

The Corporation of the Village of Oil Springs Parks & Recreation Committee Meeting Minutes

Date: Wednesday, April 20, 2016
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Committee Members Present: Mayor Ian Veen, Chair
Councillor Rick Powell
Councillor Andrea Burns-Antoine
Margaret Perry
Carol Powell
Dennis Smith

Committee Members Absent: Tracey Bridges, Gord Perry

Staff Members Present: Jennifer Turk, Clerk-Treasurer

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest

No declaration was made by any one member of Council at this time. Chairperson Mayor Veen requested committee members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegation

7:00 p.m. – Suzy Gonerman, Oil Springs Optimist Committee Member

Discussions took place regarding the installation of the new playground equipment being purchased, donated, and installed by the Oil Springs Optimist Club. Funds needed, to date, to purchase the said equipment is \$2,352.61. A Standard Trust Agreement is going to Council Tuesday, May 3 for the Village of Oil Springs to sign. Once the agreement is signed, the equipment can be ordered. Six (6) weeks is needed for the equipment to arrive.

The club was informed by the Secretary that their contractor (whoever is installing the equipment) will need to call for locates prior to installation.

Approximately \$4,700 will be coming to the Village of Oil Springs Parks & Recreation Committee from the proceeds from the 150th Birthday celebrations that took place in 2015, once outstanding invoices of advertising and lights for the legacy project have been purchased and installed.

Motion #1 – Burns-Antoine/Powell: That on a condition that the 150th proceeds are received to the Parks & Recreation Committee in the approximate amount of \$4,700, that the remaining funds needed (\$2,352.61) to purchase the equipment be donated to the Oil Springs Optimist Club, from Parks & Recreation Committee, to complete the purchasing transaction of the equipment for the West End Park. Carried.

Adoption of Committee Minutes

Motion #2 – Powell/Burns-Antoine: That the minutes of September 30, 2015 be approved. Carried.

Business Arising from Previous Meeting Minutes

Hanging Basket Program

The Secretary reminded the committee that there are 35 baskets instead of 40 baskets that are available to be purchased as requested by the committee and approved at a council meeting in 2015.

The cost of the hanging baskets remain the same, \$60 for basket and additional \$20 for an engraved plaque if interested.

Solar Lights Along Trail

Mrs. Perry gave an update to the committee regarding the solar lights on the trail. There are currently three (3) lights that are not working. Mr. Smith indicated that there is a new problem with the new lights, that an amount of strong winds could potentially damage the lights due to the structure of them.

Fundraising

The Secretary gave an update pertaining to fundraising for the committee. Due to Alcohol Gaming Commission of Ontario, because Parks & Recreation is a committee of council, Parks & Recreation cannot receive funds from any lottery proceeds from other organizations. The committee cannot apply for a lottery license as well, to operate raffles, due to municipalities are not considered as an eligible charitable organization. The committee can organize a silent auction or hold a festival such as the annual car show and street dance. These types of revenue generating activities are exempted from AGCO.

Parks & Recreation Committee

Balance of Account

The Secretary, Ms. Turk, gave a balance of the Parks & Recreation Account as of March 30, 2016. Total in the account is \$1,724.62.

Mayor Veen noted that there were no funds to repair the solar lights on the trail should more repairs be needed.

Request of Funds

Discussions took place regarding a request for funds from Mrs. Krista Mueller.

The following motion was made:

Motion #3 – R. Powell/C. Powell: that no funds be granted to Mrs. Mueller at this time, due to unavailable funds and the committee's commitment to funding for the West End Park with Oil Springs Optimist Club. Carried.

Garden & Trail Committee

Request for Funds

Mr. Smith requested funds from the committee for the trail to purchase trees, and topsoil. Mr. Smith also noted that the trail requires maintenance with dragging the trail and the addition of gravel.

Mayor Veen indicated that he would work with Union Gas to see about the donation of top soil or gravel for the trail.

Village Gateway Trees

Mrs. Perry asked the committee if the tree at the north end of the Village at the gateway sign was going to be replaced due to the construction that has taken place with the installation of new services. Mayor Veen indicated that he would contact the County of Lambton to establish an appropriate place for the tree and sign as those lands are County of Lambton's easement.

Clean-Up Committee

Mrs. Perry suggested that the committee get together to organize a clean-up day to pickup trash and debris throughout the roadways in the Village. Mrs. Gonerman indicated that the Oil Springs Baseball Association was looking to organize a group for the same issue. The Mayor indicated that the clean-up could be performed at the volunteer's own time as long as they signed in at the municipal office and obtained reflective vests for safety. The group is to inform the Village of where the trash and debris will be left for staff to pick up.

Village Barrels

Barrels will be distributed throughout the downtown area before the long weekend in May. The colour of the flowers ordered for 2016 are the same as last year, burgundy and yellow.

Memorial Tree Garden

Mrs. Carol Powell indicated that there is dumping occurring at the three (3) acres of land before the entrance to the trail. A recommendation was that a "No Dumping" sign be installed. The secretary informed the committee that a sign was installed as a result of a request from Council last year and that the sign must be down. Staff was directed to install/repair the sign to prohibit dumping of brush and tree limbs

Wood Chips

Councillor Powell requested for wood chips to be delivered to the memorial garden and Councillor Powell and Mrs. Powell would distribute them around the trees.

Cenotaph

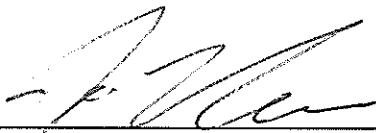
Mrs. Powell requested that the garbage can at the Cenotaph be removed to the other side of the bench instead of along the sidewalk where it is currently placed.

Fundraising Efforts

Councillor Burns-Antoine reminded the committee that fundraising efforts needs to be a priority for the committee in order maintain the parks and provide sponsorship for youth events. The committee was reminded to email any ideas or suggestions to the Secretary for the next meeting.

Adjournment

Motion #4 – Burns-Antoine/C. Powell: *That the meeting be adjourned at 7:50 p.m. until the next Parks & Recreation Committee Meeting.* *Carried.*



Chair



Clerk