

**The Corporation of the Village of Oil Springs  
Regular Meeting Agenda**

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Date: Tuesday, November 13, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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**1. Call to Order: 7:00 p.m.**

**2. Declaration of Pecuniary Interest**

**3. Delegations**

*None*

**4. Adoption of Council Meeting Minutes**

4.1. Regular Meeting of Council, October 9, 2018

4.2. In-Camera Meeting, October 9, 2018

*RECOMMENDATION*

*That the minutes be adopted by Council and that confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

**5. Business Arising from Minutes of Previous Meetings**

5.1. Telecom antenna usage request follow-up (*in-camera*)

5.2. Light replacement project for the trail

**6. Public Works Department**

6.1. Monthly Report from Road Superintendent Darren Morningstar.

*RECOMMENDATION*

*That the Public Works Department report be approved.*

**7. Staff Reports**

7.1. Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for September 2018.

7.2. Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for October 2018.

7.3. Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for September 2018.

7.4. Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for October 2018.

7.5. Cathy Culnan, ORO, Jacobs, Oil Springs Annual Manhole Inspection Report, 2018.

7.6. Cathy Culnan, ORO, Jacobs, Water Distribution System Hydrant/Dead End Flushing Report, Fall 2018.

*RECOMMENDATION*

*That the September and October 2018 Water Distribution System Reports; the September and October 2018 Wastewater Treatment Reports; the Oil Springs Annual Manhole Inspection Report; and the Water Distribution System Hydrant/Dead End Flushing Report, Fall 2018, be approved.*

- 7.7. Clerk-Treasurer report: RFP submission for entranceway improvements at Post Office, Library, Youth Centre and Village Office.

*RECOMMENDATION*

*That Council accept the proposal provided by Anwis Architectural Products Ltd.*

- 7.8. Clerk-Treasurer report: Resolution urging amendments to Alcohol and Gaming Commission of Ontario (AGCO) regulations, pertaining to lotteries.

*RECOMMENDATION*

*That Council pass the proposed resolution advocating changes to the legislation.*

- 7.9. Clerk-Treasurer Report: Legislative changes to Employment Standards Act, anticipated for January 1, 2019 re. on-call pay to be cancelled.

- 7.10. Deputy Clerk-Treasurer Report: Reservoir Project cost breakdown.

*RECOMMENDATION*

*That the Clerk-Treasurer's report on Legislative changes to Employment Standards Act and the Deputy Clerk-Treasurer's report on the Reservoir Project cost breakdown be received and filed.*

**8. Councillors' Reports**

As presented by Council.

**9. Committee Meeting Minutes and Reports**

- 9.1. St. Clair Conservation Authority Meeting Highlights – Sept. 20, 2018.

*RECOMMENDATION*

*That the September 20, 2018, St. Clair Conservation Authority Meeting Highlights be received and filed.*

**10. Correspondence – Action Required Items**

- 10.1. Central Lambton Family Health Team, October 29, 2018, re. Recruitment Committee Update and funding request.

*RECOMMENDATION*

*That Council continue to support the Central Lambton Family Health Team recruitment efforts with a \$300 donation.*

- 10.2. Francis Veilleux, Bluewater Recycling Association, November 2, 2018, re. Bluewater Member Representative.

*RECOMMENDATION*

*That the Village of Oil Springs board member be appointed in December, once the new Council takes office.*

- 10.3. Elgin Hill, Gospel Hall, November 5, 2018, re. Youth Centre rental fee.

*RECOMMENDATION*

*None – there is no policy in this matter.*

## **11. Correspondence-Information items**

- 11.1. City of Hamilton, October 9, 2018, re. support for the Township of Amaranth resolution pertaining to NAFTA – Dairy Supply Management Program.
- 11.2. Mandi Pearson, Clerk, Town of Petrolia, October 18, 2018, re. results of Clearwell and High Lift Pump project invite for tenders.
- 11.3. Township of McKellar, October 24, 2018, re. Governance Models.
- 11.4. Township of Enniskillen, October 31, 2018, Notices of Public Meeting Concerning a Proposed Zoning By-law Amendment and proposed Official Plan Amendment.
- 11.5. ROMA Matters, re. 2019 ROMA AGM & Annual Conference.

### *RECOMMENDATION*

*That Council Receive and file the correspondence from City of Hamilton, October 9, 2018; Mandi Pearson, Clerk, Town of Petrolia, October 18, 2018; Township of McKellar, October 24, 2018; Township of Enniskillen, October 31, 2018; and ROMA Matters re. 2019 ROMA AGM & Annual Conference.*

## **12. New Business**

- 12.1. Discuss moving to automated pick-up with Bluewater Recycling: per Councillor Strangway
- 12.2. Jingle Bell Walk organization – who will do what: per Councillor Burns-Antoine.
- 12.3. Matters as may be brought forward by Council and Staff.

## **13. Accounts**

- 13.1. Village of Oil Springs General Pay List – October 10, 2018 to November 9, 2018.

### *RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

## **14. Closed Meeting**

- 14.1. That the Mayor requests that Council go In Camera to discuss the following:
  - a) Personal matters about an identifiable individual, including municipal or local board employees – property owners.
  - b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Environment and Land Tribunals Ontario legal representation; update on legal matters; Telecom antenna request follow-up.

## **15. By-laws**

- 15.1. Draft of a new By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.

### *RECOMMENDATION*

*That Council receive for review the draft of a new By-law to license dogs, to regulate animals running at large and to prohibit the keeping of certain animals.*

15.2. By-Law 810 of 2018, a By-law to authorize an amendment to the operating agreement for the Oil Springs Fire Department.

*RECOMMENDATION*

*That By-Law 810-2018 be read a first time, and taken as read a second and third time and passed.*

15.3. By-law No. 811 OF 2018, a By-law to authorize an amendment to By-law 690 of 2015, being a by-law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and disaster-resilient community.

*RECOMMENDATION*

*That By-Law 811-2018 be read a first time, and taken as read a second and third time and passed.*

15.4. By-Law No. 812 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on November 13, 2018.

*RECOMMENDATION*

*That By-Law 812-2018 be read a first time, and taken as read a second and third time and passed.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, December 4, 2018 at 7 p.m.*

**Original signed by.**

Erkki Pohjolainen

Clerk-Treasurer

November 9, 2018