

# Oil Springs/South Enniskillen Joint Fire Board Meeting Minutes

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Date: Monday, March 20, 2018  
Time: 7:00 p.m.  
Location: Oil Springs Fire Hall

**Committee Members Present:**

Al Charlton, Fire Chief	Al Byers, Deputy Fire Chief
Darcy Mitchell, Treasurer	Larry Wagner, Oil Springs Council Rep - Chair
Rick Powell, Oil Springs Council Rep	Kathy O'Hara-Wilson, Enniskillen Council Rep
Mary Lynne McCallum, Enniskillen Council Rep & Recording Secretary	

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**Call to Order**

Larry called the meeting to order at 7:00 p.m.

**Declaration of Pecuniary Interest/Conflict of Interest**

Larry requested that committee members make the appropriate declaration if necessary throughout the business of the meeting.

**Approval of Minutes**

Motion made by Kathy, Seconded by Deputy Chief <sup>AMM</sup> Al that the previous minutes of March 12, 2018 be approved as presented with one correction. Carried

**Business Arising from Previous Minutes**

**2017 Actual Report & 2018 Budget** – Since the last meeting, a few issues have arisen concerning this report. After further review, there were several updates made. Several options are available with the 2017 surplus revenue. After a lengthy discussion, the following motion was made: by Rick, seconded by Kathy that:

1. the surplus of 2017 be split, with \$10,000 going into the *Capital Reserves* and the balance into *2018 Operating Expenses*; and
2. the amount of *Interest* and *HST Revenues* be adjusted to show true figures; and
3. the *New Equipment* budget be increased from \$30,000 to \$35,000.00; and
4. the *Training* budget be increased from \$5,000.00 to \$8,000.00; and
5. the *Inspection Revenue* be increased from \$0.00 to \$450.00 to reflect the expected revenue from inspections of 3 group homes in 2018; and
6. the *Solar Panel Revenue* go into the *Capital Reserve* each and every year forward Carried

**Payments from Municipalities** – It was noted that several Operating Expenses are payable in January and February. The current agreement stated the Municipalities forward their payments in 2 installments, one due April, one due August. A solution was presented that would eliminate this ongoing issue. A motion made by Darcy Mitchell, seconded by Deputy Chief Al that the Municipalities make an earlier installment of \$25,000.00 by February 1 each year. The breakdown of \$25,000.00 being the 78/22% split -

Twp of Enniskillen \$ 19,500.00 & Village of Oil Springs \$5,500.00. Carried


**Next Meeting**

Discussions took place regarding scheduling the next Joint Fire Committee meeting. A date in September will be called by the Chair.

**Adjournment**

Motion by Chief AI, seconded by Deputy Chief AI *that meeting be adjourned.* *Carried*

  
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Chair

  
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Secretary