

The Corporation of the Village of Oil Springs Parks & Recreation Committee Meeting Minutes

Date: Wednesday, September 30, 2015
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Committee Members Present: Mayor Ian Veen, Chair
Councillor Rick Powell
Councillor Andrea Burns-Antoine
Gord Perry
Margaret Perry
Carol Powell
Dennis Smith

Committee Members Absent: Tracey Bridges

Staff Members Present: Jennifer Turk, Clerk-Treasurer

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest

No declaration was made by any one member of Council at this time. Chairperson Mayor Veen requested committee members to make the appropriate declaration if necessary throughout the business of the meeting.

Adoption of Committee Minutes

Motion #1 – Burn-Antoine/G. Perry: *That the minutes of April 23, 2015 be approved.*

Carried.

Business Arising from Previous Meeting Minutes

None.

Parks & Recreation Committee

Balance of Account

The Secretary, Ms. Turk, gave a balance of the Parks & Recreation Account as of September 30, 2015. Total in the account is \$5,060.88. The following deposits are still to be accounted for in the account:

- \$2,500.00 for County Creative Fund to July 18 Celebration for 150th Celebrations

The following invoices are still to come out of the account:

- \$2,260.00 for the repair of the solar lights along the trail

- \$2,250.00 for County Creative Fund to the Art Show 2015 for 150th Celebrations to Village
- \$2,500.00 for County Creative Fund to July 18 Celebration for 150th Celebrations to Village

This would leave the account balance at \$550.88.

At this time the committee decided that there were no funds for the purchase of Christmas lights for the Village Christmas tree, as well as no funds for the purchase of Christmas decorations for the Village light poles or Municipal Park.

Fundraising

Discussions took place regarding ways to fundraise for the Parks & Recreation Fund. The proceeds from the bar from July 18 Celebration was committed to Parks & Recreation, however, the 150th Committee has decided that all events for the year will be tallied at the end of the year to make sure the Village did not go into a deficit putting on the events.

Hanging Baskets

The committee discussed the appearance of the baskets throughout the Village for 2015. Committee members thought the baskets were in great shape and grew very well during 2015. Discussions took place regarding the number of baskets throughout the Village. Mayor Veen informed the committee that forty (40) baskets have always been purchased by the Village not Parks & Recreation. At this time, the committee did not make any decisions on cutting back on the baskets as the baskets are not part of the Parks & Recreation committee.

Solar Light Invoice

Discussions took place regarding the amount of the invoice for the repair of the lights along the trail. Mr. Perry explained that over three (3) years ago he was asked to look into repairing the lights. A company from Petrolia called 621 Technologies offered to donate some labour time in order to keep costs down. Mr. Perry and Mr. Smith have also volunteered their labour hours to repair the circuit boards and prevent water from entering the light shades. Additional costs may be batteries as they are solar powered and the batteries will need to be replaced in the future. The initial design of the lights was faulty as water (rain/condensation) shorted the circuit board. The lights have been re-designed to keep moisture out at no cost to the municipality.

Discussions took place regarding the warranty of the newly designed trail lights. At this time, Mr. Perry wasn't sure of the warranty of the project and did not know how long the batteries would last before replacement was needed.

Motion #2 – G. Perry/Smith: That the invoice in the amount of \$2,260.00 for the repair of the solar lights along the trail be paid in full from the Parks & Recreation Board. Carried.

Trail Maintenance

Discussions took place regarding the trail maintenance that has taken place this year. Comments were received that the trail was well groomed. Mayor Veen sought out the donation of gravel for the trail as well as Public Works has dragged the gravel trail to keep weeds and grass from growing in the path.

County Creative Fund

Discussions took place regarding two (2) grants that the Village received for the 150th events. County of Lambton made cheques payable to Village of Oil Springs Parks & Recreation in the amount of \$4,750, \$2,250 to the Art Show and \$2,500 to the July 18 Celebration. Parks & Recreation Board would have to make a cheque payable to the Village of Oil Springs for the 150th events to compensate for expenses.

West End Park

Discussions took place regarding the new park equipment being donated by the Oil Springs Optimist Club. It was stated at an earlier meeting that the new equipment would be installed in the fall of 2015. Due to lack of funds the equipment is being installed in the spring of 2016.

Garden & Trail Committee

Perennials

Ms. Margaret Perry asked the committee if she could plant perennials bulbs along the trail. At this time, the committee had no objections.

Funds for 2016

Discussions took place regarding the request for funds for the purchase of trees for 2016 year. The committee decided at this time there were no funds to distribute for the purchase of trees. Mr. Perry also commented that the trail didn't need trees as nature has shown signs of new growth of trees along the trail.

Discussions took place regarding the Garden & Trail Committee asking for approval for planting any further trees throughout the Village including the trail, as Council feels there are sufficient trees in the municipality growing.

Mr. Perry suggested the committee consider adding \$20 per tax roll for the 2016 budget to be put towards the operation of Parks & Recreation. At this time the committee decided not to entertain this idea and decided they will find other means of raising funds for the committee such as 50/50 or raffles.

New Business

Letter of Concern

At this time, Mayor Veen read aloud a letter received today by committee member Mrs. Tracey Bridges. Mrs. Bridges was not able to attend the meeting as she is out of the country. At this time the committee decided to receive and file the letter of concern.

Adjournment

Motion #3 – Powell/Burns-Antoine: *That the meeting adjourn at 7:45 p.m. until the next Parks & Recreation Committee Meeting.* *Carried.*

Chair

Clerk