

# The Corporation of the Village of Oil Springs

## Regular Meeting Agenda

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Date: Tuesday, April 10, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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1. **Call to Order:** 7:00 p.m.

2. **Declaration of Pecuniary Interest**

3. **Delegations**

- 3.1. Anita Minielly, Fund Development Associate, and Maria Muscedere, Fund Development Manager, St. Joseph's Hospice. Awareness presentation

4. **Adoption of Council Meeting Minutes**

- 4.1. Regular Meeting of Council, March 6, 2018  
4.2. Closed Meeting of Council, March 6, 2018  
4.3. Special Meeting of Council, March 19, 2018

*RECOMMENDATION*

*That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

5. **Business Arising from Previous Minutes Meetings**

6. **Public Works Department**

- 6.1. Monthly Report from Road Superintendent Darren Morningstar.

*RECOMMENDATION*

*That the Public Works Department report be approved.*

- 6.2. Report from Road Superintendent Darren Morningstar regarding parking on Victoria Street at Hannah Street.

*RECOMMENDATION*

*That the Public Works Department be directed to proceed with proposed work at the site.*

7. **Staff Reports**

- 7.1. CH2M, Water Distribution System Monthly Operations Report for February 2018.  
7.2. CH2M, Wastewater Treatment System Monthly Report for February 2018.  
7.3. CH2M, Wastewater Lagoons 2017 Annual Report of Operations.

*RECOMMENDATION*

*That the February 2018 CH2M Water Distribution System Monthly Report; CH2M Wastewater Treatment monthly report; and the CH2M Wastewater Lagoons 2017 Annual Report of Operations be approved.*

- 7.4. Karen Cook, Deputy Clerk-Treasurer, Winter Maintenance 2014-2018 report.

*RECOMMENDATION*

*That the Winter Road Maintenance 2014-2018 report be received and filed.*

- 7.5. Erkki Pohjolainen, Clerk-Treasurer, Municipal Election Update.

*RECOMMENDATION*

*That the Municipal Election Update be received and filed.*

- 7.6. Erkki Pohjolainen, Clerk-Treasurer, 2018 Municipal Election Accessibility Plan.

*RECOMMENDATION*

*That the Accessibility Plan be approved.*

- 7.7. Erkki Pohjolainen, Clerk-Treasurer, regarding web hosting services.

*RECOMMENDATION*

*That the Village of Oil Springs website be hosted by Web Host Canada.*

**8. Councillors' Reports**

*As presented by Council*

**9. Committee Meeting Minutes and Reports**

- 9.1. Planning Meeting, March 6, 2018

- 9.2. Cemetery Committee Meeting November 21, 2017

- 9.3. Parks & Recreation Committee Meeting, October 3, 2017

*RECOMMENDATION*

*That the Planning, Cemetery and Parks & Recreation Committee minutes be adopted by Council.*

- 9.4. 2018 Oil Springs/South Enniskillen Fire Department Budget Submission.

*RECOMMENDATION*

*That the Fire Department Budget figures be approved and included in the Village of Oil Springs Budget deliberations.*

- 9.5. 2018 Volunteer Roster and 2017 list of call-outs

*RECOMMENDATION*

*That the Fire Department 2018 Volunteer Roster and 2017 list of call-outs be received and filed.*

- 9.6. Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes of November 20, 2017

*RECOMMENDATION*

*That the minutes be received and filed.*

- 9.7. Oil Springs/South Enniskillen Joint Fire Board draft meeting minutes of March 12, 2018

*RECOMMENDATION*

*That the draft meeting minutes be received and filed.*

- 9.8. St. Clair Conservation Annual Report.

*RECOMMENDATION*

*That St. Clair Conservation Annual Report be received and filed.*

- 9.9. Lambton Group Police Services Board Minutes of January 17, 2018.

*RECOMMENDATION*

*That the minutes be received and filed.*

- 9.10. Lambton County Municipal Association annual meeting and banquet memorandum

*RECOMMENDATION*

*That the memorandum be received and filed.*

**10. Correspondence – Action Required Items**

- 10.1. Charlotte Eleanor Englehart Hospital Auxiliary, received March 6, 2018, requesting permission to hold Tag Day.

*RECOMMENDATION*

*That approval be granted for the Auxiliary to host Tag Day.*

- 10.2. From the City of Stratford, March 12, requesting proclamation for 2018 National Public Works Week

*RECOMMENDATION*

*That the request be received and filed*

- 10.3. Township of South Stormont Resolution 062/2018 requesting the province to grant municipal councils authority to approve landfill projects in or adjacent to their municipalities.

*RECOMMENDATION*

*That Council support South Stormont Resolution 062/2018*

- 10.4. Township of Madawaska Valley, April 2, requesting support for Resolution No. 2018-32-0305, requesting sufficient funds from the Province for both staff and infrastructure to ensure compliance and implementation for asset management planning.

*RECOMMENDATION*

*That Council supports for the resolution from the Township of Madawaska Valley.*

**11. Correspondence-Information items**

- 11.1. CC of letter from Sylvia Jones, MPP to Minister Chris Ballard regarding asset management plans for municipal infrastructure.

- 11.2. Township of South Stormont Resolution 048/2018 in support of the Township of Norwich, resolution regarding Ontario Building Code Amendments.

- 11.3. Sarnia Community Foundation, Received March 23, 2018, letter of thanks.

*RECOMMENDATION*

*That the correspondence from MPP Sylvia Jones; Township of South Stormont; and Sarnia Community Foundation be received and filed.*

**12. New Business**

*As presented by Council and Staff:*

**13. Accounts**

- 13.1. Village of Oil Springs General Pay List –March 7, 2018 to April 10, 2018.

*RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

**14. Closed Meeting**

- 14.1. That the Mayor requests that Council go In Camera to discuss the following:  
a) Personal matters about an identifiable individual, including municipal or local board employees – property owners.

**15. By-laws**

- 15.1. By-Law No. 791 of 2018 – A By-law to Regulate and Prohibit the Use of Motorized Vehicles in Municipal Parks within the Village of Oil Springs.

*RECOMMENDATION*

*That this draft By-Law be lifted from the Table and approved.*

- 15.2. By-Law No. 792 of 2018 – A By-law to Establish and Regulate Water and Sanitary Sewer Rates and Charges Within the Village of Oil Springs

*RECOMMENDATION*

*That By-Law 792-2018 be read a first, second and third time and passed by the Village of Oil Springs Council.*

- 15.3. By-Law No. 793 of 2018 – A By-Law to Authorize The Delegation Of Authority to The Clerk-Treasurer For Certain Acts During A “Lame Duck” Period

*RECOMMENDATION*

*That By-Law 793-2018 be read a first, second and third time and passed by the Village of Oil Springs Council.*

- 15.4. By-Law No. 794 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on April 10, 2018.

*RECOMMENDATION*

*That By-Law 794-2018 be read a first, second and third time and passed by the Village of Oil Springs Council.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, May 8, 2018 at 7 p.m.*

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Erkki Pohjolainen  
Clerk-Treasurer  
April 6, 2018