The Corporation of the Village of Oil Springs
Parks & Recreation Committee Meeting Minutes

Date:	Wednesday, January 15, 2014
Time:	7:00 p.m.
Location:	Village of Oil Springs Council Chambers 4591 Oil Springs Line, Oil Springs, ON
Committee Members Present:	Councillor Kathy Gadsby, Chair Mayor Ian Veen Councillor Rick Powell Danielle Gadsby Gord Perry Margaret Perry Dennis Smith
Staff Members Present:	Jennifer Turk, Clerk-Treasurer
Public Attendance:	Peggy Jenkins & Oil Springs Ollie

Call to Order

Councillor Gadsby opened the meeting at 7:00 p.m.

Adoption of Committee Minutes

Motion #1 *- G. Perry/Powell: That the minutes of June 26, 2013 be approved. Carried.*

Parks & Recreation Committee

Groundhog's Day

The chair introduced Peggy Jenkins to the committee. Ms. Jenkins is the founder of Heaven's Wildlife Rescue. Ms. Jenkins brought Sheldon the Groundhog aka Oil Springs Ollie. The chair discussed with the committee of the upcoming breakfast/Groundhog's Day event on Sunday, February 2, 2014. Breakfast will take place from 9:00am – Noon with Ollie making his prediction at 8:30am. Oil Springs Optimist declined to host due to timing of event but has offered to help if needed. Price of breakfast is $7 per adult, under 10 years of age $4 per child. Menu being offered is scrambled eggs, bacon, sausage, toast, pancakes, juice, tea, and coffee. The proceeds are going to Heaven's Wildlife Rescue and Parks & Recreation Committee. The committee chose to cook for 200 people.

Accounts

The Secretary gave the committee a balance of the account, as of November 30, 2013, $6,207.34. December statement had not yet been received to confirm balance in account for year end.

Donation Request

The Secretary gave a verbal to the committee of a request that was received by email from Mrs. Krista Mueller. Mrs. Mueller organizes youth events throughout the year through the Voice of Truth Church. In the past, the committee has donated to the Youth events. The following motion was passed.

Motion #2 *– Veen/Powell – That the Parks & Recreation committee donate $800 towards events held by Voice of Truth Church organized by Mrs. Krista Mueller for 2014 and that receipts be handed into the Secretary of the Parks & Recreation Committee to support the said funds.*

Carried.

Clean-Up Day

Discussion took place regarding the yearly event. Mr. Terry McNally was contacted and a message was left to coordinate a Clean Up Day in early May with the Garden and Trail Clean-Up Day.

Annual Car Show

Discussion took place regarding the yearly event. Mayor Veen has asked a local resident to organize this yearly event. No street dance has been scheduled thus far. Mayor Veen was waiting for reply from local resident.

Hanging Basket Program

The creation of engraved plaques to hang with the flowering baskets was well received this year in 2013. The program will continue in 2014. Baskets $60 Engraved plaques $20.

Jingle Bell Walk/Optimist Bingo

Discussions took place for the annual event. A date was set of Friday, November 28, 2014. Oil Springs Optimist Club is to be notified of date.

Creative County Fund

Discussions took place regarding the opportunity for funding for the Spring intake of Creative County Fund issued by the County of Lambton. The following motion was passed.

Motion #3 *– G Perry/Powell – That Staff be directed to apply for funding through the Creative County Fund for the 2014 Annual Car Show due March 7, 2014.* *Carried.*

Donation Letters

Motion #4 *– Powell/Veen – That Staff be directed to send letters to local businesses/organizations requesting donations to the Parks & Recreation Committee to help with funding costs of the annual events.* *Carried.*

Village Summer Students

Discussions took place of an application that was motioned by Council in November 2013 to submit for two (2) summer students for the Village through the Canada Summer Jobs Program. Applications were due January 31, 2014. The committee asked that one (1) summer student be

designated to Parks & Recreation to the trail, gardens, and parks in preparation for 2015 Celebration.

Memorial Garden

Discussions took place regarding the Memorial Garden. Currently there are 6 trees that have been purchased in memory of loved ones planted at the entrance of the trail. Ms. Turk has left a message with the supplier of the trees, quoting for a price for 2014 for the selection of trees advertised in the Memorial Garden Tree pamphlet. A price increase for the purchase of a tree may be warranted if the supplier increases their price.

Garden & Trail Committee

Solar Lights

Mr. Perry gave an update to the solar lights along the trail. Currently none of them work and Mr. Perry is working with a local company to have the circuit boards replaced. Mr. Smith and Mr. Perry will install the circuit boards. The cost of the circuit boards is approximately $1500. These new units will be well sealed and all-weather proof.

Interpretive Sign at Trail

Mr. Perry gave an update regarding the sign from the 2008 Celebrate that is currently in preparation of being completed. The cost for the sign is between $300 - $600.

Budget

Discussions took place regarding setting a budget for the Garden & Trail Committee for 2014. The committee was $412.51 over budget in 2013. The committee asked for 60 supertunias, 10 spike plants, and 1 bale of promix. Staff was also asked to post a sign at the municipal office and at the post office for the donation of perennials for the Trail. The following motion was passed.

Motion #5 *– Veen/Powell – That the Garden & Trail Committee be granted a $500 budget for 2014.* *Carried.*

New Business

2014 Events

Discussions took place regarding events that were happening within the Village of Oil Springs for 2014.

- Snowball – Thursday, February 13, 2014 (Youth)
- Easter Egg Hunt – Thursday, April 17, 2014 (Youth)
- Barrel Race – June 2014
- Annual Car Show – July 2014
- Oilympics – August 2014 (Youth)
- Jingle Bell Walk/Optimist Bingo for Youth– Friday, November 28, 2014

2015 Celebration

The Chair gave the committee an update regarding the 150th Celebration. Sarnia Chamber of Commerce was tentatively scheduled to hold their "Business After 5" in May with Oil Museum Day, however after being in contact with the Chamber President, the preference is third Wednesday in June, Being June 17, 2015.

Oil Springs Ollie

At this time Mayor Veen took time to be introduced to Sheldon aka Oil Springs Ollie. Ollie sat on Mayor Veen's lap to get acquainted for Ollie's debut Sunday, February 2, 2014.

Motion #6 *– G. Perry/Powell – That the invoice from Bud Gowan for the rental of a tuxedo and top hat for the Mayor of Oil Springs, for the Groundhog Day celebrations, in the amount of $166.66 be approved and paid. Carried.*

Adjournment

Motion #*7 – Veen/Powell: That the meeting adjourn at 7:55 p.m., and the next Parks & Recreation Meeting be held in May of 2014. Carried.*

_____ _____

Chair Clerk