

## The Corporation of the Village of Oil Springs Parks & Recreation Committee Meeting Minutes

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Date: Wednesday, November 18, 2014  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Committee Members Present: Councillor Kathy Gadsby, Chair  
Mayor Ian Veen  
Councillor Rick Powell  
Margaret Perry  
Dennis Smith

Staff Members Present: Jennifer Turk, Clerk-Treasurer

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### **Call to Order**

Councillor Gadsby opened the meeting at 7:00 p.m.

### **Adoption of Committee Minutes**

**Motion #1** – Powell/M. Perry: *That the minutes of April 2, 2014 be approved.* Carried.

### **Business Arising from Previous Meeting Minutes**

Nothing to discuss at this time.

### **Parks & Recreation Committee**

#### **Account Balance**

As of October 31, 2014, the balance in the account is \$6,065.82.

#### **Receptacle Installation from Bluewater Power**

Discussions took place regarding the installation of twelve (12) new receptacles that were installed earlier this year on the downtown streetlight poles. These receptacles are used for the Village's lighted Christmas decorations. Decorations were turned on November 17, 2014 to ensure the new receptacles worked in time for the Jingle Bell Walk, set for Friday, November 28, 2014. Bluewater Power had to come back to the Village on the 17<sup>th</sup> as eleven (11) of the twelve (12) receptacles did not work.

**Motion #2** – Veen/Powell: *That the invoice from Bluewater Power, for the installation of twelve (12) receptacles, in the amount of \$3,158.26 be approved for payment.* Carried.

### Christmas Decorations

Discussions took place regarding the quote received from Shear Display for the purchase of two (2) decorations.

***Motion #3*** – M. Perry/Powell: *That the quote received from Shear Display be accepted, however only one (1) Christmas decoration be purchased (shooting star or snowflake) dependent upon which decoration is needed in the sequence as displayed on our light poles.*  
Carried.

### Jingle Bell Walk

Discussions took place regarding the organization of the event set for Friday, November 28, 2014 beginning at 6:00 p.m. at the Youth Centre. Participants will meet at the Youth Centre and walk up to the Village Christmas Tree. The tree will be lighted and participants will walk back to the Youth Centre where a meet and greet will take place with Santa Clause. Kids Bingo sponsored by the Optimist will take place at 7:00 p.m. Goodie bags will be supplied by the Optimist, The Village will pay for Santa and supply two (2) town vehicles, one in front of the participants walking to the tree and the other vehicle will follow the participants. Cookies will be made by two (2) volunteers. Councillor Gadsby was to contact the volunteers. Mayor Veen was to investigate the music operations for singing Christmas carols to and from the Village tree.

### 2015 Flower Colours

Discussions took place regarding the flower baskets, how to maintain them, and how to better them for 2015. The committee also discussed choice of colours for the flowers throughout the Village for 2015. The committee decided on burgundy, yellow, and white. No potato vine.

### Skateboard Signage

The Secretary gave an update on correspondence received from Ms. Katie Edwards. She is the Marketing Administrator with Libro Credit Union. Libro Financial Group and United Communities Credit Union have merged together to form the new Libro Credit Union. The Libro Credit Union sponsored the construction of the skateboard park and a new logo is required to be displayed on the signage at the park. Currently quotes are being obtained for new signage depicting the new logo of the Credit Union as well as the Village of Oil Springs. Credit Union may pay for the signage depending on the price of the quote.

### Outstanding Invoices

***Motion #4*** – M. Perry/Veen: *That the invoice submitted by Dennis Smith in the amount of \$50.00 for mileage to pickup trees for the trail be approved for payment.* Carried.

### Garden & Trail Committee

Discussions took place regarding the solar lights that are currently being repaired for the trail. The estimated costs for repairing the lights is \$1,500.00

At this time, the Secretary reminded the committee that the \$1,500.00 invoice will deplete the account to 0 once the invoice is paid for the repair of the solar lights.

Discussions took place regarding the budget for the Garden & Trail Committee for 2015. At this time, there is no money/budget for the trail committee to purchase trees in 2015.

Discussions took place regarding expanding the Hanging Basket Program to Aniline Street. The committee did not feel the program was ready to be expanded as not all the baskets sold in 2014. Committee member Mr. Smith asked if part of the hanging pots could be moved to Aniline Street in 2015. The committee decided to stay status quo for the time being as the hangers are already installed in the downtown area and to save time and money with running the lawn mower, the program would stay in the downtown area.

Discussions took place regarding fundraising that will need to take place in 2015 in order to replenish the account as donations were going towards the 2015 Birthday Celebrations for the Village's 150<sup>th</sup> Birthday.

#### **Other Business Presented by Committee Members**

##### **Mayor Veen**

Mayor Veen updated the committee of the Car Show that will be taking place as a 2015 Event on Saturday, July 18, 2015. The Car Show will also be a Bike & Shine Show, as he was approached by a local bike group if they could participate in the event. Mayor Veen will also be organizing this event, in hopes to participate with the parade set later in the day. Mayor Veen is to contact local bands to provide afternoon entertainment prior to the cake celebration and fireworks.

##### **Dennis Smith**

Mr. Smith asked the committee to consider a tree cutting budget for 2015 for along the trail as there are dead trees and branches hindering the appearance of the trail. The Secretary was directed to make a note for the 2015 budget.

Discussions took place regarding the maintenance and appearance of the graveled portion of the trail. Mayor Veen offered to investigate getting a donation of gravel for the trail to spruce up the appearance.

Discussions took place regarding a perennial request for 2015. Signage is to be posted at the post office and municipal office requesting perennials for along the trail.

**Adjournment**

**Motion #5** – Veen/M. Perry: *That the meeting adjourn at 7:40 p.m. until the next Parks & Recreation Committee Meeting scheduled for Thursday, March 26, 2015 at 7:00 p.m.*

*Carried.*

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Chair

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Clerk