

**The Corporation of the Village of Oil Springs**  
**Regular Meeting Minutes**

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Date: Tuesday, February 6, 2018  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Mayor Ian Veen  
Councillor Rick Powell  
Councillor Matt Strangway  
Councillor Larry Wagner

Staff Member Present: Erkki Pohjolainen, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer  
Darren Morningstar, Superintendent Public Works

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**Call to Order**

Mayor Ian Veen opened the meeting at 7:00 p.m.

**Declaration of Pecuniary Interest/Conflict of Interest**

No member of Council made a declaration at this time. Mayor Ian Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

**Adoption of Council Meeting Minutes**

MOTION No. 1 Moved by Councillor Wagner  
Seconded by Councillor Strangway  
**THAT** the Minutes of the January 24, 2018 Regular Meeting of Council of the Village of Oil Springs be adopted by Council.

CARRIED

**Business Arising from Previous Meetings Minutes**

None

*\*\*\* Messrs. Cameron and Commisso joined the meeting at 7:03 p.m. \*\*\**

**Delegation**

Greg Cameron, Broker with Cam-Ron Insurance and Tony Commisso, Account Manager with Frank Cowan Company spoke with Council to review the Municipality's 2018 Insurance Coverage. The Mayor and Councillors had previously been provided with copies of the 2018 Insurance Program Corporation of the Village of Oil Springs Renewal report.

*\*\*\* Messrs. Cameron and Commisso left the meeting at 7:15 p.m. \*\*\**

**Staff Reports**

Public Works Superintendent Darren Morningstar addressed Council at this time and reviewed his report heretofore circulated to Council. In addition:

- Councillor Strangway asked if the plow blade could be flipped to make use of both edges, thus doubling its life-cycle.
  - Mr. Morningstar replied the blade cannot be flipped due to the position of the mounting holes, but agreed to look into the possibility of an alternate supplier that provides two-edged plow blades.

*\*\*\* Messrs. Fleming and Ward entered Council Chambers at 7:21 p.m. \*\*\**

- Mayor Veen asked about the removal of a tree, as discussed during the January 24, 2018 meeting.
  - Mr. Morningstar noted that because of the tree's proximity to power lines, the removal has to be performed by specialized personnel. He has placed the work order with Wyoming Tree Service.

- Mayor Veen asked about the street salting operation.
  - Mr. Morningstar noted that he is awaiting delivery of the fourth load of salt so far this season, noting that in 2014 they also used four loads.
  - Councillor Strangway suggested that with an increase in the amount of salt being used, the cost may be offset by reduced equipment use and less frequent need for plowing, which could balance out the street-clearing cost.
- Mayor Veen thanked Mr. Morningstar for his report and commended the Public Works Department for doing a good job. As well, he expressed appreciation that the overtime hours are being minimized.

MOTION No. 2      Moved by Councillor Powell  
                           Seconded by Councillor Wagner  
**THAT** the Public Works Written Report, reviewed by Mr. Darren Morningstar, Superintendent of Public Works, be approved as presented.

CARRIED

*\*\*\* Mr. Morningstar left the meeting at 7:28 p.m. \*\*\**

**Delegation**

Ralph Ward and John Fleming of Oil Springs Gospel Hall addressed Council with requests for information pertaining to the demolition of a house adjacent to the church. They were told the demolition permit fee is \$150, plus a \$500 deposit and were advised that they should take out insurance for the work.

They also asked about the urgency of completing the demolition. They were advised that they could wait until summer, but that once the work begins, it should be promptly completed.

They also discussed disposal of the material and were advised to speak with the fire chief to determine if the old building material could be burned, or if it has to be taken to a waste disposal site.

They were also advised that Public Works personnel will have to be on site when the water and wastewater services are disconnected and advised that the hydro and gas services have to be contacted to remove their connections.

*\*\*\* Messrs. Fleming and Ward left the meeting at 7:40 p.m. \*\*\**

**Staff Reports**

Lambton Building Services Dept. – Judy Rowland, 2017 Year End Building Permit Statistics for Oil Springs.

Lambton Building Services Dept. – Judy Rowland, 2017 Municipal Performance Measurement for Oil Springs.

MOTION No. 3      Moved by Councillor Wagner  
                           Seconded by Councillor Powell  
**THAT** the written 2017 Year End Building Permit Statistics and Municipal Performance Measurement reports for Oil Springs, provided by Judy Rowland of the Lambton Building Services Department be received and filed.

CARRIED

**Correspondence—Action Required Items**

Town of Lakeshore, January 22, 2018, letter to Premier Wynne regarding Population Growth Projections.

MOTION NO. 4            Moved by Councillor Wagner  
                                  Seconded by Councillor Strangway  
**THAT** Council for the Village of Oil Springs supports the Town of Lakeshore Resolution No. 576-01-2018 urging the Government of Ontario to grant greater autonomy to lower-tier municipalities, create a mechanism for lower-tier municipalities to dispute upper-tier estimates, and requiring upper-tier municipalities to update projections that are inaccurate, as pertaining to population growth projections.

CARRIED

Town of Lakeshore, January 22, 2018, letter to Prime Minister Trudeau regarding Marijuana Tax Revenue.

MOTION NO. 5            Moved by Councillor Powell  
                                  Seconded by Councillor Wagner  
**THAT** Council for the Village of Oil Springs supports the Town of Lakeshore Resolution No. 576-01-2018 urging the governments of Canada and Ontario to allocate directly to municipalities a proportionate share of the new tax revenues generated from the sale of marijuana; and  
**THAT** a fund be created, similar to the Gas Tax and Clean Water and Wastewater funds, from the new taxes generated through the sale of marijuana to provide funding for municipal infrastructure projects.

CARRIED

Lambton Finance, Facilities and Court Services Division correspondence regarding Proposed Changes to Tax Policy: Vacancy Rebates.

MOTION NO. 6            Moved by Councillor Wagner  
                                  Seconded by Councillor Strangway  
**THAT** the correspondence received from the County of Lambton, dated January 15, 2018, regarding 'Proposed Changes to Tax Policy: Vacancy Rebates,' be received and filed.

CARRIED

Pete and Krista Mueller email of January 25, 2018 regarding Easter Eggstravaganza in Oil Springs

MOTION NO. 7            Moved by Councillor Wagner  
                                  Seconded by Councillor Powell  
**THAT** Council authorizes The Voice of Truth Church to host its Easter Eggstravaganza event on the evening of Thursday, March 29, 2018 at the Oil Springs Youth Centre: and  
**THAT** fees for the hall rental be waived for this occasion.

CARRIED

### **New Business**

As presented by Council and Staff:

- Official Plan Review

Draft Official Plan Distributed for review for next Planning Committee Meeting, 6:15 p.m., March 6, 2018 at the Council Chambers.

- Signage to prohibit unauthorized vehicles from operating in municipal parks

Draft By-law to Regulate and Prohibit the Use of Motorized Vehicles in Municipal Parks Within the Village of Oil Springs was distributed for review for next Regular Meeting of Council, 7:00 p.m., March 6, 2018 at the Council Chambers.

- Review Public Works reporting procedures

Council reviewed the reporting practices demanded of the Public Works Department and determined that a daily report compiled at the end of each day is not necessary, as the content of that report is simply a review of the reports generated by staff in their daily work diaries, various logs and reports they complete through their working day. Therefore, Council determined to suspend the need for the day-end report.

- Fire Radio system acquisition and maintenance funding

Council was asked whether the purchase would be paid by the Fire Department or the Municipality.

THIS DISCUSSION WAS TABLED

- Bridge Inspections

Deputy Clerk-Treasurer Karen Cook was directed by Council to seek quotes for this year's inspections from two sources.

- Masonic Lodge request to host 'Beef-on-a-Bun' program in conjunction with Village programming

Deputy Clerk-Treasurer Karen Cook reported that she had received a call from the Masonic Lodge to host the meal service fund-raiser in conjunction with some other program organized by the Parks & Recreation Committee. There are no festivities planned yet, but this offer will be considered by the Parks & Recreation Committee at its next meeting.

- Summer Student employment grant application

Deputy Clerk-Treasurer Karen Cook reported that the grant application has been submitted on time, prior to the February 2, 2018 deadline. However, she noted, the deadline has been extended to February 9.

- Replica Pump-jacks update

Councillor Powell asked if there was an update on the acquisition of the replica pump-jacks for the Village entrances. Mayor Veen said he last heard that they should arrive in early spring.

### **Accounts**

Village of Oil Springs General Pay List – January 25-February 6, 2018

MOTION NO. 8

Moved by Councillor Strangway

Seconded by Councillor Wagner

**THAT** the accounts as listed be approved by the Village of Oil Springs Council for payment:

- Village of Oil Springs General Pay List, January 25, 2018 to February 6, 2018.

CARRIED

**Closed Meeting**

MOTION NO. 9

Moved by Councillor Powell

Seconded by Councillor Wagner

**THAT** the time being 8:25 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees – Review Closed Meeting Minutes of January 24, 2018.

CARRIED

MOTION NO. 10

Moved by Councillor Wagner

Seconded by Councillor Strangway

**THAT** the time being 8:30 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

MOTION NO. 11

Moved by Councillor Wagner

Seconded by Councillor Powell

**THAT** the minutes of the Closed Session during the January 24, 2018 Regular Meeting of Council be adopted by Council and that those confidential minutes of the closed session remain confidential and restricted from public disclosure in accordance with the exemption provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

**By-Laws**

MOTION NO. 12

Moved by Councillor Wagner

Seconded by Councillor Strangway

**THAT** By-Law #787 of 2018 – being a By-Law to Provide for Interim Tax Levies for the Year 2018 for the Village of Oil Springs, be taken as read a First, Second and Third Time and Finally passed this 6th day of February, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

MOTION NO. 13

Moved by Councillor Powell

Seconded by Councillor Wagner

**THAT** By-Law #788 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on February 6, 2018, be taken as read a First, Second and Third Time and Finally passed this 6th day of February, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

**Adjournment**

MOTION NO. 14

Moved by Councillor Wagner

Seconded by Councillor Powell

**THAT** the time being 8:32 p.m., this Regular Meeting of Council be adjourned; and

**THAT** the next Regular Meeting of Council be held Tuesday, March 6, 2018 at 7:00 p.m.

CARRIED

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Mayor

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Clerk