

The Corporation of the Village of Oil Springs

Regular Meeting Agenda

Date: Tuesday, December 5th, 2017
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

1. **Call to Order:** 7:00 p.m.

2. **Declaration of Pecuniary Interest**

3. **Delegations**
 - 3.1 Ms. Christina Quek, Medical Officer of Health, County of Lambton, regarding a Healthy Community Checklist. (#3.1)

 - 3.2 Mr. Clive Barry, NZCE (Civil), Presentation and his proposal on the Stormwater Sewer Condition Assessment, for the Village of Oil Springs. (#3.2)

4. **Adoption of Council Meeting Minutes**

RECOMMENDATION

That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

 - 4.1 Regular Council Meeting, November 7th 2017 (#4.1)

 - 4.2 Closed Minutes, November 7th 2017 (#4.2)

5. **Business Arising from Previous Minutes Meetings**
 - 5.1 Certificate of Accreditation—This is to Certify That the Village of Oil Springs operates a Quality Management System which conforms with the requirements of the Drinking Water Quality Management Standard 2006. (#5.1)

6. **Opening of Tenders/RFP's**

RECOMMENDATION

Mr. Randy Clendenning, Project Manager, enclosing a quote for a new sewage pump, in the amount of \$6,975.75 plus taxes and \$75.00 dollars freight. Mr. Clendenning stated that this is the only Company that builds this type of pump, and will take approximately 10 weeks to build. The Village has \$197,505.77 dollars in the reserve before (2017) that could be used. (#6.1)

7. **Public Works Department**
 - 7.1 Public Works Report– Superintendent, Darren Morningstar (#7.1)

8. **Committee of Adjustment----Planning/Zoning Issues**
 - 8.1 Ontario Municipal Board, dated Nov. 9th 2017, advising Oil Springs that our file has been assigned to Shane Taylor, Case and File # P1171115. (#8.1)

9. **Closed Meeting**
 - 9.1 That the Mayor requests that Council go In Camera to discuss the following:
 - a) Labour Relations or employee negotiations---Clerk-Treasurer Vacancy

10. **Staff Reports**
 - 10.1 Ch2M – 2017 Waste Water Monthly Report for October (#10.1)
 - 10.2 Ch2M - 2017 Water Monthly Report for October (#10.2)

11. **Councillors' Reports**

12. **Committee Meeting Minutes and Report**
 - 12.1 Lambton Group Police Services Board Minutes held on September 20/17 (#12.1)
 - 12.2 Lambton Group Police Services Board Agenda for Nov. 15/17 at 3:00pm (#12.2)
 - 12.3 The revised Minutes for September and November 2nd meeting, of the Lambton County Regional Trails and Active Transportation Committee. (#12.3)

13. **Correspondence – Action Required Items**
 - 13.1 AMO Communications Call to Action about Legislated Protection for Fire-Medic Approach for Municipalities (#13.1)
 - 13.2 Town of Lakeshore resolution, regarding a Provincial Flood Insurance Program (#13.2)
 - 13.3 Resolution from the Town of Tillsonburg, regarding Landfills. (#13.3)
 - 13.4 Resolution from the East Zorra-Tavistock, regarding Landfills. (#13.4)
 - 13.5 The Optimist Club of Oil Springs, dated Nov. 16th 2017, advising Council of a planned “Family Day Event”, on Thursday Feb. 1st 2018 for the Children in the Community. They would like to request that Council waive the fee for the rental of the Youth Centre. (#13.5)
 - 13.6 Ms. Alicia Pinelli, from the National Eating Disorder Information Centre, requesting that Council Proclam Feb.1st to Feb. 7th 2018, as Eating Disorder Awareness Week in the Village of Oil Springs. (#13.6)
 - 13.7 Township of Ignace resolution regarding the Province creating a Flood Insurance Program (#13.7)
 - 13.8 Ministry of Finance, addressed to Mayor Ian Veen, and the Clerk, regarding the Ontario Municipal Partnership Fund (OMPF) dated Nov. 20th 2017, advising Council that will be distributing an additional 5 Million Dollars for a total of 510 million dollars in 2018. The Village will be receiving \$204,200 dollars in 2018 compared to \$231,200 in 2017, a reduction of \$27,000 dollars. (#13.8)
 - 13.9 Resolution from the Town of Ingersoll, regarding the right to approve landfill projects in their Communities. (#13.9)

14. **Correspondence – Recommended Reading**

RECOMMENDATION

That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

 - 14.1 Gravel Watch Ontario dated Nov. 2017 regarding Cornerstone Standards Council Responsible Aggregate Standard and Certification System. (#14.1)
 - 14.2 Mr. Norm Sitzes, President of the Oil Springs 58’ers Senior Club, informing Council that they will no longer be using the Town Hall, (#14.2)

- due to the fact that the aging members are not able to handle the stairs.
- 14.3 Thank-You note from the Oil Springs 58'ers Seniors Club, President, for the use of the Town Hall over the last number of years, and gratitude to the entire staff. (#14.3)
 - 14.4 AMO Watchfile Dated Nov. 9th, 16th, 23rd and 30th 2017. (#14.4)
 - 14.5 AMCTO The Municipal Minute, dated Nov. 8th, 15th, 22nd & 29th 2017. (#14.5)
 - 14.6 FCM's 2018 Annual Conference May 31st to June 3rd, Book accommodation will start on Nov. 7th 2017. (#14.6)
 - 14.7 AMO Policy Update regarding the Province Releases New Action Plan for Seniors, dated Nov.8th 2017. New Apprentices Grant, Tax Cuts for Small Businesses at Centre of Fall Economic Statement. (#14.7)
 - 14.8 John R. Innes, County Treasurer, County of Lambton, received Nov. 17/17, advising Council of the Property Tax Policy in the County of Lambton. (#14.8)
 - 14.9 AMO Communications regarding the New Policing Legislation Introduced at Queen' Park. (#14.9)
 - 14.10 Ministry of Municipal of Affairs regarding the proposed regulations and amendments affecting the Municipal Act and Municipal Elections Act for public comment. (#14.10)
 - 14.11 MPAC News dated Nov. 17th 2017. (#14.11)
 - 14.12 Ontario Good Roads, weekly Detour, dated Nov. 15/17 (#14.12)
 - 14.13 OPP follow-up regarding the 2018 Annual Billing Statements (#14.13)
 - 14.14 Ontario Good Roads Board of Directors, Nomination Report (#14.14)
 - 14.15 Tax Update #5—Ontario—2017 Fall Economic Statement (#14.15)
 - 14.16 AMO presents "Bill 68: Modernizing Ontario's Municipal Legislation" Workshop, Sat. Jan. 20th 2018 (#14.16)
 - 14.17 Bluewater Recycling Association, Board of Directors Meeting Highlights, held of Nov. 17th 2017 at 9:00am at the MRF Bd. Room (#14.17)
 - 14.18 Lambton Public Health, Memo regarding Food Insecurity in Lambton County 2017. (#14.18)
 - 14.19 AMO Queen's Park Legislative Update, dated Nov. 21st 2017 (#14.19)
 - 14.20 Ministry of Municipal Affairs, proposal to allow Municipalities to implement a tax on transient accommodations. (#14.20)
 - 14.21 Cultural Services Division, News Release, Exhibition Opportunity for Local Artists (#14.21)
 - 14.22 Federal Government Releases National Housing Strategy (#14.22)
 - 14.23 Michelle Courtney, Controller, Bluewater Recycling Association final numbers for 2018 budget. (#14.23)
 - 14.24 St Clair Region Conservation Authority, Meeting Highlights, Nov. 9th 2017 (#14.24)
 - 14.25 Office of the CAO, County of Lambton, New Release (#14.25)
15. **New Business**
As presented by Council and Staff:
- 15.1 Agenda Recommended Reading, to be emailed out?
 - 15.2 Community Hall Basement—Karen Cook, Deputy Clerk-Treasurer
 - 15.3 Correspondence to Enniskillen Township
16. **Accounts**
RECOMMENDATION
That the Accounts as listed be approved by the Village of Oil Springs Council for payment:
- 16.1 Village of Oil Springs General Pay List – Nov 8 – Dec 5, 2017 (#16.1)
 - 16.2 Budgetary Control Report up until October 31st 2017 (#16.2)
 - 16.3 2018 Budget and 5 year Capital Forecast (#16.3)
 - 16.4 Proposed Schedule of Fees for 2018 (#16.4)
 - 16.5 2018 Water & Sewer rates (#16.5)

17. **By-laws**

- 17.1 By-Law #774 of 2017----to amend By-Law #701 of 2016, being a By-Law to Regulate Parking on Roads within the Village of Oil Springs be taken as read a First, Second and Third Time and Finally passed and the Mayor and Clerk be authorized to sign the said By-Law. (#17.1)
- 17.2 By-Law #775 of 2017-----Being a By-Law to authorize certain new Capital Works of the Village of Oil Springs (the Municipality), to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for financing such Capital Works; To authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize Long Term Borrowing for such works through the issue of Debentures to OILC. Be taken as read a First, Second and Third Time and Finally passed and the Mayor and Clerk be authorized to sign the said By-Law. (#17.2)
- 17.3 By-Law #776 of 2017, being a By-Law to confirm all resolutions of the Council Meeting held on Dec. 5th 2017, be taken as read a First, Second and Third Time and Finally passed, Signed Sealed and Numbered, this 5th day of December 2017 and that the Mayor and Clerk be authorized to sign the said By-Law. (#17.3)

18. **Adjournment of Meeting**

RECOMMENDATION

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Thursday, Dec. 21st, 2017 @ 7 p.m.

R. Brad Loosley
Acting Clerk-Treasurer
December 1st, 2017