

# The Corporation of the Village of Oil Springs

## Regular Meeting Agenda

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Date: Tuesday, March 6, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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1. **Call to Order:** 7:00 p.m.

2. **Declaration of Pecuniary Interest**

3. **Delegations**  
*None*

4. **Adoption of Council Meeting Minutes**

4.1. Regular Meeting of Council, February 6, 2018

4.2. In-Camera

*RECOMMENDATION*

*That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

5. **Business Arising from Previous Minutes Meetings**

5.1. Fire Radio system acquisition and maintenance funding: Council was asked whether the purchase would be paid by the Fire Department or the Municipality.

*RECOMMENDATION*

*That this matter be raised from the table for further discussion.*

6. **Public Works Department**

6.1. Report from Road Superintendent Darren Morningstar.

*RECOMMENDATION*

*That the Public Works Department report be approved.*

7. **Staff Reports**

7.1. CH2M, Wastewater Treatment System Monthly Report for January 2018.

7.2. CH2M, Water Distribution System Monthly Report for January 2018.

7.3. CH2M, Water Distribution Annual Summary Report for 2017 with the completed form for Ontario Drinking-Water Systems Regulation O. Reg. 170/03.

7.4. Oil Springs Distribution Annual Report.

7.5. Enniskillen Water Distribution System Annual Report.

*RECOMMENDATION*

*That the January 2018 CH2M Wastewater Treatment monthly report; January 2018 CH2M Water System monthly report; the CH2M 2017 Annual Summary Report; The Oil Springs Distribution 2017 Annual*

*Report; and the Enniskillen Water Distribution Annual Report be approved.*

- 7.6. Karen Cook, Deputy Clerk-Treasurer, regarding annual bridge Inspections.

*RECOMMENDATION*

*That the Deputy Clerk-Treasurer's report be approved.*

- 7.7. Erkki Pohjolainen, Clerk-Treasurer, regarding possibility of a 'lame duck' council.

*RECOMMENDATION*

*That the Clerk-Treasurer be directed to prepare the required by-law, just in case.*

- 7.8. Erkki Pohjolainen, Clerk-Treasurer, regarding OCIF Formula-based funding.

*RECOMMENDATION*

*That the Mayor and Clerk-Treasurer be directed by By-law to undersign a partnership agreement between the Village of Oil Springs and the Town of Petrolia.*

- 7.9. Erkki Pohjolainen, Clerk-Treasurer, regarding Enniskillen Reservoir Billing Report.

*RECOMMENDATION*

*That members of Council and the Clerk-Treasurer forward questions on the report to Enniskillen so that answers can be provided at the March 13 meeting of Enniskillen Council.*

- 7.10. Erkki Pohjolainen, Clerk-Treasurer, regarding March 12, 2018 participation in AMCTO training for election in London.

*RECOMMENDATION*

*That the Clerk-Treasurer be authorized to attend the program, as per Village of Oil Springs policy.*

- 7.11. Erkki Pohjolainen, Clerk-Treasurer, regarding participation in AMCTO's Employment Law and Human Resources Program.

*RECOMMENDATION*

*That the Clerk-Treasurer be authorized to attend the program, as per Village of Oil Springs policy.*

## **8. Councillors' Reports**

*As presented by Council*

## **9. Committee Meeting Minutes and Reports**

- 9.1. Lambton County Historical Society meeting minutes, June, September and October 2017

*RECOMMENDATION*

*That the Lambton County Historical Society meeting minutes be approved.*

## **10. Correspondence – Action Required Items**

- 10.1. Township of Norwich, February 5, 2018, letter to Minister of Housing regarding Ontario Building Code Amendments.

10.2. Oil Heritage Family Church Kids Club, January 26, 2018, letter to Parks & Recreation Committee.

**11. Correspondence-Information items**

11.1. St. Clair Conservation, General Operating Budget

11.2. County of Renfrew, February 28, 2018, letter to Premier Wynne and Minister Des Rosier regarding proposed amendments to the *Endangered Species Act*.

**12. New Business**

*As presented by Council and Staff:*

**13. Accounts**

13.1. Village of Oil Springs General Pay List –February 7, 2018 to March 6, 2018.

*RECOMMENDATION*

*That the accounts as listed be approved by the Village of Oil Springs Council for Payment.*

**14. Closed Meeting**

14.1. That the Mayor requests that Council go In Camera to discuss the following:

- a) Personal matters about an identifiable individual, including municipal or local board employees – Cemetery Board membership.

**15. By-laws**

15.1. A By-law (draft) to Regulate and Prohibit the Use of Motorized Vehicles in Municipal Parks within the Village of Oil Springs.

*RECOMMENDATION*

*That this draft By-Law be lifted from the Table for further discussion*

15.2. By-Law #788 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on March 6, 2018.

*RECOMMENDATION*

*That By-Law 789-2018 be read a first, second and third time and passed by the Village of Oil Springs Council.*

**16. Adjournment of Meeting**

*RECOMMENDATION*

*That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, April 10, 2018 at 7 p.m.*

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Erkki Pohjolainen  
Clerk-Treasurer  
March 2, 2018