

## **The Corporation of the Village of Oil Springs Cemetery Committee Meeting Minutes**

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Date: Tuesday November 21st, 2017  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Committee Members Present: Mayor Ian Veen, Chair  
Councillor Matt Strangway  
Councillor Larry Wagner  
Greg Brown  
Suzy Gonerman  
Marie Stephenson

Staff Member(s) Present: R. Brad Loosley, Acting Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer

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### **Call to Order**

Chairperson Mayor Ian Veen opened the meeting at 7:00 p.m.

### **Declaration of Pecuniary Interest**

No declaration was made by any one member of Council at this time. Chairperson Mayor Ian Veen requested committee members to make the appropriate declaration if necessary throughout the business of the meeting.

### **Adoption of Committee Minutes**

**Motion #1** – Moved by Councillor Larry Wagner  
Seconded by Councillor Matt Strangway

That the minutes of the previous meeting held on March 8<sup>th</sup> 2017 be approved as presented.  
Carried.

### **Business Arising from Previous Minutes**

#### **4.1 Cemetery Walk Through History**

Discussion took place regarding the Cemetery Walk Through was a success, and the weather was good. The Walk Through would be held every other year, and alternate with the Town of

Petrolia. The event was new, and was put together quickly and they decided not to spend as much money on advertising next time and continued to say that it was a long day for the volunteers. Discussion also took place on how long the tours would take and that the Cemetery Board members to become more involved. It was also noted that additional golf carts could have been used and hopefully donated again next time.

Chairperson Mayor Ian Veen Congratulated the Committee members and volunteers for a job well done and successful day

#### **4.2 By-Law #743 of 2017**

The new Cemetery By-Law was circulated to the members of the Committee with their agenda. All changes and rates recommended by the Committee had been changed and approved by Council.

#### **4.3 Quotes to dispose of old fence and install a new fence**

The Committee reviewed the two quotes received from South West Fence and Deck and Serv-A-Yard and it was decided to take no further action at this time. There was also a brief discussion on the possibility of selling some of the land at the Cemetery, however no further action was taken.

Committee member Bryan Baxter joined the meeting.

#### **New Business**

##### Accounts

The Deputy Clerk-Treasurer gave an update of all the accounts with the Cemetery Board, as well as GICs, as of October 31<sup>st</sup> 2017.

General - \$10,017.53

Fence Restoration Fund - \$6,741.29

Care & Maintenance - \$29.67

Monument Restoration Fund - \$1,863.55

GICs - \$91,906.68

Deputy Clerk-Treasurer reported that Mr. Dick Adams had some health issues and was unable to do some volunteer work, as in the past. The Village staff had to perform a number of functions that will have to be charged to the Cemetery General Account, in the amount of approximately \$2,400 dollars.

Suzy Gonerman informed the Committee regarding the Creative County Fund, awareness for your Community Grant to clean and fix the monuments that could be applied for next year. Discussion also took place regarding the possibility of having the Cemetery Designated as a Provincial Heritage Site.

Suzy Gonerman distributed copies that included pictures and quote from Memorial Restorations Inc., Mr. Tom Klaasen, to the Committee of the Touchborn, Wilson and Thom Cemetery monuments that needed some work to put them back in their original position.

**Motion #2** Moved by Bryan Baxter  
Seconded by Suzy Gonerman

That Memorial Restorations Inc. be approved to fix the 3 monuments outlined above, in the amount of \$1,860.00 dollars including tax and any additional work that he has agreed to donate.

Carried

The Cemetery Committee also agreed to supply the necessary stone required to fix the stones outlined above to Memorial Restorations Inc., from the works department.

Chairperson Ian Veen stated that the Committee needs to address the concerns regarding the ravine where the Cemetery Plots are located at our next meeting.

Suzy Gonerman stated that the Committee should consider giving something to Mr. Dick Adams in appreciation for his volunteer work at the Cemetery over the last number of years.

**Adjournment**

**Motion #3** - Moved by Larry Wagner  
Seconded by Matt Strangway

That the meeting be adjourned at 8:30pm, to the call of the Chair.

Carried

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Chair

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Clerk