

## Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes

Date: Monday, November 20, 2017  
Time: 7:00 p.m.  
Location: Oil Springs Fire Hall

Committee Members Present: Larry Wagner, Chair/Oil Springs Council Rep  
Rick Powell, Oil Springs Council Rep  
Mike Cumming, Fire Chief  
Al Charlton, Deputy Fire Chief  
Mary Lynne McCallum, Enniskillen Council Rep  
Kathy O'Hara-Wilson, Enniskillen Council Rep

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### Call to Order

The Chair opened the meeting at 7:00 p.m.

### Declaration of Pecuniary Interest/Conflict of Interest

Larry requested that committee members make the appropriate declaration if necessary throughout the business of the meeting.

### Approval of Minutes

Motion made by Al Charlton, Seconded by Rick Powell that *the previous minutes of March 6, 2017 November 28, 2016 be approved as amended.* Carried

### Business Arising from Previous Minutes

Brooke-Alvinston Fire Report – Councillor McCallum asked in the Fire Chief or Deputy Fire Chief had read the report that came out last year from Brooke-Alvinston Fire Department. It was indicated to the Commission, that the report had not been read.

Fire Chief – Chief Cumming announced his retirement as chief effective December 31, 2017. An election is scheduled for December 7, 2017. Chief will email the Committee members and both Enniskillen and Oil Springs Councils will be required to pass a new Appointment Bylaw effective January 1, 2018.

Lambton County Fire Radios – Fire Chief Cumming updated the commission regarding the fire radios. He expects the billing to be in 2018. There have been extra unforeseen expenses and the project is continuing along with ongoing issues.

New Recruits – Chief Cumming reported there have been 2 new recruits, one of which served on the Fire Department before. There is also one more to review.

Automatic Aid with Dawn/Euphemia – Chief Cumming updated the Commission. All agreements have been signed by all three municipalities and coverage has been initiated.

Brooke/Alvinston Fire Area – Mary Lynne McCallum reported that Enniskillen Township has given notice to the Municipality of Brooke/Alvinston that the Agreement will be no longer in effect as of January 1, 2019. There are still details to be worked out between both municipalities but the OSFD is standing by.

**New Business**

Replacement of Secretary – Jen Turk, Clerk of the Village of Oil Springs has resigned her position. There was discussion whether this position was required to be filled by municipal staff. Mary Lynne McCallum offered to research this item and report back.

Motion made by Rick Powell, seconded by Chief Cumming that Mary Lynne McCallum be appointed in the interim. *Carried*

Fire Calls to Date – Deputy Chief Charlton reported that there have been two “Code Sierra” calls this year. Both suicides involved the CISM Team and Victim Services being contacted for the Firefighters to access. Chief Cumming commented that the PTSD Policy needed to be upgraded and forwarded onto Ministry of Labour. Mary Lynne McCallum offered to assist with this. Deputy Chief Charlton also reported that the smoke alarm canvass went well and was in the Village of Oil Springs this year.

Budget Update – Chief Cumming reported operating actual of today is \$90,657.00 but many items to pay before year-end; the capital actual \$44,398.98.

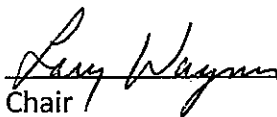
Hall – there was a general discussion regarding the hall. LED lights have not yet been installed in the hall section. There is a person who cleans the hall. The flooring is quite worn and Kathy O-Hara-Wilson offered to find a contractor who could refurbish the floor tiles.


**Next Meeting**

Discussions took place regarding scheduling the next Joint Fire Commission meeting. No date was scheduled. To be determined as needed.

**Adjournment**

Motion by Karthy O-Hara Wilson, seconded by Rick Powell that meeting be adjourned. *Carried*

  
Chair

  
Secretary