

# The Corporation of the Village of Oil Springs

## Regular Meeting Minutes

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Date: Tuesday, October 9, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

### In Attendance

Council Members: Mayor Ian Veen  
Councillor Andrea Burns-Antoine  
Councillor Rick Powell  
Councillor Matt Strangway  
Councillor Larry Wagner

Staff Members: Erkki Pohjolainen, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer

Gallery: Chris DenBoer  
Connie McFadden, Resident  
Jeff Clouse, President, Juce Computers  
Sue Clouse

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### Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

### Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### Delegation

Jeff Clouse, President, Juce Computers, addressed Council regarding the use of the Village-owned tower.

- Deputy Clerk-Treasurer Karen Cook suggested Council should review the terms of an agreement with the adjacent telecommunication tower operator before making a decision on the use of the tower in question.
- Council thanked Mr. Clouse for his presentation and agreed to respond to his request after further review.

*\*\*\* Mr. and Ms Clouse left the meeting at 7:04 p.m. \*\*\**

### Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Burns-Antoine  
Seconded by Councillor Wagner  
**THAT** the following minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the Municipal Freedom of Information and Protection of Privacy Act:

- Regular Meeting of Council, September 11, 2018
- Closed Meeting of Council, September 11, 2018

CARRIED

### Business Arising from Previous Meetings Minutes

Review of Dog By-law: Requesting instruction from Council, Clerk-Treasurer Erkki Pohjolainen was directed to review fines and rates in other municipalities and determine an average for use in the By-law, with amounts escalating for subsequent infractions within a set period. The rates in any event should not be less than present.

Councillor Andrea Burns-Antoine asked for further information regarding a meeting on the Enniskillen Oil Springs Fire Board, which was to include the Councils of both municipalities and the clerks.

- Councillor Larry Wagner, Chair of the Enniskillen Oil Springs Fire Board, responded that the meeting was scheduled for October 10, 2018, but would include only the mayors and clerks, not the entirety of both councils.

### **Public Works Department**

Public Works Superintendent Darren Morningstar spoke to his monthly report, discussed matters that arose subsequent to the distribution of his report and answered questions from Council. Council also requested comment from Mr. DenBoer in the gallery.

MOTION No. 2      Moved by Councillor Wagner  
                          Seconded by Councillor Burns-Antoine  
**THAT** Council of the Village of Oil Springs refund Mr. DenBoer's damage deposit.

CARRIED

MOTION No. 3      Moved by Councillor Powell  
                          Seconded by Councillor Burns-Antoine  
**THAT** the Public Works Written Report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

*\*\*\* Mr. Morningstar left the meeting at 8:02 p.m. \*\*\**

### **Staff Reports**

- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for August 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for August 2018.

MOTION No. 4      Moved by Councillor Wagner  
                          Seconded by Councillor Powell  
**THAT** the August 2018 Water Distribution System Report and the August 2018 Wastewater Treatment reports be approved.

CARRIED

- Clerk-Treasurer report: Tender Evaluation Report for Stormwater Sewer Cleaning and Inspection – part of Asset Management Plan work underway by Clive Barry.

MOTION No. 5      Moved by Councillor Strangway  
                          Seconded by Councillor Burns-Antoine  
**THAT** the Tender Evaluation Report for Stormwater Sewer Cleaning and Inspection be received and filed.

CARRIED

- Clerk-Treasurer report: *Cannabis Statute Amendment Act, 2018* (Bill 36)

MOTION NO. 6

Moved by Councillor Burns-Antoine

Seconded by Councillor Wagner

**WHEREAS** Subsection 41(1) of the *Cannabis License Act, 2018*, as proposed under Bill 36, the *Cannabis Statute Law Amendment Act, 2018*, provides that Lower Tier Municipalities may by resolution opt out of the retail sale of cannabis;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Village of Oil Springs will prohibit the opening of retail cannabis stores in the Village of Oil Springs, in accordance with Subsection 41(1) of the *Cannabis License Act, 2018*, upon Royal Assent of the *Cannabis Statute Law Amendment Act, 2018*.

DEFEATED

- Clerk-Treasurer Report: legislative changes to *Employment Standards Act*, set to come into effect January 1, 2019 pertaining to on-call staffing.
  - Council requested further clarification on this matter before taking any action.
- R Dobbin Engineering Inc. 2018 Bridge Inspection Report.
  - Council requested that Superintendent Morningstar be directed to get quotes for the work identified in the report and that sums for the work be included in the 2019 draft budget.
- OPP Municipal Policing 2019 Annual Billing Statement package.

MOTION NO. 7

Moved by Councillor Burns-Antoine

Seconded by Councillor Wagner

**THAT** the R Dobbin Engineering Inc. 2018 Bridge Inspection Report and the OPP Municipal Policing 2019 Annual Billing Statement package be received and filed.

CARRIED

### **Councillors' Reports**

*None*

### **Committee Meeting Minutes and Reports**

- Parks and Recreation Committee Meeting minutes, Wednesday, March 28, 2018.
- Cemetery Committee Meeting Minutes, Monday, April 16, 2018.
- Oil Springs DWQMS Management Review Meeting Minutes.

MOTION No. 8

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

**THAT** the Parks and Recreation Committee Meeting minutes of Wednesday, March 28; and the Cemetery Committee Meeting Minutes of Monday, April 16, 2018; and the Oil Springs DWQMS Management Review Meeting Minutes be adopted.

CARRIED

### **Correspondence—Action Required Items**

- Township of Amaranth re. Licensing Process to Take Water for Commercial Water Bottling Facilities s.

MOTION No. 9

Moved by Councillor Powell

Seconded by Councillor Burns-Antoine

**THAT** the Council of the Village of Oil Springs supports the Township of Amaranth in requesting that the licensing process to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included; and

**THAT** the clerk be directed to forward a copy of this motion to the Council of Township of Amaranth.

CARRIED

### **Correspondence-Information items**

- Royal Canadian Legion, Branch 535, Oil Springs, requesting Remembrance Day Service participation by municipal staff.
- mail from Carly Cox regarding new doctor to Sarnia Lambton.
- Christmas for Everyone, campaign dates to remember.

MOTION No. 10

Moved by Councillor Burns-Antoine

Seconded by Councillor Wagner

**THAT** the correspondence from the Royal Canadian Legion, Branch 535, Oil Springs; Carly Cox regarding the new doctor to Sarnia Lambton; and the Christmas for Everyone, campaign dates to remember letter be received and filed.

CARRIED

### **New Business**

- Clerk-Treasurer Erkki Pohjolainen reported that the Village has been accepted in the AMP It Up 2.0 program for expert review and implementation of the Village's Asset Management Plan.
  - Council opted not to participate in the program.
- Clerk-Treasurer Erkki Pohjolainen distributed to Council a letter from summer work student Cassidy Fournie.
- Mayor Veen reminded Councillors and staff that the Warden's Banquet is coming up on November 17, 2018.
- Mayor Veen said he was scheduled to meet with the OPP the following day on matters pertaining to the Cemetery and another matter.
- Mayor Veen reported on a volunteer effort to correct 12 headstones at the Cemetery on September 22.
- Mayor Veen reviewed the Parks and Recreation Committee decision that November 30 would have been the preferred date for the Jingle Bell Walk, but due to conflicting schedules, the Walk is postponed until December 7.
  - Deputy Clerk-Treasurer Karen Cook is directed to book Santa Claus for the occasion.
- Mayor Veen updated Council on the Trail lighting replacement project, which has been underway since 2016 and said Council will have to review the matter if the work remains at a standstill at the November 6 Council meeting.



**Adjournment**

MOTION NO. 22

Moved by Councillor Burns-Antoine

Seconded by Councillor Wagner

**THAT** the time being 9:08 p.m., this Regular Meeting of Council be adjourned; and

**THAT** the next Regular Meeting of Council be held Tuesday, November 6, 2018 at 7:00 p.m.

CARRIED

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Ian Veen, Mayor

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Erkki Pohjolainen, Clerk