

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, July 10, 2018
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

In Attendance

Council Members: Mayor Ian Veen
Councillor Andrea Burns-Antoine
Councillor Rick Powell
Councillor Matt Strangway
Councillor Larry Wagner

Staff Member: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Delegation Sue Whiting, Oil Springs Optimist
Alicia Cowell, with Nick Morse, Denise Cowell and Jeff Cowell

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

Mayor Veen welcomed Sue Whiting, Oil Springs Optimist.
Ms Whiting said the Optimist Club of Oil Springs wants to undertake a shade project for the East End Park (Optimist Park), be it mature shade trees or a pavilion. The pavilion would be a longer-term project of possibly three years, while the tree plantings could be fund-raised in a year.

**** Superintendent Darren Morningstar entered Council Chambers at 7:03 .m. ****

Mayor Veen noted that the Village planted 10 trees in the park several years ago, to which Ms Whiting replied; the pavilion might then be the preferred project.

Mayor Veen said he liked the pavilion idea, prompting Ms Whiting to ask if it should include washrooms. Councillor Wagner suggested washrooms would not be needed. Councillor Burns-Antoine noted there are no soccer fields or ball diamonds in the park, so washrooms are not necessary.

Councillor Strangway suggested the structure could simply be a roof on four corner posts to shelter picnic tables.

Council discussed where the pavilion should be located, with Councillor Powell suggesting it should be close to the basketball court, allowing for easy access to parking if someone were to use it for a picnic.

Ms Whiting said she would go back to her group with Council's preference for a pavilion and suggestions for locating it near the basketball court.

**** Ms Whiting left the meeting at 7:09 p.m. ****

MOTION No. 1 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine
THAT the presentation by Sue Whiting, Oil Springs Optimist, be received.

CARRIED

Mayor Veen welcomed Alicia Cowell.

- MOTION NO. 2 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT the time being 7:10 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

****Alicia Cowell, Nick Morse, Denise Cowell, Jeff Cowell left meeting at 7:17 p.m. ****

- MOTION NO. 3 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner
THAT the time being 7:17 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

- MOTION NO. 4 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT the presentation by Alicia Cowell be received and deferred for further consideration.

CARRIED

Adoption of Council Meeting Minutes

- MOTION No. 5 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT the following minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the Municipal Freedom of Information and Protection of Privacy Act:
- Regular Meeting of Council, June 5, 2018
 - Closed Meeting of Council, June 5, 2018

CARRIED

Business Arising from Previous Meetings Minutes

- Councillor Burns-Antoine asked staff for an update on the TSSA Regulation compliance for the generator at the Youth Centre. Deputy Clerk-Treasurer Karen Cook replied, Mid-West Energy will inform the Village when the inspection can take place.
- Councillor Burns-Antoine also asked for an update on the debenture application for roadwork from Infrastructure Ontario. Ms Cook said she has submitted the application, but the approval hinges on the new Provincial government's decision whether to continue with the program. An alternative for Council to consider is a bank loan.

Public Works Department

Public Works Superintendent Darren Morningstar presented his written report and spoke to matters therein.

- MOTION No. 6 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the Public Works Written Report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

**** Mr. Morningstar left the meeting at 7:44 p.m. ****

Staff Reports

Ben Puzanov, Planning and Development Services, County of Lambton, update on the status of the new County Official Plan and its implications for local Official Plans.

MOTION No. 7

Moved by Councillor Powell

Seconded by Councillor Burns-Antoine

THAT the update report from Ben Puzanov, Planning and Development Services, County of Lambton, be received and filed.

CARRIED

- Cathy Culnan, ORO, Jacobs, 2018 Hydrant/Dead End Flushing report.
- Cathy Culnan, ORO, Jacobs, Water Distribution System Monthly Operations Report for May 2018.
- Cathy Culnan, ORO, Jacobs, Wastewater Treatment System Monthly Report for May 2018.

MOTION No. 8

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

THAT the 2018 Hydrant/Dead End Flushing report; the May 2018 Water Distribution System Report and the May 2018 Wastewater Treatment reports be approved.

CARRIED

Councillors' Reports

None

Committee Meeting Minutes and Reports

None

Correspondence—Action Required Items

- Layton Bennet, Royal Canadian Legion, Ontario Command, June 19, 2018, regarding the 5th Annual Military Service Recognition Book.

MOTION No. 9

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

THAT the Council of the Village of Oil Springs approve the placement of a 1/10th page full-colour ad in the Royal Canadian Legion, Ontario Command's 5th Annual Military Service Recognition Book at a cost of \$300.88 plus HST.

CARRIED

Correspondence-Information items

- Ontario SPCA, June 18, 2018, regarding "2018 No Hot Pets campaign."
- Township of Georgian Bay, Resolution No. c-144-2018, regarding support for Bill 16 Municipal Authority Over Landfill Sites.

MOTION No. 10

Moved by Councillor Wagner

Seconded by Councillor Strangway

THAT correspondence item 11.1 from the Ontario SPCA, June 18, 2018, regarding "2018 No Hot Pets campaign," and item 11.2 from the Township of Georgian Bay's Resolution No. c-144-2018, regarding support for Bill 16, Municipal Authority Over Landfill Sites, be received and filed.

CARRIED

New Business

- MPAC minutes of settlement 2018 tax year - Results of Request for Reconsideration, Property Assessment Notice.

MOTION No. 11 Moved by Councillor Wagner
Seconded by Councillor Powell

THAT Council accept MPAC's reassessment of the property identified by Roll No. 38-18-000-010-11600-0000 with no further action required by the Village of Oil Springs.

CARRIED

Other Matters brought forward by Council:

- Clerk-Treasurer Erkki Pohjolainen presented to Council an agreement for consideration between the Village of Oil Springs and the County of Lambton Internet voting auditor services.

MOTION No. 12 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell

THAT the Council of the Corporation of the Village of Oil Springs enter into a Service Agreement with the County of Lambton for an Information Technology Audit during the 2018 Municipal Election; and

THAT the Mayor and Clerk-Treasurer be authorized to sign the said agreement.

CARRIED

- Clerk-Treasurer Erkki Pohjolainen presented to Council a draft joint RFP between Sarnia and other interested municipalities within Lambton County for Integrity Commissioner Services to begin in 2019.

MOTION No. 13 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell

THAT the Council of the Corporation of the Village of Oil Springs express its interest in participating in a joint RFP with Sarnia and other interested municipalities within the County of Lambton to procure the services of an Integrity Commissioner.

- Clerk-Treasurer Erkki Pohjolainen presented to Council a draft "Tidy Yard By-law" for review, explaining that CBO Corrine Nauta drafted the policy following Ombudsman recommendations in the "By-Law Surprise" Report.

- Deputy Clerk-Treasurer Karen Cook told Council that Jacobs replaced four water metres upon comparing the readings from the metres to the estimate amounts used in billing, several significant discrepancies were revealed, resulting in billings for less than the amount of water consumed. She explained, the meter continued recording in the house while the readings taken outside the homes were false. The governing by-law requires admission to the meter and so hence forth, rather than estimating the consumption through the billing program, Public Works personnel are directed to request entry to read the meter. In the matters brought forth, Council directed staff to not bill for the difference.

- Deputy Clerk-Treasurer Karen reported that the actual cost of the large item drop-off program on June 23, 2018 amounted to \$811.40, while the event was budgeted to cost \$1,425. With excess revenue, Council decided to host another large-item collection day on September 8, 2018.

- Councillor Burns-Antoine requested an update on the Main Street Revitalization program. Clerk-Treasurer Erkki Pohjolainen replied, the funds will be issued on August 6, 2018, but the projects to be funded through this grant will have to be finalized. Mr. Pohjolainen reported that the County is providing information on accessibility standards and a list of qualified contractors they use. Mr. Pohjolainen will use the information to author a Request For Proposals and distributed to the contractors on the list, as well as advertising the RFP on-line.

Accounts

Village of Oil Springs General Pay List – June 6, 2018 to July 10, 2018.

MOTION NO. 14 Moved by Councillor Powell

Seconded by Councillor Burns-Antoine.

THAT the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, June 6, 2018 to July 10, 2018, hold Cope cheque.

CARRIED

Closed Meeting

The Mayor requested that Council go In Camera to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees – property owners.
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Youth Centre rental.
- Labour relations or employee negotiations – employee’s six-month probation/performance review.

MOTION NO. 15 Moved by Councillor Wagner

Seconded by Councillor Strangway

THAT the time being 8:26 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- c) Labour relations or employee negotiations.

CARRIED

**** Clerk-Treasurer Erkki Pohjolainen left the meeting at 9:11 p.m. ****

**** Deputy Clerk-Treasurer Karen Cook assumed the clerk’s role. ****

**** Clerk-Treasurer Erkki Pohjolainen returned at 9:35 p.m. ****

MOTION NO. 16 Moved by Councillor Powell

Seconded by Councillor Burns-Antoine

THAT the time being 9:46 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

By-Law No. 802 of 2018 – being a By-Law to confirm all Resolutions of the Council Meeting held on July 10, 2018.

MOTION NO. 21 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway

THAT By-Law No. 802 of 2018 – being a By-Law to confirm all Resolutions of the Council Meeting held on July 10, 2018 be taken as read a First, Second and Third Time and Finally passed this 10th day of July, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 22 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine

THAT the time being 10:02 p.m., this Regular Meeting of Council be adjourned; and

THAT the next Regular Meeting of Council be held Tuesday, August 7, 2018 at 7:00 p.m.

CARRIED

Ian Veen, Mayor

Erkki Pohjolainen, Clerk