

**The Corporation of the Village of Oil Springs  
Regular Meeting Agenda**

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Date: Tuesday, October 9, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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**1. Call to Order: 7:00 p.m.**

**2. Declaration of Pecuniary Interest**

**3. Delegations**

- 3.1. Jeff Clouse, President, Juice Computers, regarding use of tower.

**4. Adoption of Council Meeting Minutes**

- 4.1. Regular Meeting of Council, September 11, 2018  
4.2. In-Camera Meeting, September 11, 2018

*RECOMMENDATION*

*That the minutes be adopted by Council and that confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

**5. Business Arising from Minutes of Previous Meetings**

- 5.1. Review of Dog By-law – new fine schedule and direction for staff.

**6. Public Works Department**

- 6.1. Monthly Report from Road Superintendent Darren Morningstar.

*RECOMMENDATION*

*That the Public Works Department report be approved.*

**7. Staff Reports**

- 7.1. Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for August 2018.

- 7.2. Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for August 2018.

*RECOMMENDATION*

*That the August 2018 Water Distribution System Report and the August 2018 Wastewater Treatment Report be approved.*

- 7.3. Clerk-Treasurer report: Tender Evaluation Report for Stormwater Sewer Cleaning and Inspection – part of Asset Management Plan work underway by Clive Barry.

*RECOMMENDATION*

*That the Tender Evaluation Report for Stormwater Sewer Cleaning and Inspection be received and filed.*

- 7.4. Clerk-Treasurer report: *Cannabis Statute Amendment Act, 2018* (Bill 36).

*RECOMMENDATION*

*That Council pass a resolution to prohibit the opening of retail cannabis stores in the Village of Oil Springs, in accordance with Subsection 41(1) of the Cannabis License Act, 2018, as proposed under Bill 36, the Cannabis Statute Law Amendment Act, 2018.*

- 7.5. Clerk-Treasurer Report on legislative changes to *Employment Standards Act*, set to come into effect January 1, 2019 pertaining to on-call staffing.

*RECOMMENDATION*

*That Council devise a strategy to deal with this matter prior to the January 1, 2019 implementation of the new legislation; and That this matter be discussed thoroughly to provide direction for staff to amend the municipality's Employment Policy.*

- 7.6. R Dobbin Engineering Inc. 2018 Bridge Inspection Report.

- 7.7. OPP Municipal Policing 2019 Annual Billing Statement package.

*RECOMMENDATION*

*That the R Dobbin Engineering Inc. 2018 Bridge Inspection Report and the OPP Municipal Policing 2019 Annual Billing Statement package be received and filed.*

**8. Councillors' Reports**

As presented by Council.

**9. Committee Meeting Minutes and Reports**

- 9.1. Parks and Recreation Committee Meeting minutes, Wednesday, March 28, 2018.
- 9.2. Cemetery Committee Meeting Minutes, Monday, April 16, 2018.
- 9.3. Oil Springs DWQMS Management Review Meeting Minutes.

*RECOMMENDATION*

*That the Parks and Recreation Committee Meeting minutes of Wednesday, March 28; the Cemetery Committee Meeting Minutes of Monday, April 16, 2018 and the Oil Springs DWQMS Management Review Meeting Minutes be received and filed.*

**10. Correspondence – Action Required Items**

- 10.1. Royal Canadian Legion, Branch 535, Oil Springs, requesting Remembrance Day Service participation by municipal staff.

*RECOMMENDATION*

*That Council direct the Clerk-Treasurer to represent the Village at the Remembrance Day ceremony.*

- 10.2. Township of Amaranth re. Licensing Process to Take Water for Commercial Water Bottling Facilities.

*RECOMMENDATION*

*That Council motion its support for the Township of Amaranth in requesting that the licensing process to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included; and  
That a copy of this motion be forwarded to the Township of Amaranth.*

**11. Correspondence-Information items**

- 11.1. Email from Carly Cox regarding new doctor to Sarnia Lambton.

- 11.2. Christmas for Everyone, campaign dates to remember.

*RECOMMENDATION*

*That Council Receive and file the correspondence from Carly Cox and Christmas for Everyone.*

**12. New Business**

Matters as may be brought forward by Council and Staff.

**13. Accounts**

- 13.1. Village of Oil Springs General Pay List – September 12, 2018 to October 9, 2018.

*RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

**14. Closed Meeting**

At the call of the Mayor

**15. By-laws**

- 15.1. By-Law No. 809 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on October 9, 2018.

*RECOMMENDATION*

*That By-Law 809-2018 be read a first time, and taken as read a second and third time and passed.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, November 6, 2018 at 7 p.m.*

**Original signed by.**

Erkki Pohjolainen

Clerk-Treasurer

October 5, 2018