

The Corporation of the Village of Oil Springs Cemetery Committee Meeting

Date: Monday, March 19, 2018
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Members Present: Ian Veen, Chair
Greg Brown
Marie Stephenson
Matt Strangway
Larry Wagner

Staff Present: Erkki Pohjolainen, Clerk-Treasurer

Call to Order:

Chairperson Veen opened the meeting at 7:04 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Adoption of Committee Minutes

MOTION No. 1 Moved by Mr. Strangway
Seconded by Mr. Wagner
THAT the minutes of the November 21, 2017 Cemetery Committee Meeting be adopted as presented.

CARRIED

Business Arising from Previous Minutes

Concerns regarding the ravine where the Cemetery Plots are located:

- Chairperson Veen reported he had not had an opportunity to address this matter yet, but will have a report for the following meeting.
- Mr. Wagner spoke of a Ministry of Environment grant that might possibly be applied to this work.
 - The Clerk-Treasurer was directed to explore this funding option.

New Business

Quotes for the sign for the cemetery.

- Ms Stephenson presented lay-out with all the names of those resting in the cemetery, and provided three quotations for making the sign:
 - Quality Signs, \$478.56
 - Sure Signs, \$255.00
 - C.R. Creative, \$112.50

MOTION No. 2 Moved by Mr. Wagner
Seconded by Mr. Strangway
THAT the quotation for the sign provided by C.R. Creative be accepted at \$112.50 plus applicable taxes.

CARRIED

Fund-raiser suggestions.

- Ms Stephenson reported that the cemetery cannot be the recipient of funds from a lottery sponsored by a third party.
- Ms Stephenson noted that the Cemetery Walk was a successful effort last year.

- Ms Stephenson suggested the Committee consider a chicken barbecue and corn boil in mid-August, so as not to compete with other events planned earlier in the month.
- Ms Stephenson suggested the committee might host a cleaning clinic as a fund-raiser.
- Mr. Wagner noted that the local Masonic Lodge was looking to partner with another group to host their beef-on-a-bun dinner, suggesting the committee might consider reaching out to work with the club.
- Chairperson Veen suggested a festival-like street party with music and a beer tent could garner significant funds.
- Chairperson Veen suggested a breakfast, where the firefighters could be asked to help out, could be a fundraising opportunity for the Cemetery Committee.
- Chairperson Veen said the Committee could ask the Oil Springs Branch, Royal Canadian Legion for a donation.
 - Mr. Wagner noted the Alvinston Branch of the Royal Canadian Legion hosts meet raffles with the proceeds dedicated to some specific local cause and suggested a similar process could be requested of the local Legion branch.
- Chairperson Veen again suggested that a breakfast, with donated eggs from a local producer and other local sponsorship could be arranged.
 - Mr. Wagner noted that a significant hurdle is finding enough volunteers to host a fundraising event.
 - Ms Stephenson added, it should be something that involves the whole community.
- Chairperson Veen said he would speak with the firefighters about the breakfast at their next meeting and at the next Legion meeting about helping out in some fashion.

Monument repairs in other municipalities

- Marie Stephenson reported on various methods used in other municipalities to repair and level out monuments. Some contract the work and others have their Public Works Department do the work.
- Chairperson Veen said he would volunteer his back hoe to move the headstones so the foundations can be repaired.
- Ms. Stephenson said she has sourced videos on how to remove headstones. She also asked how many have to be repaired, as the list of stones to be repaired was to be completed by a former member of the Committee, but never rendered to the committee.
- Responding to the determination that Village and volunteers could do the work, Mr. Wagner suggested the sites to be repaired have settled and should be easily leveled with gravel.

Cemetery Grass Cutting Tenders

- Mr. Pohjolainen provided a draft call for tenders/request for proposals for the lawn care work.

MOTION No. 3

Moved by Mr. Wagner

Seconded by Ms Stephenson

THAT the Cemetery grass cutting call for tenders be published promptly with a closing date of April 6, 2018.

CARRIED

Decoration Day

- Ms Stephenson volunteered to make all necessary changes to last year’s Decoration Day brochure and forward the information to Mr. Pohjolainen to prepare this year’s brochure.

Tree Removal

- Chairman Veen said the Village’s Public Works Superintendent is soliciting quotations from contractors to remove a diseased tree from the site.

Drainage work

- Chairman Veen said the Village’s Public Works Superintendent is looking into the project as well.

Motion No. 18, from the March 6, 2018 Regular Council Meeting

MOTION No. 4 Moved by Mr. Wagner
 Seconded by Mr. Strangway
THAT the Cemetery Committee acknowledge the resignation of member Suzanne Gonerman.

CARRIED

Accounts as of February 28, 2018

General	\$10,693.81
Fence Restoration Fund	\$6,781.40
Care & Maintenance	\$330.09
Monument Restoration	\$62.40
GICs	\$91,906.68

MOTION No. 5 Moved by Mr. Wagner
 Seconded by Mr. Strangway
THAT the Cemetery Committee Accepts the accounts as presented.

CARRIED

New Business

- Ms Stephenson said she plans to try Round-Up around a head stone, as has been done in Alvinston and it looks good.
 - Chairperson Veen suggested to try using it around tree bases and other structures as well.
- Chairperson Veen commented that it is not necessary for him to serve as the chairperson, if it would help bring in more people.
 - Mr. Wagner Replied, it is usually the mayor who chairs the committees and suggested not to change the committee.

Adjournment of Meeting

MOTION NO. 2 Moved by Councillor Strangway
 Seconded by Councillor Wagner
THAT the time being 8:03 p.m., this Cemetery Committee Meeting be adjourned to meet again at the call of the Chair.

CARRIED

Chairperson

Clerk-Treasurer