

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, August 7, 2018
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

In Attendance

Council Members: Mayor Ian Veen
Councillor Andrea Burns-Antoine
Councillor Rick Powell
Councillor Matt Strangway
Councillor Larry Wagner

Staff Member: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

None

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the following minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the *Municipal Freedom of Information and Protection of Privacy Act*:

- Regular Meeting of Council, July 10, 2018
- Closed Meeting of Council, July 10, 2018

CARRIED

Business Arising from Previous Meetings Minutes

MOTION No. 2 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT agenda item 5.1, Review of By-Law No. 322-2002, a By-law to licence dogs and regulate animals running at large and to prohibit the keeping of certain kinds of animals be lifted from the Table for further discussion.

CARRIED

- Council discussed the By-law and considered the recommendations presented by staff, as they pertain to the limit of two dogs per household.

MOTION No. 4 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell
THAT Council of the Village of Oil Springs amend Motion No. 3 to include in Schedule “C” “keeping of wild animals in kennels;” and

THAT “wild animals” be included in the Definitions.

CARRIED

MOTION No. 3 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
 THAT Council of the Village of Oil Springs accept the
 recommendations of staff regarding the Dog By-law.
CARRIED

- Requested to update Council on the matter, Public Works Superintendent Darren Morningstar reported that Mid-West Services personnel were on site to inspect the three generators and directed the Village to replace the fuel tanks at the Village Office and Youth Centre with double-walled tanks and that they are to be labelled.
- Council also discussed switching the generators to run on natural gas and will await a further report on this matter.

Public Works Department

Public Works Superintendent Darren Morningstar presented his written report and spoke to matters therein.

MOTION No. 5 Moved by Councillor Wagner
 Seconded by Councillor Strangway
 THAT the Public Works Written Report, reviewed by
 Mr. Darren Morningstar, Superintendent of Public
 Works, be approved as presented.
CARRIED

Staff Reports

- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for June 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for June 2018.

MOTION No. 6 Moved by Councillor Powell
 Seconded by Councillor Burns-Antoine
 THAT the June 2018 Water Distribution System
 Report and the June 2018 Wastewater Treatment
 reports be approved.
CARRIED

- Review Engineer Clive Barry's Draft Tender Document for Stormwater Sewer Cleaning and Inspection.

MOTION No. 7 Moved by Councillor Burns-Antoine
 Seconded by Councillor Wagner
 THAT the Council of the Village of Oil Springs approve
 Engineer Clive Barry's Draft Tender Document for
 Stormwater Sewer Cleaning and Inspection with
 amendments as recommended by Municipal staff; and
 THAT Mr. Barry be authorized to proceed with
 issuance of a call for tenders.
CARRIED

**** Mr. Morningstar left the meeting at 7:44 p.m. ****

- Deputy Clerk-Treasurer Karen Cook reported on correspondence from Dave Graham, MIG Engineering, regarding the submission of a revised invoice from Cope Construction for Oil Springs Line work.
 - Council directed the Clerk-Treasurer to request a delegation from Cope Construction to attend the September 11, 2018 meeting.

- Deputy Clerk-Treasurer presented a Budgetary Control Report to July 31, 2018.

MOTION No. 8 Moved by Councillor Powell
 Seconded by Councillor Burns-Antoine
THAT the Deputy Clerk-Treasurer Budgetary Control Report to July 31, 2018 be received and filed

CARRIED

Councillors’ Reports

None

Committee Meeting Minutes and Reports

None

Correspondence—Action Required Items

- North Stormont Resolution No. 1437-2018, “That the Province of Ontario extend its area of responsibility to include any costs that Municipalities may have to inherit from Green Energy Projects.

MOTION No. 9 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
THAT the Council of the Village of Oil Springs supports North Stormont Resolution No. 1437-2018, “That the Province of Ontario extend its area of responsibility to include any costs that Municipalities may have to inherit from Green Energy Projects;” and
THAT the clerk be directed to forward a copy of this motion to the Council of Township of North Stormont.

CARRIED

- City of Niagara Falls July 10, 2018 Resolution “That Ontario Municipal governments, represented by the Association of Municipalities of Ontario (AMO) stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies.”

MOTION No. 10 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
THAT the Council of the Village of Oil Springs supports City of Niagara Falls July 10, 2018 Resolution, “That Ontario Municipal governments, represented by the Association of Municipalities of Ontario (AMO) stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies;” and
THAT the clerk be directed to forward a copy of this motion to the Council of the City of Niagara Falls and AMO.

CARRIED

- City of Toronto, August 1, 2018 regarding New Business Agenda Item CC44.14, “Immediate Steps to Address Gun Violence.

MOTION No. 11 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
THAT the Council of the Village of Oil Springs receive and file the correspondence from the City of Toronto dated August 1, 2018.

CARRIED

Correspondence-Information items

- Copy of July 30, 2018 letter from City of Hamilton to City of Quinte West Mayor Jim Harrison, expressing support for City of Quinte resolution regarding cannabis grace period request.
- Lambton Group Police Services Board Minutes of May 16, 2018.

MOTION No. 12 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
THAT the copy of the correspondence from the City of Hamilton to Mayor Harrison of Quinte West; and the May 16, 2018 Minutes of the Lambton Group Police Services Board be received and filed.

CARRIED

New Business

- Review Employment Policy.

MOTION No. 13 Moved by Councillor Powell
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs accept the Clerk's recommended amendments to the Employment Policy and that the policy be adopted by By-law.

CARRIED

- Consider Confidentiality Policy.

MOTION No. 14 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the Council of the Village of Oil Springs adopt by By-law a Confidentiality Policy for employees of the Village of Oil Springs.

CARRIED

- Review Discipline Policy.

MOTION No. 15 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
THAT the Council of the Village of Oil Springs accept the Clerk's recommended amendments to the Discipline Policy and that the policy be adopted by By-law.

CARRIED

- Review Complaint Policy.

MOTION No. 16 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
THAT the Council of the Village of Oil Springs accept the Clerk's recommended amendments to the Complaint Policy and that the policy be adopted by By-law.

- Review Performance Appraisal Policy.

MOTION No. 17 Moved by Councillor Burns-Antoine
 Seconded by Councillor Wagner
THAT the Council of the Village of Oil Springs accept the Clerk's recommended amendments to the Appraisal Policy and that the policy be adopted by By-law.

CARRIED

Other Matters brought forward by Council:

- Deputy Clerk-Treasurer Karen Cook requested direction from Council to deal with residents asking about recent power outages.
 - Council directed the Clerk-Treasurer to write a letter to Blue Water Power and Hydro One, copied to the local MPP and Ontario Minister of Infrastructure on behalf of local citizens requesting explanation as to why the power is out so frequently in the Village of Oil Springs area.
- Clerk-Treasurer Erkki Pohjolainen presented to Council a copy of the Oil Springs Drinking Water Distribution (DWS) System Inspection Report.

MOTION No. 18 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
THAT Agenda Item 12.8, pertaining to the DWS
 Inspection Report be Tabled.

CARRIED

- Mayor Ian Veen asked if the Infrastructure Ontario debenture for roadwork in the Village has been approved.
 - Clerk-Treasurer Erkki Pohjolainen responded that it has been approved and that a by-law, later in the agenda, will deal with that matter.
- Councillor Matt Strangway suggested Council express its appreciation to Jim Piggott for the volunteer work he provided to repair the cemetery fence. Council also noted the donation of material from the Firefighters should be acknowledged.
 - Council directed Clerk-Treasurer Erkki Pohjolainen to write cards of thanks to both Mr. Piggott and the Volunteer Firefighters of the Enniskillen Oil Springs Fire Department.

Accounts

Village of Oil Springs General Pay List – July 11, 2018 to August 7, 2018.

MOTION NO. 19 Moved by Councillor Burns-Antoine
 Seconded by Councillor Strangway
THAT the accounts as listed be approved by the
 Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, July 11, 2018 to August 7, 2018, paying the hold-back to Cope but not for the asphalt repairs.

CARRIED

Closed Meeting

The Mayor requested that Council go In Camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – property owners.

MOTION NO. 20 Moved by Councillor Wagner
 Seconded by Councillor Powell
THAT the time being 8:55 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

MOTION NO. 21 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner
THAT the time being 9:12 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 22 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT Council of the Village of Oil Springs support the recommendations of staff pertaining to the resident's complaint reviewed in-camera.

CARRIED

By-Laws

- By-Law No. 803 of 2018, a By-law to authorize certain new capital works of the Corporation of the Village of Oil Springs (the "Municipality"); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC.

MOTION NO. 23 Moved by Councillor Strangway
Seconded by Councillor Powell
THAT By-Law No. 803 of 2018, a By-law to authorize certain new capital works of the Corporation of the Village of Oil Springs (the "Municipality"); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC be read a First time and taken as read a Second and Third Time and Finally passed this 7th day of August, 2018; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-law No. 804-2018, a By-law to establish certain policies for employees of the Corporation of the Village of Oil Springs.

MOTION NO. 24 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT By-Law No. 804 of 2018, a By-law to establish certain policies for employees of the Corporation of the Village of Oil Springs be read a First time and taken as read a Second and Third Time and Finally passed this 7th day of August, 2018; and
THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

- By-Law No. 805 of 2018, a By-Law to confirm all Resolutions of the Council Meeting held on August 7, 2018.

MOTION NO. 25

Moved by Councillor Wagner

Seconded by Councillor Strangway

THAT By-Law No. 805 of 2018 – being a By-Law to confirm all Resolutions of the Council Meeting held on August 7, 2018 be taken as read a First, Second and Third Time and Finally passed this 7th day of August, 2018; and

THAT the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 22

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

THAT the time being 9:17 p.m., this Regular Meeting of Council be adjourned; and

THAT the next Regular Meeting of Council be held Tuesday, September 11, 2018 at 7:00 p.m.

CARRIED

Ian Veen, Mayor

Erkki Pohjolainen, Clerk