

## **The Corporation of the Village of Oil Springs Cemetery Committee Meeting Minutes**

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Date: Wednesday, November 19, 2014  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Committee Members Present: Mayor Ian Veen, Chair  
Councillor Norm Clark  
Councillor Larry Wagner  
Jack Hull  
Suzy Gonerman  
Kathy O’Hara-Wilson – Enniskillen Representative

Committee Member(s) Absent: Bryan Baxter  
Marie Stephenson

Staff Member(s) Present: Jennifer Turk, Clerk-Treasurer

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### **Call to Order**

Mayor Veen opened the meeting at 7:00 p.m.

### **Welcome**

At this time, Mayor Veen welcomed Councillor O’Hara-Wilson, who is the Township of Enniskillen representative who will be sitting on this board.

### **Adoption of Committee Minutes**

**Motion #1** - Hull/Clark: *That the minutes of the previous meeting of April 30, 2014 be adopted as read.* *Carried.*

### **Business Arising from Previous Minutes**

#### **Cemetery Grass Cutting**

Councillor O’Hara-Wilson questioned the procedure for accepting a grass cutting tender. To date the board has not tendered grass cutting for the cemetery for the past few years. As in the past, quotes came in much higher than Mr. Loewen’s quote. Mr. Loewen also has the ability to dig graves as a backup for Oil Springs if need be as well cuts grass in another municipality for their cemetery. Mr. Loewen has done a reputable job for the Village to date.

## New Business

### Accounts

The Secretary gave an update of all the accounts with the Cemetery Board, as well as GICs, as of October 31, 2014

General - \$7,500.56

Fence Restoration Fund - \$5,270.44

Care & Maintenance - \$1,651.94

GICs - \$83,944.48

### Fence Restoration Fund

The Secretary gave the committee an update regarding the 50/50 taking place to raise fund for the fence restoration fund. Draw date is Friday, December 19, 2014 at Noon. All committee members are asked to sell a book of 25 tickets.

### Cemetery Gates

Committee was updated that the gates were closed Friday, October 31, 2014.

### Oil Springs Legion Request

The Secretary gave an update regarding correspondence received from Joanne Randall, Legion Representative, regarding the request to erect a flag pole and flag at the front gates at the Oil Springs Cemetery.

***Motion #2 – Wagner/O’Hara-Wilson: That the request submitted by Joanne Randall, Oil Springs Legion Secretary, be noted as received and accepted for the installation of a flag pole and flag at the front gates of the Oil Springs Cemetery, as a cost to the Oil Springs Legion. It is recommended that staff and the Legion communicate regarding the placement of the pole.***

*Carried.*

### Tree Planting Request

The Secretary gave an update regarding correspondence received from Mrs. Parsons, requesting to plant a tree at her parents cemetery plot.

***Motion #3 – Gonerman/Clark: That the correspondence received from Mrs. Parsons requesting to plant a tree at the Oil Springs Cemetery be noted as received and filed and staff be directed to send a letter welcoming Mrs. Parsons to participate in the Memorial Tree Garden instead of planting a tree at the cemetery due to maintenance costs as well as interference with neighbouring cemetery plots and future headstones.***

*Carried.*

### Business As Discussed by Staff and Members

#### Councillor Clark

A verbal quote was given by Councillor Clark regarding the cost for the production and installation of the iron fence panels. A previous written quote was \$600 installed, currently the installation of the iron fence panels are \$500 each. Approximately 30 panels are needed to finish the fence, however ongoing maintenance costs of \$100 per panel still exist every 5-10 years.

Suzy Gonerman

Mrs. Gonerman requested a "Monument Fundraising Fund" be established to repair the monuments in the cemetery that are currently in bad shape.

Discussions took place regarding raising the funds for this project. Currently, the committee struggles to raise the funds for the fence and adding another fundraiser will make it that much harder for either fund to obtain the funds needed for the said projects.

**Motion #4** – *Wagner/O’Hara-Wilson: That Mrs. Gonerman be granted permission to obtain quotes only to repair the monuments that need attention at the Oil Springs Cemetery. Mrs. Gonerman is to bring the information back to the next cemetery meeting to be scheduled in March 2015.* *Carried.*

Mayor Veen

An update was brought forth to the committee by Mayor Veen regarding the pillars at the Oil Springs Cemetery. The current state of the pillars pose a safety risk to the public as well as staff and therefore need to be torn down. The pillars will be repaired by Mr. Al Charlton, free of charge except for mortar and re-bar to properly install the pillars. Mayor Veen is donating the bricks. Work on the pillars is to begin Spring of 2015 when the gates are opened for vehicle traffic.

**Motion #5** – *O’Hara-Wilson/Gonerman: That the request to repair the pillars at the Oil Springs Cemetery presented by Mayor Veen be approved.* *Carried.*

**Adjournment**

**Motion #6** - *O’Hara-Wilson/Clark: That the meeting be adjourned at 7:40 p.m.* *Carried.*

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Chair

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Clerk