

The Corporation of the Village of Oil Springs
Regular Meeting Minutes

Date: Wednesday, January 24, 2018
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Mayor Ian Veen
Councillor Andrea Burns-Antoine
Councillor Rick Powell
Councillor Matt Strangway
Councillor Larry Wagner

Staff Member Present: Erkki Pohjolainen, Clerk-Treasurer
R. Brad Loosley, Acting Clerk-Treasurer
Karen Cook, Deputy Clerk-Treasurer
Darren Morningstar, Superintendent Public Works

Call to Order

Mayor Ian Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Ian Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

None

Adoption of Council Meeting Minutes

MOTION No. 1 Moved by Councillor Powell
 Seconded by Councillor Burns-Antoine
 THAT the Minutes of the December 21, 2017
 Regular Meeting of Council of the Village of Oil
 Springs be adopted.

CARRIED

Business Arising from Previous Meetings Minutes

None

Opening Tenders/Requests for Proposals

None

Staff Reports

Public Works Superintendent Darren Morningstar addressed Council at this time and reviewed his report already circulated to Council. In addition:

- Mayor Veen noted that there is work required on some potholes
 - Mr. Morningstar is aware of the matter and will repair with 'cold patch' material as time and weather permit.
- Councillor Strangway suggested that the municipality look into different blade for the snowplough, which could be flipped and thereby used twice.
- Mr. Morningstar noted that he wants to acquire a canopy for the lawn tractor, as a proper cab would be too costly.
 - He was directed by Council to secure quotes for the item.
- Mayor Veen requested that additional power outlets be installed at the Community Hall.
 - Mr. Morningstar said he would have his men look into this
- Mr. Morningstar reported that a decaying tree on Hannah Street is causing concerns for the safety of pedestrians and suggested the tree should be removed.
 - Council directed Mr. Morningstar to have the tree removed.

MOTION No. 2 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
 THAT the Public Works Written Report, reviewed
 by Mr. Darren Morningstar Superintendent of
 Public Works, be approved as presented.
CARRIED

**** Mr. Morningstar left the meeting at 7:15 p.m. ****

Deputy Clerk-Treasurer Karen Cook addressed Council on a report
previously circulated to Council concerning property tax arrears.

MOTION No. 3 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
 THAT owners of properties in three or more years
 of tax arrears be requested to make payment in
 full of the outstanding taxes prior to 2017 by
 June 30, 2018, **OR** that prior to that date they
 enter into an agreement with the Village of Oil
 Springs whereby they provide post-dated cheques
 for regular payments on the outstanding taxes to
 be paid in full by December 31, 2018; and

 THAT owners of properties in two years of tax
 arrears be requested to make payment in full of
 the outstanding 2016 taxes prior to June 30,
 2018.
CARRIED

Council reviewed the Ch2M Wastewater Monthly Report for the month
of December 2017 And the Drinking Water Monthly Report for the
month of December 2017.

MOTION No. 4 Moved by Councillor Wagner
 Seconded by Councillor Burns-Antoine
 THAT the staff reports from Ch2M for Wastewater
 Treatment System and Water Distribution reports
 for the month of December 2017 be received and
 filed.
CARRIED

MOTION No. 5 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
 THAT agenda item 6.5 regarding Amendment
 No. 9 to the Standard Agreement for Professional
 Services between Ch2M and the Village of Oil
 Springs be lifted from the Table for further
 discussion.
CARRIED

Council reviewed the Ch2M----Standard Agreement Amendment No. 9,
Tabled from the December 21, 2017 Regular Council Meeting.

MOTION No. 6 Moved by Councillor Strangway
 Seconded by Councillor Burns-Antoine
 THAT Amendment No. 9 to the Standard
 Agreement for Professional Services between
 Ch2M and the Village of Oil Springs be accepted
 and endorsed by the Clerk-Treasurer.
CARRIED

Councillors' Reports

None

Committee of Adjustment----Planning/Zoning Issues

None

Correspondence—Action Required Items

The Corporation of the Town of Amherstburg Resolution No. 20171133-950, dated November 13, 2017 regarding the Provincial Flood Insurance Program.

MOTION NO. 7 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the correspondence received from the Town of Amherstburg, dated December 20, 2017 regarding the Provincial Flood Insurance Program be received and filed.

CARRIED

The Corporation of the Town of Amherstburg Resolution No. 20171133-949, dated November 13, 2017 regarding the Negative Impacts of Bill 148.

MOTION NO. 8 Moved by Councillor Powell
 Seconded by Councillor Burns-Antoine
THAT the correspondence received from the Town of Amherstburg, dated December 20, 2017 regarding the Negative Impacts of Bill 148 be received and filed.

CARRIED

The Corporation of the Town of Amherstburg Resolution No. 20171133-948, dated November 13, 2017 regarding the On-call Provisions of Bill 148.

MOTION NO. 9 Moved by Councillor Wagner
 Seconded by Councillor Powell
THAT That the correspondence received from the Town of Amherstburg, dated December 20, 2017 regarding the On-Call Provisions of Bill 148 be received and filed.

CARRIED

The Corporation of the Town of Amherstburg Resolution No. 20171133-951, dated November 13, 2017 regarding the Tenanted Farm Tax Class.

MOTION NO. 10 Moved by Councillor Burns-Antoine
 Seconded by Councillor Powell
THAT the correspondence received from the Town of Amherstburg, dated December 20, 2017 regarding Tenanted Farm Tax Class properties being changed to Residential Tax Class be received and filed.

CARRIED

The Corporation of the Town of Amherstburg Resolution No. 20171211-951001, dated December 11, 2017 regarding Proposed Changes to the Cannabis Act (BillC-41).

MOTION NO. 11 Moved by Councillor Wagner
 Seconded by Councillor Strangway
THAT the correspondence received from the Town of Amherstburg, dated January 16, 2018 regarding Proposed Changes to the Cannabis Act be received and filed.

CARRIED

The Corporation of the Town of Amherstburg Resolution No. 20171211-951000, dated December 11, 2017 regarding Tax Changes Proposed by the Federal Liberal Government.

MOTION NO. 12 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell
THAT the correspondence received from the
Town of Amherstburg, dated January 16, 2018
regarding tax changes proposed by the Federal
Liberal Government be received and filed.

CARRIED

Township of Muskoka Lakes Committee of the Whole Resolution No. 11-
16/11/17 dated November 16, 2017 regarding Fair Workplaces, Better Jobs
Act (Bill 148).

MOTION NO. 13 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the correspondence received from the
Township of Muskoka Lakes, dated January 8,
2018, regarding Fair Workplaces, Better Jobs
Act (Bill 148) be received and filed.

CARRIED

Town of Lakeshore Resolution dated November 7, 2017 regarding the
Allocation of Infrastructure Funding dedicated to Municipalities for Storm
Water Management and Drainage Improvements.

MOTION NO. 14 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell
THAT the correspondence received from Town of
Lakeshore, dated January 16, 2018 regarding
the Allocation of Infrastructure Funding
dedicated to Municipalities for Storm Water
Management and Drainage Improvements be
received and filed.

CARRIED

Ontario Good Roads Association support request dated January 17, 2018
for Municipal Class Environmental Assessment process reform.

MOTION NO. 15 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
Whereas a coalition of the Municipal Engineers
Association (MEA) and the Residential and Civil
Construction Alliance of Ontario have
successfully applied to have a review of the
Municipal Class Environmental Assessment
process conducted under Part IV (Section 61) of
the Environmental Bill of Rights Act, 1993 (EBR
Act); and
Whereas impact studies and public meetings
required by the MCEA process often take two
years or more to complete before construction
can commence; and
Whereas the MCEA requirements to evaluate
alternatives are often not well aligned with prior
or municipal land use planning decisions; and
Whereas analysis by the Residential and Civil
Construction Alliance of Ontario (RCCAO) has
demonstrated that the time to complete an EA
rose from 19 months to 26.7 months and costs
went from an average of \$113,300 to \$386,500;
and

Whereas the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process; and

Whereas in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken; and

Whereas local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

Therefore the Village of Oil Springs requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs; and

Further that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act; and

Further that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

CARRIED

Matthews Dinsdale *In A Flash* correspondence dated November 22, 2017 regarding Ontario Completes Overhaul of Workplace Laws (Bill 148).

MOTION NO. 16 Moved by Councillor Powell

Seconded by Councillor Burns-Antoine

THAT the Matthews Dinsdale '*In A Flash*' correspondence dated November 22, 2017 regarding Ontario Completes Overhaul of Workplace Laws (Bill 148) be received and filed.

CARRIED

Canada Summer Jobs program information, dated December 22, 2017 regarding application for funding, deadline February 2, 2018.

MOTION NO. 17 Moved by Councillor Burns-Antoine

Seconded by Councillor Powell

THAT the Village of Oil Springs submit a funding application for two summer job position; and

THAT the application be filed with the Canada Summer Jobs program prior to February 2, 2018.

CARRIED

Ministry of Finance correspondence date December 22, 2017 regarding taxation changes for 2018.

MOTION NO. 18 Moved by Councillor Burns-Antoine

Seconded by Councillor Wagner

THAT the Ministry of Finance correspondence date December 22, 2017 regarding taxation changes for 2018 be received and filed.

CARRIED

AMCTO correspondence dated January 3, 2018 regrading use of Village of Oil Springs logo in municipal directory.

MOTION NO. 19 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT the AMCTO correspondence dated January 3, 2018 regrading use of Village of Oil Springs logo in municipal directory be received and filed.

CARRIED

Meadowview Villa Auxiliary correspondence dated December 4, 2017 requesting sponsorship or support.

MOTION NO. 20 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine
THAT the Village of Oil Springs donate \$50.00 to support the Meadowview Villa.

CARRIED

AMO 2018 Membership invoice, dated January 1, 2018 and received December 19, 2017.

MOTION NO. 21 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT the Village of Oil Springs renew its membership for 2018 with the Association of Municipalities of Ontario At a cost of \$627.24, plus applicable taxes.

CARRIED

Ontario Good Roads Association membership fee for 2018

MOTION NO. 22 Moved by Councillor Strangway
Seconded by Councillor Burns-Antoine
THAT the Village of Oil Springs renew its municipal membership for 2018 with the Ontario Good Roads Association at a cost of \$518.49 plus applicable taxes.

CARRIED

Ontario Trails Council membership for 2018

MOTION NO. 23 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner
THAT the Village of Oil Springs purchase a membership with the Ontario Trails Council for 2018 at a cost of \$109.27, plus applicable taxes.

CARRIED

Sarnia Lambton Chamber of Commerce membership fee for 2018

MOTION NO. 24 Moved by Councillor Strangway
Seconded by Councillor Wagne3r
THAT the Village of Oil Springs pay its 2018 membership and OCC fee to Sarnia Lambton Chamber of Commerce at a total cost of \$321.73, plus applicable taxes.

CARRIED

Municipal Finance Officers' Association of Ontario membership fee for 2018

MOTION NO. 25 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell
THAT correspondence regarding Municipal Finance Officers' Association of Ontario membership fee for 2018 be received and filed.

CARRIED

Correspondence-Information items

Ministry of Infrastructure correspondence dated December 28, 2017 regarding Municipal Asset Management regulations.

MOTION NO. 26 Moved by Councillor Burns-Antoine
Seconded by Councillor Powell

THAT Ministry of Infrastructure correspondence dated December 28, 2017 regarding Municipal Asset Management regulations be received and filed.

CARRIED

Associated Municipalities of Ontario information dated January 3, 2018 regarding New Municipal Asset Management Planning Regulation.

MOTION NO. 27 Moved by Councillor Burns-Antoine
Seconded by Councillor Wagner

THAT Associated Municipalities of Ontario information dated January 3, 2018 regarding New Municipal Asset Management Planning Regulation be received and filed.

CARRIED

MPP Ernie Hardeman correspondence dated December 11, 2017 regarding Ontario PC Platform.

MOTION NO. 28 Moved by Councillor Strangway
Seconded by Councillor Powell

THAT MPP Ernie Hardeman correspondence dated December 11, 2017 regarding Ontario PC Platform be received and filed.

CARRIED

New Business

As presented by Council and Staff:

- Fire Radio Participation Agreement.

MOTION NO. 29 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine

THAT the Corporation of the Village of Oil Springs enter into a Fire Radio System Participation Agreement as a participating Municipal Corporation amongst the Corporation of the County of Lambton and all Municipal Corporations listed in Schedule 'A' of the said agreement, attached hereto as Appendix 1; and

THAT the Mayor and Clerk be directed to sign the agreement.

CARRIED

- The water meter at the South end inflow line needs to be replaced

- Councillor Burns-Antoine reported she will not be in attendance at the next Regular Meeting of Council.

- Signage to prohibit unauthorized vehicles from operating in municipal parks.

MOTION NO. 30 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine

THAT Village of Oil Spring Clerk is hereby directed to draft a by-law regarding the prohibition of unauthorized motor vehicles in municipal park spaces and other matters of governance for Council's future consideration.

CARRIED

- Mayor Veen reported on his attendance at the Rural Ontario Municipalities Association convention in Toronto, January 21-23, 2018.

Accounts

Village of Oil Springs General Pay List –December 22, 2017 to January 24, 2018

- MOTION NO. 31 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT the accounts as listed be approved by the Village of Oil Springs Council for payment:
- Village of Oil Springs General Pay List, Dec. 22, 2017-Jan. 24, 2018, as amended.

CARRIED

Closed Meeting

- MOTION NO. 32 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT the time being 8:16 p.m. Council for the Village of Oil Springs move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) Personal matters about an identifiable individual, including municipal or local board employees – 2018 Working Agreement and Cemetery Board; and
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – re. deer hide.

CARRIED

**** Ms Cook left the meeting at 8:36 p.m. and returned at 8:45 p.m.****

**** Ms Cook left the meeting at 8:46 p.m. and returned at 8:55 p.m.****

- MOTION NO. 33 Moved by Councillor Strangway
Seconded by Councillor Burns-Antoine
THAT the time being 8:56 p.m. Council for the Village of Oil Springs reconvene its open Regular Meeting of Council.

CARRIED

- MOTION NO. 34 Moved by Councillor Strangway
Seconded by Councillor Wagner
THAT wages for Village of Oil Springs employees be increased as follows, effective January 1, 2018:
- Deputy Clerk-Treasurer, to \$25.00 per hour;
 - Public Works Superintendent, to \$24.50 per hour; and
 - Public Works Labourers, to \$18.50 per hour;
- AND THAT** the honoraria for attending Council meetings for elected officials be increased as follow, effective January 1, 2018:
- Mayor, to \$90.00 per meeting; and
 - Councillors, to \$75 per meeting.

• CARRIED

MOTION NO. 35 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine
THAT Dental benefits for Village of Oil Springs employees be increased to \$750 per year, inclusive of spouses and qualifying children up to Age 18, or 25 if in full-time attendance in a post-secondary institution; and
THAT Vision benefits be increased to \$750 every two years, inclusive of spouses and qualifying children up to Age 18, or 25 if in full-time attendance in a post-secondary institution.

CARRIED

MOTION NO. 36 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT a meeting be held between the Cemetery Board Chairperson, Clerk-Treasurer and a Cemetery Board member to review the Code of Conduct for members of municipal boards; and
THAT the member in question be provided a clear description of the role of a board member, which that person is to undersign; and
FURTHERMORE, THAT future public-at-large members on all municipal committees will be required to undersign that they have read and understand the Code of Conduct.

CARRIED

MOTION NO. 37 Moved by Councillor Strangway
Seconded by Councillor Burns-Antoine
WHEREAS a resident in the Village of Oil Springs has launched a formal complaint pertaining to a deer carcass left on a property in the Village,
THAT the Clerk-Treasurer be directed to inform the property owners that they are in violation of a municipal by-law and that they are directed to address this matter promptly or face further action by the municipality.

CARRIED

By-Laws

MOTION NO. 38 Moved by Councillor Powell
Seconded by Councillor Burns-Antoine
THAT By-Law #783 of 2018 – being a By-Law to Establish a Joint Compliance Audit Committee and Repeal Bylaw 656 of 2014, be taken as read a First, Second and Third Time and Finally passed this 24th day of January, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

MOTION NO. 39 Moved by Councillor Wagner
Seconded by Councillor Strangway
THAT By-Law #784 of 2018 – being a By-Law to Appoint Members to the Joint Compliance Audit Committee, be taken as read a First, Second and Third Time and Finally passed this 24th day of January, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

MOTION NO. 40 Moved by Councillor Wagner
Seconded by Councillor Burns-Antoine
THAT By-Law #785 of 2018 – being a By-Law for Requiring and Regulating the Filling up, Draining and Cleaning of Land and Cleaning Land of Waste, be taken as read a First, Second and Third Time and Finally passed this 24th day of January, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

CARRIED

MOTION NO. 41 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT By-Law #786 of 2018 – being a By-Law to Confirm all Resolutions of the Council Meeting held on January 24, 2018, be taken as read a First, Second and Third Time and Finally passed this 24th day of January, 2018 and that the Mayor and Clerk be authorized to sign the said By-Law.

Adjournment

MOTION NO. 41 Moved by Councillor Burns-Antoine
Seconded by Councillor Strangway
THAT the time being 9:15 p.m., this Regular Meeting of Council be adjourned; and
THAT the next Regular Meeting of Council be held Tuesday, February 6, 2018 at 7:00 p.m.

CARRIED

Mayor

Clerk