

Enniskillen/Oil Springs Joint Fire Commission Meeting Minutes

Date: Wednesday, August 31, 2016
Time: 7:00 p.m.
Location: Oil Springs Fire Hall
4589 Oil Springs Line, Oil Springs, ON

Committee Members Present: Al Charlton, Deputy Fire Chief
Mike Cumming, Fire Chief
Mary Lynne McCallum, Enniskillen Council Rep
Kathy O'Hara-Wilson, Chair/Enniskillen Council Rep
Rick Powell, Oil Springs Council Rep
Larry Wagner, Oil Springs Council Rep/Chair

Staff Members Present: Jennifer Turk, Secretary

Call to Order

The Chair opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of the committee at this time. The Chair requested that committee members make the appropriate declaration if necessary throughout the business of the meeting.

Approval of Minutes

Motion #1 – Powell/Cumming: That the previous minutes of March 7, 2016 be approved as amended.
Carried.

Business Arising from Previous Minutes

Mutual Aid with the Township of Dawn-Euphemia

No further update at this time. No meeting has been set to date with both Fire Chiefs for both departments and Mayors for both municipalities. Concerns were expressed with the age gap between the future retirees and the new members being recruited for the Township of Dawn-Euphemia.

Lambton County Fire Radios

Fire Chief Cumming updated the commission regarding the fire radios. New radios have been installed and are currently being tested. There is an issue with the Oil Springs radio. Fire Chief Cumming is to notify co-ordinator of the issue. There is a possible expense for a new tower, but nothing further has been discussed as far as the cost involved.

Discussions took place regarding an email received by the County of Lambton CEMC, Mark Wetering who is surveying municipalities regarding their interest in a radio for the Emergency Operation Centres. The Commission asked to defer to both Councils for approval/discussion.

Fire Chief Retirement

Discussions took place regarding the current Enniskillen/Oil Springs Fire Department Chief retiring December 31, 2016. It was indicated that the Chief will be staying on as a firefighter. No retirement party has been set. Fire Chief Cumming informed the commission he is close to serving 30 years on the department.

Fire Prevention Officer Retirement

Discussions took place regarding the current Fire Prevention Officer for the fire department retiring December 31, 2016. Captain John Berdan has been taking courses for the position of Fire Prevention Officer. There is the possibility of hiring outside the fire department if no one is interested from the station to take over the position.

Fire Department Roof

Fire Chief Cumming indicated to the commission that the roof appears to be leaking over top of the TV in the hall. A contractor is expected to come to the hall to inspect where the possible leak is occurring at the roof vent.

A past leak was repaired by Deputy Fire Chief Charlton and Firefighter B. O'Hara.

Storage

Fire Chief Cumming informed the commission that storage shelves were constructed by firefighters for fire prevention material. This has made more room in the office.

Desks

No desks have been purchased to date for the office.

Table and Chairs

Mayor Veen has ordered new tables and chairs. Funds are being spent out of the Association monies to pay for this expense.

Treasurer

The Commission was informed that Firefighter Darcy Mitchell has taken the books over as Treasurer for the fire department. To date books are balanced.

Fire Chief Report

Fire Call Summary

As of August 20, 2016 there have been twenty-nine (29) calls for service:

Motor Vehicle Collison – 7

Fire – 17

CO₂ Alarm – 2

False Alarm – 1

Cancelled on Route – 1

Gas Leak – 1

In summary, there are more calls for back-up for Petrolia Fire Department. Discussions took place regarding wheat field fires and how the fire department prevents the fire from spreading. Discussions took place regarding controlled burns. No form is filled out outlining the controlled burn. Residents in Oil Springs are directed to contact the Fire Chief. The Fire Chief or delegate will inspect the piles to be burned. Agricultural areas can hand a controlled burn, residential areas are prohibited.

2016 Budget

As of August 24, 2016, the following is a list of what is left to spend in the budget. Balance of the account is at \$40,249.28. Township of Enniskillen gave their second quarter cheque in the amount of \$39, 883.13 which still needs to be deposited into account. Total balance after cheque deposited is \$80,132.41:

Bell	\$744.24	Utilities	\$3,590.43
Trucks	\$4,954.52	New Equipment	\$9,469.02
License	\$0	Administration	\$2,939.84
Insurance	\$158.24	Training	\$3,490.13
Firefighter Per Diem	\$12,500	Reserves	\$4,500.00
Building Maintenance	\$876.13	Dispatch	\$1,308.30
Fire Prevention	\$1,713.69	Honorarium Per Diem	\$10,000.00
Equipment Repairs	\$2,762.49	Capital	\$39,041.30

It was noted that there is \$3,000 (\$500 x 6 pagers) in new pagers to pay. It was also noted that the radios could be financed through the County of Lambton.

Closed Session

At 7:25 p.m., The Fire Commission moved into closed session.

Motion #2 - McCallum/Powell: *That the Fire Commission move into an In-Camera Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*

a) personal matters about an identifiable individual, including municipal or local board employees.

Carried.

At 7:55 p.m., the Fire Commission reconvened to their open session.

Motion #3 – Powell/O’Hara-Wilson: That the Closed Session be adjourned. Carried.

New Business

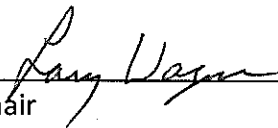
Fire Commission Meeting Schedule

Discussions took place regarding scheduled meetings three (3) times per year due to the challenge of scheduling meetings on an as needed basis as called by the Chair.


Adjournment

Adjournment of the Joint Fire Commission Meeting took place at 8:00 p.m.

Motion# 4 – Powell/Charlton: That the Joint Fire Commission Meeting be adjourned until Monday, November 28, 2016, commencing at 7:00 p.m. Carried.



Chair



Clerk