

Oil Springs/South Enniskillen Joint Fire Board Meeting Minutes

Date: Monday, March 12, 2018
Time: 7:00 p.m.
Location: Oil Springs Fire Hall

Committee Members Present:

Al Charlton, Fire Chief	Al Byers, Deputy Fire Chief
Darcy Mitchell, Treasurer	Larry Wagner, Oil Springs Council Rep
Rick Powell, Oil Springs Council Rep	Kathy O'Hara-Wilson, Enniskillen Council Rep
Mary Lynne McCallum, Enniskillen Council Rep & Recording Secretary	

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**Call to Order**

The Chair opened the meeting at 7:00 p.m.

**Declaration of Pecuniary Interest/Conflict of Interest**

Larry requested that committee members make the appropriate declaration if necessary throughout the business of the meeting.

**Appointment of Chair for 2018** – Larry volunteered for the position.

Motion by Rick, Seconded by Mary Lynne *that Larry be appointed for Chair for 2018* Carried

**Appointment of Recording Secretary for 2018**

Motion by Larry, Seconded by Kathy *that Mary Lynne be appointed as Recording Secretary for the 2018 year* Carried

**Approval of Minutes**

Motion made by Rick, Seconded by Al Charlton *that the previous minutes of <sup>Nov 20/17 MAM</sup> ~~March 17, 2018~~ be approved as presented.* Carried

**Business Arising from Previous Minutes**

**New Fire Chief & Deputy Fire Chief** – it was noted that both Village of Oil Springs and Township of Enniskillen appointed Chief Al Charlton and Deputy Chief Al Byers to begin their new roles effective January 1, 2018. They were welcomed to the Board and congratulated on their achievements. Kathy thanked them on behalf of the taxpayers for the work they do.

**Status of Inwood Fire Area** – Mary Lynne updated the Board that the Township of Enniskillen and Township of Brooke-Alvinston are working on an Automatic Aid Agreement and will be effect on January 1, 2019. The CAO of Enniskillen will be in contact with the CAO of the Village of Oil Springs for input.

**PTSD Policy** – this policy was prepared and Chief Charlton will confirm that it was forwarded to the Ministry of Labour as required.

**Fire Hall Floor** – Chief Charlton confirmed that a contractor was coming March 17 to refurbish the floor.

**New Business**

Draft Regulations on Mandatory Certification and Training for Firefighters & Community Risk Assessment by Municipalities – Chief Al updated the Board on his research into this topic and shared his ideas for upcoming training. Mary Lynne reported on discussions at the Enniskillen Twp Council meeting and the unrealistic mandates for this report.

Solar Panel Rental Fee was brought up for discussion. A motion was made by Mary Lynne, seconded by Kathy *that the revenue from this project starting with payment in 2016 should be held in the OSFD Capital Reserve Account for future use; and that the Village of Oil Springs shall issue a cheque for the amount currently being held in reserve to the OSFD; and in current and future years, that when Bluewater Power makes payment, Oil Springs shall issue a cheque to OSFD so those amounts can be compiled and maintained in a single reserve account.* Carried

Budget 2017 – Chief Al presented his Report of Firefighters and Fire Calls. He outlined new appointments and hires. He outlined several calls. The Summary of Fire Calls was discussed and the percentage of calls to each fire area will be reviewed and updated if necessary. The Actual Budget was reviewed with questions answered. It was noted that there was no revenue for Inspection Fees and will be reinforced for 2018. *It was moved by Rick and seconded by Kathy to accept this 2017 Actual Budget as presented.* Thank you to Darcy and Chief Al. Carried

Budget 2018 – Chief Al and Treasurer Darcy presented this budget. There was considerable discussion regarding new equipment and training. A few changes were made on the Operating portion of the budget. The total 2018 budget being \$123,972.00. With surplus from 2017 of \$22,863.20 rolled over to 2018, the 78% Twp of Enniskillen portion is \$78,864.86 and 22% Village of Oil Springs portion is \$22,243.94.

On the Capital portion, payment of approximately \$90,000.00 will be a 2018 expense for the New County-Wide Radio System. After some discussion, the storage building/garage is to remain as a Capital Expense in the 5-10 year plan as well as a new pumper truck. The radio expense will be approx. \$90,000, with the 78% Twp of Enniskillen portion at \$70,200.00 and the 22% Village of Oil Springs portion at \$19,800.00. These figures are currently estimates. The actual invoice will be divided with the same formula upon arrival.

A motion made by Rick, seconded by Chief Al *that both the Operating Budget with revisions, the Capital & Reserves, and the radio purchases be approved as listed.* Carried

The Board thanked both Darcy and Chief Al for extra time necessary to complete this report.

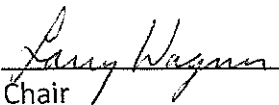
**Next Meeting**

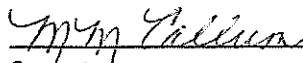
Discussions took place regarding scheduling the next Joint Fire Commission meeting. No date was scheduled. The meeting is to be at the call of the Chair.

**Adjournment**

Motion by Rick, seconded by Al Byers *that meeting be adjourned.*

Carried

  
Chair

  
Secretary