

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Tuesday, March 6, 2018
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Mayor Ian Veen
Councillor Andrea Burns-Antoine
Councillor Rick Powell
Councillor Matt Strangway
Councillor Larry Wagner

Staff Member Present: Erkki Pohjolainen, Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Call to Order

Mayor Ian Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No member of Council made a declaration at this time. Mayor Ian Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner
That the following minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the *Municipal Freedom of Information and Protection of Privacy Act*:

- Regular Council Meeting, February 6, 2018;
- Closed Minutes, February 6, 2018.

CARRIED

Business Arising from Previous Meetings Minutes

Fire Radio system acquisition and maintenance funding: Council was asked whether the purchase would be paid by the Fire Department or the Municipality.

MOTION No. 2 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT agenda item 5.1 regarding the Fire Radio System acquisition and maintenance funding be lifted from the Table for further discussion.

CARRIED

- Clerk-Treasurer informed Council that a new invoice is expected shortly, at which time this matter will return for Council's consideration.
- Council reviewed reserve funds available for the Village's portion of the acquisition cost.

MOTION No. 3 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT agenda item 5.1 be Tabled.

CARRIED

Delegation

None

Deputy Clerk-Treasurer Karen Cook reported that the Village has only received one quote for annual bridge inspections, despite repeated contact with an alternate bidder.

- MOTION No. 6 Moved by Councillor Wagner
 Seconded by Councillor Powell
 THAT Deputy Clerk-Treasurer Karen Cook's oral report be approved as presented.

CARRIED

Clerk-Treasurer Erkki Pohjolainen presented a report regarding the possibility of a 'lame duck' council.

- MOTION No. 7 Moved by Councillor Strangway
 Seconded by Councillor Wagner
 THAT the Clerk-Treasurer be directed to prepare a by-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts in the event of a "Lame Duck" period.

CARRIED

Clerk-Treasurer Erkki Pohjolainen reported on the joint OCIF Application-based Top-up funding application.

- The agreement was not ready in time for this meeting, but will be prepared by March 23, 2018, after which Council will need to meet promptly in order to undersign the agreement, if so decided, prior to April 5.

Clerk-Treasurer Erkki Pohjolainen presented the Enniskillen Reservoir Billing Report.

- Council prepared question pertaining to the report, which are to be forwarded to Enniskillen by March 9 for inclusion in Council packages for their meeting of March 13. Questions to pose are as follow:
 - Why is the water loss so high at \$9112.44?
 - What process has been put in place to minimize this loss?
 - Why has preparing the annual report gone from \$100 to \$300?
 - Does Enniskillen have a meter replacement program? If so, please provide details.
- Councillor Wagner agreed to attend the Enniskillen Council meeting on March 13, 7:30 p.m.

Clerk-Treasurer Erkki Pohjolainen reported that Monday, March 12, 2018, he is scheduled to participate in AMCTO training in London for the municipal election.

- MOTION No. 8 Moved by Councillor Burns-Antoine
 Seconded by Councillor Wagner
 THAT Clerk-Treasurer Erkki Pohjolainen be authorized to attend in London the March 12, 2018 AMCTO program, *Financial Obligations in Elections, Compliance Committees and Third Party Advertising*, as per Village of Oil Springs Policy.

CARRIED

Clerk-Treasurer Erkki Pohjolainen requested Council's approval to participate in AMCTO's Employment Law and Human Resources Program.

- MOTION No. 9 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT Clerk-Treasurer Erkki Pohjolainen be authorized to undertake the AMCTO program, *Employment Law and Human Resources*, as per Village of Oil Springs Policy.

CARRIED

Committee Meeting Minutes and Reports

Lambton County Historical Society meeting minutes, June, September and October 2017.

- MOTION No. 10 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the Lambton County Historical Society meeting minutes from June, September and October of 2017 be approved.

CARRIED

Correspondence—Action Required Items

Township of Norwich, February 5, 2018, letter to Minister of Housing regarding Ontario Building Code Amendments.

- MOTION No. 11 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT the Council for the Corporation of the Village of Oil Springs supports the Corporation of the Township of Norwich resolution of January 30, 2018, requesting the Province of Ontario "to ensure the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives."

CARRIED

Oil Heritage Family Church Kids Club, January 26, 2018, letter to Parks & Recreation Committee.

- MOTION No. 12 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT the correspondence of January 26, 2018 from Oil Heritage Family Church Kids' Club be received and filed.

CARRIED

Correspondence-Information items

St. Clair Conservation, General Operating Budget for 2018.

- MOTION No. 13 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT the correspondence of February 9, 2018 from St. Clair Regional Conservation Authority outlining its 2018 Budget be received and filed; and
THAT the amounts to be levied from the Village of Oil Springs be included in the municipal budget of 2018.

CARRIED

County of Renfrew, February 28, 2018, letter to Premier Wynne and Minister Des Rosier regarding proposed amendments to the *Endangered Species Act*.

MOTION No. 14

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

THAT the correspondence of February 28, 2018 from the County of Renfrew regarding its February 28, 2018 resolution pertaining to proposed amendments to the *Endangered Species Act* be received and filed.

CARRIED

New Business

Deputy Clerk-Treasurer Karen Cook reported that the Optimist Club is proposing to provide additional playground equipment for the municipal park at 4543 Oil Springs Line. However, part of the park may still require drainage work and further, the maintenance costs for the equipment might pose a problem for the Village's Parks and Recreation Committee.

- Councillor Burns-Antoine suggested the Parks and Recreation Committee and Optimist Club should meet to discuss plans for park enhancements.

Councillor Wagner suggested the Parks and Recreation Committee should meet to find volunteers to help clean Village parks and flower beds. He also suggested a Cemetery Board meeting should be held promptly. Deputy Clerk-Treasurer Karen Cook said the need to advertise for a grass cutting contract service at the cemetery is urgent and suggested that a multiple-year contract would reduce year-over-year advertising costs for contract tenders.

Councillor Wagner also reported that the Fire Board is meeting on March 12 to discuss the department's budget. Also, the department is asking Council to push the province for an extension to the time when firefighter certification has to be completed. Councillor Strangway stated that specific tasks among firefighters are to become specialized positions, such as a pumper operator, which will require 300 hours of training. Councillor Wagner stated that the training program for firefighters amounts to 388 hours. Mayor Veen said he will discuss the matter with other mayors to advocate for the extension. Councillor Burns-Antoine reported that an AMO press release issued earlier that day has the deadline for the training to be completed as January 2020.

Council determined that the Parks and Recreation Committee will meet on March 28 and the Cemetery Board will meet March 19, both commencing at 7 p.m.

Accounts

Village of Oil Springs General Pay List – February 7 to March 6, 2018

MOTION NO. 15

Moved by Councillor Wagner

Seconded by Councillor Burns-Antoine

THAT the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, February 7, 2018, to March 6, 2018.

CARRIED

Closed Meeting

MOTION NO. 16 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT the time being 8:45 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:
a) Personal matters about an identifiable individual, including municipal or local board employees – Cemetery Board membership.

CARRIED

MOTION NO. 17 Moved by Councillor Powell
Seconded by Councillor Wagner
THAT the time being the time being 8:54 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 18 Moved by Councillor Wagner
Seconded by Councillor Powell
THAT the Council for the Village of Oil Springs accepts Suzanne M.R. Gonerman's resignation from the Cemetery Board.

CARRIED

By-Laws

A By-law (draft) to Regulate and Prohibit the Use of Motorized Vehicles in Municipal Parks within the Village of Oil Springs

MOTION NO. 19 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner
THAT agenda item 15.1, a by-law to regulate and prohibit the use of motorized vehicles in municipal parks within the Village of Oil Springs be lifted from the Table for further discussion.

CARRIED

Council reviewed the draft by-law, provided at the previous meeting, and identified changes to be included when the matter is again brought before Council.

MOTION NO. 20 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT agenda item 15.1 be tabled until the next Regular Meeting of Council.

CARRIED

By-Law #789 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on March 6, 2018.

MOTION NO. 21 Moved by Councillor Powel
Seconded by Councillor Burns-Antoine
THAT By-Law #789 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on March 6, 2018, be taken as read a First, Second and Third Time and Finally passed this 6th day of March, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

Adjournment

MOTION NO. 22

Moved by Councillor Wagner

Seconded by Councillor Strangway

THAT the time being 9:07 p.m., this Regular Meeting of Council be adjourned; and

THAT the next Regular Meeting of Council be held Tuesday, April 10, 2018 at 7:00 p.m.

CARRIED

Mayor

Clerk