

Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes

Date: Monday, September 8, 2014
Time: 7:00 p.m.
Location: Oil Springs Fire Hall
4589 Oil Springs Line, Oil Springs, ON

Committee Members Present: Kathy O'Hara-Wilson, Chair/Enniskillen Council Rep
Ken McIntyre, Fire Chief
Mike Cumming, Deputy Fire Chief
Mary Lynne McCallum, Enniskillen Council Rep
Norm Clark, Oil Springs Council Rep
Kathy Gadsby, Oil Springs Council Rep

Staff Members Present: Jennifer Turk, Secretary

Call to Order

Chair O'Hara-Wilson opened the meeting at 7:00 p.m.

Approval of Committee Minutes

Gadsby/Clark: That the previous minutes of March 31, 2014 be approved as submitted.

Carried.

Business Arising from Previous Minutes

Violence and Harassment & Code of Ethics Policies

Chair O'Hara-Wilson asked the Fire Chief McIntyre if the two (2) newly passed policies had been incorporated with the fire department. No comments received to date from the firefighters on either policy

Fire Department Logo

Fire Chief McIntyre asked for clarification on the use of the new logo. As stated in March 31, 2014 minutes, the logo is to be used on all future apparel, equipment, and stationery.

New Business

Fire Chief Report – Chain of Command at Fire Hall

Fire Chief McIntyre gave a verbal update of the new chain of command at the fire hall effective January 1, 2015:

Fire Chief – Mike Cumming

Deputy Fire Chief – Al Charlton

Captain – John Berdan

The following firefighters have current positions within the department and will continue to do so after January 1, 2015:

Captain – Al Byers

Captain – Jim Piggott

Clark/McCallum: That the following fire department positions, as recommended by the Enniskillen/Oil Springs Fire Department be approved. The Secretary is directed to send a letter to both municipal councils to inform of the changes effective January 1, 2015.

Fire Chief – Mike Cumming

Deputy Fire Chief – Al Charlton

Captain – John Berdan

Captain – Al Byers

Captain – Jim Piggott

Carried

Budget 2014 Update

As of September 1, 2014, the bank balance was \$68,586.00. December of 2014 the firefighters will be paid which will lower the account by \$12,000. The following accounts had the following amounts left to spend for 2014:

| | | | |
|------------------|----------|-----------------------|-------------|
| Telephone (Bell) | \$547 | left from a budget of | \$1,700 |
| Utilities | \$1,453 | left from a budget of | \$4,800 |
| Trucks | \$3,151 | left from a budget of | \$5,700 |
| New Equipment | \$7,400 | left from a budget of | \$12,000 |
| Equipment Repair | \$549 | left from a budget of | \$4,000 * |
| Licence | \$0 | left from a budget of | \$622 |
| Administration | \$1,669 | left from a budget of | \$6,600 |
| Insurance | -\$240 | over from a budget of | \$16,702 |
| Training | \$3,300 | left from a budget of | \$4,000 |
| Firefighter Pay | \$12,000 | left from a budget of | \$12,000 ** |
| Reserve | \$4,500 | left from a budget of | \$4,500 ** |
| Building | \$2,000 | left from a budget of | \$3,000 |
| Dispatch | \$187 | left from a budget of | \$2,800 |
| Fire Prevention | \$1,400 | left from a budget of | \$2,000 |
| Honorarium | \$10,000 | left from a budget of | \$10,000 ** |

*Chief McIntyre noted to the commission that this will more than likely run in the red by the end of the year due to the tanker issues they have been experiencing with a blown fuse.

** Chief McIntyre noted that this would be spent in December 2014.

Open House

Chief McIntyre informed the Commission of the annual Open House on Saturday, October 4, 2014 from 10:00 a.m. to 2:00 p.m. Posters are to be circulated to both municipal offices for circulation, as well as invites to MP, MPP, and Warden. The Fire Chief was also directed to advertise the upcoming event in the local newspaper.

New Business

Bank Charges

The Secretary gave the commission an update of increases set to come from the current banking institution, CIBC. Due to the increase in fees, the secretary is currently looking at other institutions for lower fees. Future meetings will be set with TD Canada Trust, Royalbank, and Scotiabank.

Thank You Card

A thank you card was submitted from commission member Mary Lynne McCallum on behalf of her Mom and family.

3 Day Trade Show

Discussions took place regarding a 3 day trade show for next year that may be of interest to the fire department.

WaterTruck/Tanker

Chief McIntyre informed the commission that they have been experiencing issues with a fuse in the tanker. To date the tanker has been towed three (3) times and is currently at Carrier Truck Centre in Sarnia for repair.

Adjournment

McIntyre/Clark: That the joint fire commission meeting be adjourned. Carried.

Adjournment of the joint fire commission meeting took place at 7:45 p.m.

Chair

Clerk