

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, August 8, 2017
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner, Chair

Staff Member Present: Jennifer Turk, Clerk-Treasurer
Darren Morningstar, Superintendent of Public Works

Public Attendance: Duncan McTavish, Clerk-Administrator from Township of Enniskillen
Dave Graham, Intermediate Civil Engineer, MIG Engineer
Paul & Suzy Gonerman, Oil Springs Residents

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m.-Duncan McTavish, Clerk-Administrator from Township of Enniskillen

At this time Mr. McTavish was welcomed to Council.

Mr. McTavish proceeded by informing Council that he had met with the contractor doing SCADA/electrical work and it would be \$12,000 in engineering fees for tendering the first round. Mr. McTavish admitted that the whole project was costing far more than anticipated, costing over \$500,000. The project was scaled back to SCADA/electrical and pumps.

Mr. McTavish explained that the SCADA/electrical will be completed by December 2017, and the replacement of the mechanical pumps and drivers are to commence January 2018. The old pumps are 40 HP from the new pumps at 30 HP, decreasing the amount of hydro used, while producing the same amount of water. The reservoir does not contribute water to the Township Dawn-Euphemia, so this upgrade will not affect the potential construction of the greenhouse.

Mr. McTavish informed Council that the approximate costs for Oil Springs were calculated at \$100,000 for the upgrade to the reservoir and Mr. McTavish reported that he would be requesting an extension for payment after the agreement is signed.

Councillor Wagner inquired what would be happening to the old pumps. Mr. McTavish reported that since the pumps can't work as back-ups they could try and sell them, but he wasn't expecting to receive any money for them.

Mr. McTavish recounted the meeting with the developer of the Dawn-Euphemia greenhouse that took place in the evening of August 8, 2017. He informed Council that the meeting was intended to gain approval to begin developing the first 25 acres of land. Seven and a half (7.5) litres/second of water could be provided to the greenhouse as the system currently is, and flow

tests will be conducted to review the rate of speed of the water. This will not affect the reservoir.

At 7:14 p.m. Mr. McTavish was thanked by the mayor for his presentation and made his exit from Council.

7:15 p.m.-Dave Graham, Intermediate Civil Engineer, MIG Engineer

At this time Mr. Graham was welcomed to Council.

Mayor Veen began by inquiring the depth (6 feet) of the core samples along Oil Springs Line to Mr. Graham. Mr. Graham replied that the testing goes as deep as where the storm sewer infrastructure lies. Mr. Graham informed him that the storm sewers were 350 mm less than the new build, which would be 600 mm.

Discussions took place regarding the placement of sewers from Oil Heritage Road to Elizabeth Street on Oil Springs Line. Union Gas has shown interest in replacing the gas main while the road work is being done. If Council decided not to replace storm sewers at this time due to costs, Council would coordinate with Union Gas in the future when storm sewers would be replaced. Mr. Graham did present a fourth (4th) option to Council, which would be to leave everything as status quo and focus on early Spring 2018. The Clerk reminded Council that this wasn't an option as Council committed in April 2017 to spend \$50,000 OCIF and \$21,000 Gas Tax Funds towards this project, whichever option (1, 2 or 3) Council decides.

Discussions took place regarding the placement of storm sewers. A shave and pave (Option #1) would last approximately 15 years and was agreed upon despite the fact that this would be pushing the life of the sewers. A request was made to move the gas line to make room for the sewers on the shoulder of the road, but Mr. Graham explained that Bluewater Power may have issues with the sewers on the shoulders due to their close placement to poles, which would require support. Moving the gas lines to the other side of the hydro poles poses issues with sidewalks.

Discussions took place regarding the end dates of the various project options.

- Option #2 - Full Depth Pavement Replacement - the project would start in September and be completed in November 2017
- Option #3 - Full Roadway and Storm Sewer Replacement with Curb and Gutter - this project would not be completed by December 2017 which is a requirement with the OCIF and Gas Tax Funds.

It was discussed amongst Council that Option #3 was ruled out due to costs.

At 7:35 p.m. Mr. Graham was thanked by the mayor for his presentation and made his exit from Council.

7:35 p.m.-Paul & Suzy Gonerman, Oil Springs Residents

At this time Mr. & Mrs. Gonerman were welcomed to Council.

Discussions took place regarding the request from Mr. & Mrs. Gonerman to purchase the Village easement south of their property on Duryee St.

At 7:45 p.m. Mr. & Mrs. Gonerman were thanked by the mayor and made their exit from Council.

Motions Passed From Delegations

Motion #1 – Wagner/Burn-Antione: That the Information presented by Duncan McTavish, Clerk-Administrator from Township of Enniskillen, regarding reservoir project update, be noted as received and filed accordingly. Carried.

Motion #2 – Wagner/Strangway: That Council of the Village of Oil Springs acknowledges the request as presented by Mr. & Mrs. Paul Gonerman for the purchase of the Village easement south of 2592 Duryee Street. That the following request be denied due to the following factor:

- utilities run along the easement (ex. hydro) Carried.

Oil Springs Line Reconstruction (Oil Heritage Road to Elizabeth Street)

Discussion took place regarding the three options for said project.

Motion #3 – Wagner/Powell: That the Englobe Report for Oil Springs Line Reconstruction from Oil Heritage Road to Elizabeth Street as presented by MIG Engineering be noted as received and filed accordingly. That Council approve Option #1 from the following options listed below:

- Option #1 – Shave and Pave \$373,794.85
- Option #2 – Full Depth Pavement Replacement \$581,113.41
- Option #3 – Full Roadway and Storm Sewer Replacement with Curb & Gutter \$1,015,281.41

That MIG Engineering be directed to proceed with Option #1 as Outlined in the preliminary design presented to Council at the July 11 Council meeting with an end date of December 31, 2017.

At this time a recorded vote was requested with the following results:

Councillor Wagner: Yes

Councillor Strangway: No

Councillor Burns-Antoine: No

Councillor Powell: Yes

Mayor Veen: Yes

Carried.

Adoption of Council Meeting Minutes

Motion #4 – Powell/Burns-Antoine: That the minutes be adopted by Council and that those confidential minutes of the closed session of Council remain confidential and restricted from public disclosure in accordance with the exemption provided in the Municipal Freedom of Information and Protection of Privacy Act:

- Regular Council Meeting, July 11, 2017
- Closed Minutes, July 11, 2017 Carried.

Business Arising from Previous Meetings Minutes

None.

Opening Tenders/Requests for Proposals

None.

Public Works Department

Declaration of Pecuniary Interest

At this time, Councillor Burns-Antoine declared a conflict of interest with item #7.1 as the discussion related to her step-son volunteering with the Village.

Councillor Burns-Antoine presented Council with a volunteer opportunity (ex. Co-op) for six months with no cost to the municipality. This could be either inside or outside work. The volunteer is her step-son who is participating in the Return To Work program with National Defence.

Motion #5 – Strangway/Powell: That the program as presented by Councillor Burns-Antoine be noted as received, regarding military co-op student placement, be noted as approved for Mr. Kyle Devos with a start date of August 21, 2017. Carried.

At 8:10 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time and gave Council an update of the following items:

- Issues with the lawn mower:
 - A \$700 to \$800 part was replaced on the lawnmower for engaging deck.
 - There is wear and tear on the U joints caused from engaging and disengaging the mower deck.
 - Possible change to a solid drive shaft from the current flex shaft.
- There are no other issues with equipment.
- Council was informed that when the Service Centre runs out of fuel for Village fleet, staff will go to Petrolia to purchase. There is diesel that is kept on hand at the shop.
- Wyoming Tree Service is conducting tree trimming throughout the Village.
- Councillor Powell informed Darren of a rod on the south side of Jerker Line that needs to be removed. Presents a hazard.
- Trees have been cut at the bridge, which keeps moisture off the bridge and provides longevity to the bridge structure.
- Concrete Systems has started to replace sidewalks in the Village.
- Community Hall ramp stairs have been parged due to cracking. Needs more work.
- The ground resurfacing at Ward Park and East End Park was completed.
- The Public Works yard was cleaned up and the water piping rack was moved to behind the shop.
- A lean to and a fence are to be erected in the Public Works yard.
- A certificate of approval for non-compliance items was requested for the closed dump.
- Discussions took place regarding the issues during the week of July 17 after the sewer backup at 4729 Oil Springs Line.
- Discussions took place regarding the sanitary sewer backup at 4618 Victoria Street, where there was a root pulled out. Issues were being experienced with the toilet, and not the storm sewer drains.
- Darren was asked to check the sewer cleanout at 4803 Oil Springs Line.
- Councillor Burns-Antoine brought for discussion that her neighbour is having drain issues, and frogs are coming into the house.

At 8:25 p.m., Darren made his exit from Council chambers.

Planning/Zoning

It was noted that the Official Plan was passed at county. The next step is for the province to approve the official plan, then return to county for its final reading.

Staff Reports

Motion #6 – Burns-Antoine/Powell: *That the following Staff Reports be noted as received and filed accordingly:*

- 9.1 J. Turk – County of Lambton Residential Tax Rates
- 9.2 J. Turk – County Clerks & Treasurers Meeting – Update
- 9.3 Ch2m – June Stationary Sewer Monthly Report
- 9.4 Ch2m – June Water Monthly Report
- 9.5 Karen Cook – Expenditures as of July 31, 2017 Carried.

Motion #7 – Burns-Antoine/Strangway: *That the following Staff Report #9.6 as presented by the Clerk-Treasurer regarding an update on OCIF Top Up funding be noted as received and that Council approve the recommendation as presented by the Clerk:*

That motion #11 from July 11 Minutes be rescinded, and that staff focus on upgrading the Village of Oil Springs Asset Management Plan using the FCM AMP funding that was successfully allocated to the Village in the amount of \$40,000, where the Village will contribute and additional \$10,000. That Village staff gather evidence and prepare documentation for 2018 OCIF submission at which time the Asset Management Plan will be updated and meet all the criteria for applying for the said funds. Carried.

Councillors' Reports

Motion #8 – Burns-Antoine/Wagner: That the following Councillor Reports be noted as received and filed accordingly:

- 10.1 FCM – MAMP Grant Approval Carried.

Committee Meeting Minutes and Reports

Motion #9 – Burns-Antoine/Powell: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

- 11.1 Lambton Group Police Service Board – May/Jun Report
11.2 Oil Springs Heritage Adversary Committee – June 2017 Carried.

By-laws

Motion #10 – Burns-Antoine/Wagner: That by-law No. 760 of 2017, being a by-law to appoint Property Standards Officers for the Village of Oil Springs be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #11 – Strangway/Powell: That by-law No. 761 of 2017, being a by-law of the Corporation of the Village of Oil Springs to authorize the execution of an Articles of Agreement with the Village of Oil Springs and her Majesty The Queen In Right of Ontario, as represented by the Minister of Infrastructure (hereinafter referred to as the “Province”) for the Clean Water Wastewater Fund be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Correspondence – Action Required Items

Motion #12 – Wagner/Powell: That the following Action Required Items be noted as received and filed accordingly:

- 13.1 K. Powers – Municipal Support for Deep Geologic Repository
13.2 Owen Sound – Request for Economic Impact
13.3 C. Melanson – Ontario Command for the Royal Canadian Legion
13.5 Township of Enniskillen – Stinson Drain
13.6 Township of Archipelago – Reconsider Proposed Changes Under Bill 86
13.7 Sylvie Jones, MPP – Bill 141 Request of Support
13.8 Owen Sound – Proposed Changes under Bill 68 – Out of Court Payments
13.9 Municipality of Bluewater – Resolution – Ontario Carbon Tax
13.10 Municipality of Bluewater – Resolution – Remuneration Carried.

Motion #13 – Wagner/Burns-Antoine: That the following Action Required Item #13.4, as presented by Fairtax Ltd. regarding their Grants & Incentives Proposal for OCIF grants be noted as received and filed accordingly. Carried.

Correspondence – Recommended Reading

Motion #14 – Powell/Strangway: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO – WatchFile July 13, 20, 27, and August 3, 2017
14.2 Alexandra-Inwood Lodge No. 158 – Thank You and Donation Carried.

Closed Meeting Session

At 8:55 p.m., Council moved into Closed Session.

Motion #15 – Wagner/Strangway: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

a) personal matters about an identifiable individual, including municipal or local board employees;

- Four (4) Property Standards Complaints for four (4) separate addresses – Update
- Animal Control Complaint – Update
- ARB Appeal – Upcoming

Carried.

Council reconvened to their open session of the agenda at 9:10 p.m.

Motion #16 – Powell/Burns-Antoine: That the Closed Session be adjourned. Carried.

Motions Made from Closed Session Discussion

Motion #17 – Strangway/Burns-Antoine: That Kelly Bedard be directed to proceed with Property standards at 2594 Kelly Road, pertaining to the accessory building (garage).

Carried.

New Business

Cemetery Headstones

Councillor Wagner proposed that Council/committee should be investigating which headstones are to be repaired by obtaining quotes for those chosen by Suzy and Marie. Mayor Veen voiced his concerns regarding the expenses of the upcoming cemetery walk. In the past email that he received, two headstones that needed to be replaced had the associated costs:

Touchbourn	\$774.00
Davis	\$506.67

Councillor Wagner volunteered to go out to the cemetery with Suzy to see which headstone(s) need to be repaired the most.

Cemetery Fence

The chain link fence that is black and higher than the rest of the chain link fence on the new side was requested by Councillor Wagner to be replaced by requesting quotes. This is so it looks the same as the other chain link fence.

Cemetery Signage

Council discussed installing the map of the cemetery prior to the Cemetery Walk. Councillor Wagner is to communicate with Suzy regarding the placement.

Garbage

The Clerk updated Council that there is a new driver picking up garbage/recycling within the Village. Bluewater Recycling has been instructed to use “too heavy” stickers and keeping track of houses where the garbage is not being picked up so Village staff can be proactive and notifying the homeowner if contact information is available.

Patch at 4591 Oil Springs Line

Mayor Veen informed Council that patching would start in two weeks, after Jim’s August 14 to 18 holidays.

Sidewalks

It was indicated that the area of sidewalks being replaced are in the downtown area.

Waterline for Dawn-Euphemia

Mayor Veen informed Council of a meeting that took place with himself, Mayor Marriott of Enniskillen and Mayor Broad of Dawn-Euphemia regarding the three (3) municipalities constructing a waterline from Petrolia for the proposed greenhouse in Dawn-Euphemia. It was

thought that funds from OCIF could be used for this waterline, however the Clerk informed Council that the OCIF funds are only eligible for upgrades not for expansion projects.

It was noted by Mayor Veen that Mayor Marriott and himself were not in agreeance with the proposal.

Accounts

Motion #18 – Wagner/Burns-Antoine: *That the Accounts as listed be approved by the Village of Oil Springs for payment:*

17.1 Village of Oil Springs General Pay List – July 12 – August 8, 2017 Carried.

Approval of Confirming By-law

Motion #19 – Powell/Strangway: *That By-law No. 762 of 2017, being a by-law to confirm all resolutions of the Council Meeting held August 8, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

New Business – Continued

Canada 150 Celebration

Councillor Wagner noted that he received compliments on the firework show that was displayed during Canada 150th celebration held at the Oil Springs Ball Diamond on Saturday, July 15, 2017.

Oil Springs Outdoor Concert

Mayor Veen updated Council with the Outdoor Concert that took place on Saturday, July 15, 2017. It was noted that there were a couple issues of outside alcohol being drank within the beer tent. Both issues were handled by asking those parties to leave the beer tent area.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:35 p.m.

Motion #20 – Wagner/Burns-Antoine: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, September 12, 2017, commencing at 7:00 p.m.* Carried.

Mayor

Clerk