

The Corporation of the Village of Oil Springs

Regular Meeting Agenda

Date: Tuesday, November 7th, 2017
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

1. **Call to Order:** 7:00 p.m.
2. **Declaration of Pecuniary Interest**
3. **Delegations**
None
4. **Adoption of Council Meeting Minutes**
RECOMMENDATION
That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:
 - 4.1 Regular Council Meeting, October 10th 2017 (#4.1)
 - 4.2 Closed Minutes, October 10th 2017 (#4.2)
5. **Business Arising from Previous Minutes Meetings**
6. **Opening of Tenders/RFP's**
None
7. **Public Works Department**
 - 7.1 Public Works Report– Superintendent, Darren Morningstar (#7.1)
8. **Committee of Adjustment-----Planning/Zoning Issues**
 - 8.1 R. Brad Loosley, Acting Clerk-Treasurer, verbal report on LTG Auto Sales Ltd., has filed an application to the OMB, regarding his Rezoning Application and paid the \$300.00 dollars to the Minister of Finance.
 - 8.2 R. Brad Loosley, Acting Clerk-Treasurer reported that Mr. Ezio Nadalin, Planner had agreed to prepare information on the Official Plan for Council's consideration by the end of November. (Enclosed is a copy of the Work Schedule for your information.) (#8.2)
- Closed Meeting**
 - 9.1 That the Mayor requests that Council go In Camera to discuss the following:
 - a) Personal matters about an identifiable individual, including municipal or local board employees; Property Standards Complaint.

10. **Staff Reports**
- 10.1 Ch2M – 2017 Waste Water Monthly Report for Sept (#10.1)
- 10.2 Ch2M - 2017 Water Monthly Report for Sept (#10.2)
- 10.3 Ch2M - Oil Springs Annual Manhole Inspection Report. (#10.3)
- 10.4 Ch2M – Water Main Valve Exercising Program (#10.4)
11. **Councillors’ Reports**
12. **Committee Meeting Minutes and Report**
- 12.1 Bluewater Recycling Association, Board of Directors Meeting Highlights, held on October 19th 2017 at 5:00pm. (#12.1)
- 12.2 Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes, held on Monday March 6th 2017 (#12.2)
- 12.3 Enniskillen/Oil Springs Joint Fire Commission Agenda for Monday November 20th 2017 at 7:00pm (#12.3)
13. **By-laws**
- 13.1 A By-Law #770 of 2017—To amend By-Law # 690 of 2017, being a By-Law for the Emergency Plan (#13.1)
- 13.2 A By-Law #771 of 2017--- to provide for the adoption of Certain Policies and Procedures : (#13.2)
- a) Hiring of Employees
- b) Delegation of its Powers and Duties
- c) Ensure actions are transparent to public
- 13.3 A By- Law #772 of 2017---to Establish a Schedule of Retention Periods for Certain Records of the Village of Oil Springs. (Re: Records Retention By-Law) (#13.3)
14. **Correspondence – Action Required Items**
- 14.1 Township of Drummond/North Elmsley, resolution regarding on-call provisions in the Employment Standards Act by Bill 148 (#14.1)
- 14.2 Township of Montague, regarding the on-call provisions in the employment Standards Act by Bill 148 (#14.2)
- 14.3 Township of North Frontenac, regarding Bill 148 (#14.3)
- 14.4 Town of Amherstburg, in support of concrete barriers on Highway 401. (#14.4)
- 14.5 Municipality of Chatham-Kent, regarding ongoing concerns of traffic safety on the 401. (#14.5)
- 14.6 Tourism Sarnia-Lambton is creating the Travel Guide and Map for 2018-2019. See costs etc. enclosed. (#14.6)
- 14.7 Municipality of Morris-Turnberry, resolution regarding the Tenanted Farm Tax Class properties being changed to Residential Tax Class. (#14.7)
- 14.8 Judy Krall, Chairperson for the Physician Recruitment Task Force of Sarnia Lambton, requesting permission to address Council regarding the 2018 Budget. (#14.8)
- 14.9 Mr. Adam Veen dated Nov. 2nd 2017, requesting permission to move from his present location of the Community Hall (4596 Oil Springs Line) (#14.9)

to the basement.

15. **Correspondence – Recommended Reading**

RECOMMENDATION

That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 15.1 Ontario Trillium Foundation October Newsletter (#15.1)
- 15.2 AMO’s Federal Gas Tax Fund Annual Report (#15.2)
- 15.3 Regulations made under the Police Services Act (#15.3)
- 15.4 Sarnia Lambton Chamber Times Newsletter (#15.4)
- 15.5 Federal Government legislation to regulate non-medical cannabis across Canada by July 2018 (#15.5)
- 15.6 Municipal Finance Officers Association of Ontario, Summary of the Fall Economic Statement and October Monetary Policy Report (#15.6)
- 15.7 City of Niagara Falls, extending a warm welcome to the Annual Ontario Small Urban Municipalities Conference and Trade Show, May 2-4 2018 (#15.7)
- 15.8 2018 ROMA Conference Jan. 21-23 2018 (#15.8)
- 15.9 Ontario Community Infrastructure Fund Formula Component-- Revised Funding Allocation Notice (#15.9)
- 15.10 Notice of a Public Meeting concerning a Proposed Zoning By-Law Amendment, in the Township of St. Clair, on Monday November 6th 2017 at 6:45pm, in the Council Chambers (#15.10)
- 15.11 St. Clair Catholic District School Board invitation to learn about School Boards, on Tuesday November 28th 2017, at the Education Centre, 420 Creek Street, Wallaceburg. (#15.11)
- 15.12 AMO Watchfile, dated Oct. 12, 19, 26th and Nov. 2nd 2017 (#15.12)
- 15.13 AMCTO The Municipal Minute, dated Oct. 18 25 and Nov.1st 2017 (#15.13)
- 15.14 Union Gas Limited, 2018 Rates Application, effective Jan, 1/18 (#15.14)
- 15.15 Judith & Norman Alix Foundation Media Release, Oct. 23 (#15.15)
- 15.16 Tax Update #4 (#15.16)
- 15.17 2018 OPP Billing indicates a \$21,485.00 reduction or 17.20% (#15.17)
- 15.18 Accreditation Program for Operating Authorities On-Onsite Re-Accreditation Audit Report---2017 (#15.18)
- 15.19 Sustainable Communities Conference in Ottawa on Feb.6-8/18 (#15.19)
- 15.20 Minutes of Settlement 2017 Tax Year, Results of Request for Reconsideration Property Assessment Notice (#15.20)
- 15.21 Sarnia Lambton Workforce Development Board, Second Quarter Job Openings and Online Job Posts. (#15.21)
- 15.22 2017 Ontario West Municipal Conference, Friday November 24th, Best Western Plus Lamplighter Inn. Includes the Registration and Agenda. (#15.22)
- 15.23 St. Clair Conservation Authority, Update for Nov. 2017 (#15.23)
- 15.24 Ontario Good Roads, Weekly Detour Newsletter (#15.24)

16. **New Business**

As presented by Council and Staff:

17. **Accounts**

RECOMMENDATION

That the Accounts as listed be approved by the Village of Oil Springs Council for payment:

- 17.1 Village of Oil Springs General Pay List – Oct 11th, to Nov.7th 2017 (#17.1)

18. **Approval of Confirming By-law**

RECOMMENDATION

(#18.1)

That By-law No. 773 of 2017, being a by-law to confirm all resolutions of the Council Meeting held Nov. 7th, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

19. **Adjournment of Meeting**

RECOMMENDATION

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, Dec. 5th, 2017 @ 7 p.m.

R. Brad Loosley
Acting Clerk-Treasurer
November 7th, 2017