

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, June 6, 2017
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner, Chair

Council Member Absent: Ian Veen, Mayor

Staff Member Present: Jennifer Turk, Clerk-Treasurer
Darren Morningstar, Superintendent of Public Works

Public Attendance: Michelle Vail, Waste Connections

Call to Order

Councillor Wagner opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Councillor Wagner requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

None.

Adoption of Council Meeting Minutes

Motion #1 – Burns-Antoine/Powell: That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- *Regular Council Meeting, May 9, 2017*
- *Closed Council Meeting, May 9, 2017*
- *Budget Meeting, May 16, 2017*

Carried.

Business Arising from Previous Meetings Minutes

Youth Centre

Darren updated Council that the valve at the Youth Centre was repaired, as it was leaking.

Nothing further to discuss.

Opening Tenders/Requests for Proposals

Garbage/Recycling Tenders

Discussions took place regarding the tenders received for the said services.

Motion #2 – Burns-Antoine/Strangway: That the two (2) tenders received for Garbage/Recycling Services for the Village of Oil Springs be noted as received and that the

Village of Oil Springs remain as a member with Bluewater Recycling Association (status quo). That should Council choose to have a large item pickup day that Staff be directed to explore the options of renting a dumpster at that time as directed by Council. Carried.

At this time, Mrs. Vail informed Council of the different sizes for totes and dumpsters. Council thanked Ms. Vail and she made her exit from Council chambers.

Public Works Department

At 7:20 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time and gave Council an update of the following items:

- Last extension for the closed dump within the Village is June 15. Clerk asked for a letter in writing for file from the Superintendent. Darren requested from Council to hire McNally Excavating to assist with the orders as stated by the MOE. Darren informed Council that he has the materials needed to mend the fence along the north side of the dump.
- Gravel roads will have brine on them shortly.
- Receptacle at the Public Works yard for the security cameras is being installed June 7 so the cameras can be installed June 8
- Catch basins are being cleaned out Monday, June 12
- OPP were called from this past weekend, as two (2) stop signs were missing. The stop signs were recovered by a resident and re-installed.
- Councillor Burns-Antoine asked for an update pertaining to the leak in the basement from last month. Darren reported no further action has taken place other than monitoring the situation for another leak.
- Councillor Burns-Antoine inquired about the unfinished work at the ramp at the community hall/post office, that was to be completed by Concrete Systems. Darren informed Council that he has called Concrete Systems and left messages as they have not been on site to date.
- Council inquired about the performance of the summer student. Darren informed Council that the summer student has been performing well.
- Further discussions took place regarding an email the Clerk sent to Council about the summer student and a Village resident dictating on how the lawn mower should be used and how to cut grass. Darren informed Council that he had talked with the resident.
- Tractor is having issues again with the A/C. Darren informed Council that he used a can of Freon to fix the problem. It was suggested by Councillor Strangway that we may have a leak and to let the mechanic know that we used canned Freon as it's not the same material that mechanics use.
- belt on sickle mower needed to be replaced.
- Councillor Wagner inquired to Darren if the grass and leaves/debris was being cleaned out of the radiators from the lawn mowers. Darren informed Council that was being done.

Motion #3 – Powell/Burns-Antoine: *That Council approve the request of hiring McNally Excavating for the purpose of meeting mandates/orders for the closed dump from MOE.*

Carried.

- Councillor Wagner inquired about the location of the sidewalk replacements through the Village totally \$26,800. Darren referred to the areas where heaving and major cracks had formed.

At 7:40 p.m., Darren made his exit from Council chambers.

Planning/Zoning

None.

Staff Reports

Motion #4 – Burns-Antoine/Strangway: That the following Staff Reports be noted as received and filed accordingly:

- 9.1 OMI – April 2017 Monthly Wastewater Operating Report
- 9.2 OMI – April 2017 Monthly Water Operating Report
- 9.3 Bluewater Recycling Quarterly Co-collection Report
- 9.4 Bluewater Recycling – May 18 Minutes Carried.

Councillors' Reports

Motion #5 – Burns-Antoine/Powell: That the following Councillor's Report be noted as received and filed accordingly:

- 10.1 Mayor Veen – Council Approves 2017 County Budget Carried.

Motion #6 – Powell/Burns-Antoine: That the correspondence relating to the Oil Springs Outdoor Concert be received and that Council approve the designation of "Municipally-Significant Event" for 2017, in celebration of Canada turning 150 years old to facilitate the licensing of the event (July 15, 2017), under a Special Occasion Permit, pursuant to Alcohol and Gaming Commission of Ontario regulations. Carried.

Committee Meeting Minutes and Reports

Motion #7 – Powell/Burns-Antoine: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

- 11.1 Lambton Police Group – May 31 Agenda
- 11.2 OPP – Projects Update
- 11.3 OPP – Vehicle Collision Reports - Update
- 11.4 Lambton County Historical Society - Minutes
- 11.5 SCRCA – April 20 Minutes
- 11.6 Bluewater Power Corporation – Financial Statements 2016 Carried.

Motion #8 – Burns-Antoine/Strangway: That the following Committee Meeting Minutes and Reports #11.7 as requested by Mayor Veen be noted as received and that Council approve Mayor Veen to proceed with the drainage project at the Oil Springs Cemetery, on the new side, without following the Village's Procurement Policy/Bylaw. Carried.

By-laws

Motion #9 – Powell/Strangway: That By-law No. 750 of 2017, being a By-Law of the Corporation of the Village of Oil Springs to authorize the execution of a Standard Trust Agreement between the Corporation of the Village of Oil Springs and Oil Springs Optimist Club in regards to playground equipment located at West End Park, Oil Springs Line, Oil Springs, Ontario to be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #10 – Burns-Antoine/Powell: That By-law #751 of 2017, a by-law to authorize the execution of an agreement between the Corporation of the Village of Oil Springs and Her Majesty The Queen in Right of Canada for the Celebration & Commemoration Program – Canada 150 Fund be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #11 – Burns-Antoine/Strangway: That Bylaw #752 of 2017, a by-law to authorize the execution of an agreement between the Corporation of the Village of Oil Springs and Comprint Systems Inc. (doing business as "DataFix") for the provision of voter list management services for the 2018 Municipal Elections be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Correspondence – Action Required Items

Motion #12 – Burns-Antoine/Powell: That the following Action Required items be noted as received and filed accordingly:

- 13.1 Town of Amherstburg – EMS Services Resolution
- 13.2 MP, Cheryl Gallant – 1/3 Tax Exemption Resolution
- 13.3 Town of Shelburne – Champions of #150Tree Resolution
- 13.4 Minister of Canadian Heritage – Canada 150 Funding
- 13.6 Town of Lakeshore – Ease Restrictions of Surplus Dwellings – Resolution
- 13.7 Minister of Citizenship – Ontario Medal for Good Citizenship Carried.

Motion #13 – Powell/Burns-Antoine - That the following Action Required Item #13.5 as presented by the Clerk-Treasurer in regards to FCM and the Asset management Program Funding, be noted as received and Council supports the following resolution:

Be it resolved that the Corporation of the Village of Oil Springs Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for The Oil Springs Asset Management Plan, in the amount of \$50,000 where the Village will contribute \$10,000 from the 2017 budget.

Be it therefore resolved that the Corporation of the Village of Oil Springs commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

1. *The information in the application for funds to further develop the Village of Oil Springs Asset Management Plan is factually accurate;*
2. *The Municipality has a comprehensive asset management plan that includes all the information and analysis needed for Council and staff to assist with decision making relating to infrastructure upgrades/repairs in the municipality;*
3. *The comprehensive asset management plan will be publicly available including online on the municipality's website www.oilsprings.ca;*
4. *The project put forward in this application will be completed 11 months from the date that FCM approves our project funding.*

The foregoing is a certified copy of Motion #13 adopted by the Council of the Corporation of the Village of Oil Springs, at their regular council meeting held on Tuesday, June 6, 2017.

Carried.

Correspondence – Recommended Reading

Motion #14 – Powell/Strangway: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO – WatchFile May 11, 18, 25, and June 1, 2017
- 14.2 MMAH – Update – Septic Tank Treatment
- 14.3 MOECC – Revisions to DWQMS
- 14.4 Union Gas – 2016 Deferral Account Balances
- 14.5 MTO – Cycling Update
- 14.6 Forests Ontario – 50MTP 2017 Carried.

Closed Meeting Session

At 8:10 p.m., Council moved into Closed Session.

Motion #15 – Burns-Antoine/Powell: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) *personal matter about an identifiable individual, including municipal or local board employees* - 4616 Oil Springs Line
- Complaints *Carried.*

Council reconvened to their open session of the agenda at 8:55 p.m.

Motion #16 – Powell/Burns-Antoine: *That the Closed Session be adjourned.* *Carried.*

Motions Made from Closed Session Discussion

Motion #17 – Strangway/Burns-Antoine: *That Council of the Village of Oil Springs proceed with Option #3 as outlined in the closed session report pertaining to property standards.*
Carried.

New Business

Oil Springs Outdoor Concert – Fireworks

Discussions took place regarding the said event:

- Redline Inflatables are scheduled from 1:30pm – 4:30pm
- Face painter and balloon twister 1:30pm – 4:30pm
- Live Bands beginning at Noon – 1am
- Beer Gardens Noon – 1am
- Alphonse's European Deli on site
- Dona Belanger – cotton candy and popcorn on site
- Masonic Community Dinner – Beef on a Bun 3pm – 7pm \$15/adult, \$5/child – 10 years of age and younger
- Fireworks at dusk across from the venue in resident field
- Mayor Veen to look after obtaining Special Occasions Permit and alcohol for function
- Central Sanitation – two (2) washrooms and, one (1) handwashing station. Accessible washrooms open in Youth Centre for those in need
- Kern Water – supplying ice trailer with ice as done in 2015
- \$8,000 was received from Canada 150 for fireworks

MIG – Oil Springs Line Reconstruction

Discussions took place regarding an added document as submitted on Monday June 5 from MIG regarding geotechnical investigation and flushing/CCTV investigation tenders. Council had no further comment with the recommendations for CT Environmental and Englobe to perform the said services. Both quotes were as stated in the MIG tender package for the said project.

Decoration Day

Discussions took place regarding the upcoming Decoration Day set for Sunday, June 18, 2017 at 2:30pm. Revered Huggett is officiating the ceremony.

Headstone Maintenance

Discussions took place regarding the process of removing the weeds around headstones by means of roundup using a brush. Discussions took place regarding the time required for this process. It was discussed that the current grass cutting contractor is contracted to trim around the headstones and if that wasn't being done, the office should be notified to address the concern.

Accounts

Motion #18 – Burns-Antoine/Powell: *That the Accounts as listed be approved by the Village of Oil Springs Council for payment:*

- 17.1 Village of Oil Springs General Pay List – May 10 – June 6, 2017 *Carried.*

Approval of Confirming By-law

Motion #19 –Burns-Antoine/Strangway: *That By-law No. 753 of 2017, being a By-law to confirm all resolutions of the Council Meeting held June 6, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:30 p.m.

Motion #20 – Powell/Strangway: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, July 11, 2017, commencing at 7:00 p.m. Carried.*

Mayor

Clerk