debenture from Infrastructure Ontario to a maximum of \$850,000.
- Mayor Veen invited Councillors to consider new furnishings for the Municipal office and that the matter will be brought to Council for more discussion at future meeting.

**Accounts**

Village of Oil Springs General Pay List – November 10, 2018 to December 4, 2018.

MOTION NO. 12      Moved by Councillor Wagner  
                               Seconded by Councillor Veen

**THAT** the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, November 10, 2018 to December 4, 2018.

CARRIED

**Closed Meeting**

The Mayor requested that Council go In Camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – property owners.
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario legal representation.

MOTION NO. 13 Moved by Councillor Wagner  
Seconded by Councillor Strangway  
**THAT** the time being 8:49 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a. personal matters about an identifiable individual, including municipal or local board employees – property owners;
- b. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board –Environment and Land Tribunals Ontario legal representation.

CARRIED

MOTION NO. 14 Moved by Councillor Wagner  
Seconded by Councillor McFadden  
**THAT** the time being 9:07 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 15 Moved by Councillor Veen  
Seconded by Councillor Strangway  
**THAT** the Council of the Village of Oil Springs adopt the in-camera minutes of November 13, 2018; and  
**THAT** the minutes remain confidential and restricted from public disclosure in accordance with the exemptions provided in the *Municipal Freedom of Information and Protection of Privacy Act*.

CARRIED

MOTION NO. 16 Moved by Councillor McFadden  
Seconded by Councillor Veen  
**THAT** the legal firm of George Murray Shipley Bell, LLP Barristers and Solicitors be commissioned by the Corporation of the Village of Oil Springs to represent the municipality in the Ontario Local Planning Appeal Tribunal proceedings commenced under subsection 34(11) of the Planning Act, R.S.O. 1990, as amended, pertaining to LTD Auto Sales’ appeal of the Village’s refusal of a zoning amendment, identified as OMB File No. PL171115 and OMB Case Name “LTD Auto Sales v. Village of Oil Springs.”

CARRIED

**By-Laws**

- Draft of a new By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.

MOTION NO. 17 Moved by Councillor Strangway  
Seconded by Councillor McFadden  
**THAT** the By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals be read a first and second time; and  
**THAT** the By-law be brought to Council for the final reading and passing on December 18, 2018.

CARRIED

- By-Law No. 813 of 2018, a by-law to appoint Members of Council to Boards, Commissions and Committees of Council.

MOTION NO. 18 Moved by Councillor Wagner

Seconded by Councillor Strangway

**THAT** By-Law No. 813 of 2018, a by-law to appoint Members of Council to Boards, Commissions and Committees of Council be read a first time, and taken as read a second and third time and passed; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 814 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on December 4, 2018.

MOTION NO. 19 Moved by Councillor Wagner

Seconded by Councillor McFadden

**THAT** By-Law No. 814 of 2018 – being a By-Law to confirm all Resolutions of the Council Meeting held on December 4, 2018 be taken as read a First, Second and Third Time and Finally passed this 4<sup>th</sup> day of December, 2018; and

**THAT** the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

### **Adjournment**

MOTION NO. 20

Moved by Councillor Veen

Seconded by Councillor McFadden

**THAT** the time being 9:21 p.m., this Regular Meeting of Council be adjourned; and

**THAT** the next Regular Meeting of Council be held Tuesday, December 18, 2018 at 7:00 p.m.

CARRIED

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Ian Veen, Mayor

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Erkki Pohjolainen, Clerk