

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, September 6, 2016
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner

Staff Member Present: Jennifer Turk, Clerk-Treasurer

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m. – Mr. Ezio Nadalin, County of Lambton, Planner

At this time, Mr. Nadalin reviewed with Council three (3) maps that he presented:

1. Draft Official Plan Map – Schedule ‘A’
2. Draft Zoning By-law Map – Schedule ‘A’
3. Draft Zoning Bylaw Map – Appendix ‘B’

Discussions took place regarding items that may warrant review as part of the comprehensive review process for the Official Plan and Zoning By-law update:

1. Rural lot creation policies (restricted agricultural)
2. Looking at present Commercial and Residential Designation (current and future needs)
3. Minimum Distance Separation
4. St. Clair Region Conservation Authority regulation limits
5. Servicing (remaining sewage lagoon capacity)
6. Woodlot Zoning
7. Renewable energy and electrical infrastructure planning
8. New second dwelling unit legislation
9. Oil Heritage Conservation District (review of current and future land-uses)

At 7:25 p.m., Darren Morningstar made his entrance into council chambers.

At 7:30 p.m., Mr. Duncan McLellan, and Ms. Margaret Azizo made their entrance into council chambers.

Motion #1 – Burns-Antoine/Powell: That Council move forward with a Comprehensive Review of the Official Plan as well as the Zoning Bylaw as both need an update as recommended by Ezio Nadalin, County of Lambton Planner. Carried.

7:30 p.m. – Mr. Duncan McLellan, Ms. Margaret Azizo, 2567 Hannah Street

Mr. McLellan approached Council regarding an invoice that was sent to him in the amount of \$264.14. The invoice was sent to the property owner for the location of sanitary sewer services on private property. The Clerk informed Council that the Village has a past precedence of not

locating on private property. If locates are needed this is the responsibility of the property owner. Village staff located the sewer services using a licensed plumber.

Motion #2 – Burns-Antoine/Strangway: *That the invoice from JR Plumbing in the amount of \$264.14 be paid by the Village of Oil Springs and staff be directed to create a policy for performing locates on private property.* Carried.

At 7:40 p.m., Mr. McLellan and Ms. Azizo made their exit from council chambers.

Adoption of Council Meeting Minutes

Motion #3 – Powell/Burns-Antoine: *That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

- Regular Council Meeting, August 9, 2016
- Closed Council Meeting Minutes August 9, 2016 Carried.

Business Arising from Previous Meetings Minutes

1-ton Pickup Truck

Tail lights on the pickup have been repaired

Trees to be Trimmed

Councillor Strangway indicated that there were trees at 4790 Oil Springs Line that needed trimming not 4770 Oil Springs Line as indicated in the previous minutes. Mr. Morningstar informed Council that the trees at 4790 Oil Springs Line were addressed.

Sidewalk at 4760 Oil Springs Line

Discussions took place regarding the property owners at 4760 Oil Springs Line being informed of the sidewalk repair work that will have to take place due to damage sustained in April 2016 from a dump truck. Public Works still has not informed the property owners of the cost involved where the property owners will be responsible to pay. Darren informed Council that the cost to repair the sidewalk with Public Works doing the work would cost approximately \$251.00.

Opening Tenders/Requests for Proposals

None

Public Works Department

At 7:45 p.m., Superintendent of Public Works, Darren Morningstar gave Council an update of the following issues:

- Discussions took place regarding the urgency of having drawings on file for sewer and water connections for the properties in Oil Springs, relating to no maps on file for 2567 Hannah Street when the house was re-built.
- Other locations in Oil Springs where Public Works has no maps of services is Orchardview Drive. It was discussed that it's not a Village expense if we have to locate on private property. Staff to incorporate policy to say the same.
- Confirmed there are no leaks from the tractor since the incident in August.
- Discussions of the possible purchase of a sickle bar mower for the tractor to prevent future incidents like the one in August.

- **Motion #4** – Powell/Wagner: *That the quote from Advantage Farm Equipment for the purchase of a sickle bar mower for the compact tractor in the amount of \$7,459 plus HST be noted as received and tabled. That staff be directed to obtain two (2) more quotes for a sickle bar mower to follow the Village’s Procurement Policy and bring the quotes back to the October Council Meeting for Council consideration. Carried.*
- Waterline at Community Hall to occur Thursday, September 8, 2016. Line is being moved to accommodate the accessible ramp being installed.
- Repointing has been completed at the Community Hall.
- Windows in the upper level of the Community Hall will be replaced and completed week of September 12.

At 8:05 p.m., Council moved into Closed Session with Superintendent of Public Works in attendance.

Motion #5 – Wagner/Burns-Antoine: *That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*
a) personal matters about an identifiable individual, including municipal or local board employees:

- **Public Works Labourer – Progress Update**

Council reconvened to their open session of the agenda at 8:25 p.m.

Motion #6 – Burns-Antoine/Wagner: *That the Closed Session be adjourned. Carried.*

- Public Works staff was directed by Council to replace the “Hoven” sign at the Memorial Tree Garden that was damaged by weed whipping.
- Public Works staff was directed by Councillor Powell to dump wood chips at the Memorial Garden.
- Seat repaired for ¾ ton pickup. Public Works staff was directed to order a seat cover for the new seat.
- Public Works staff directed to check catch basin in front of Councillor Burns-Antoine residence.
- Public Works staff directed to check into a restrictor for the drain on the north side of Aniline Street as the drain cannot compensate for the water drainage along that street as well as the field that is directly north of the ditch where the water drains.

At 8:30 p.m., Mr. Morningstar made his exit from Council chambers.

Planning/Zoning

None.

Staff Reports

Motion #7 – Wagner/Burns-Antoine: *That the following Staff Reports be noted as received and filed accordingly:*

- 9.1 CH2M Hill OMI – July 2016 Monthly Report
- 9.2 CH2M Hill OMI – Manhole Inspection 2016
- 9.3 Mike Cumming – Jul 15 – Aug 15 Water Report Carried.

Motion #8 – Wagner/Burns-Antoine: *That the following Staff Report #9.4 be noted as received from the Clerk regarding CH2M Hill OMI Water ORO Services. That Council approve to move forward with OMI as the Village’s Water ORO, and Operating Authority for the Oil Springs Water Distribution System effective October 7, 2016. Carried.*

Discussions took place regarding Staff Report #9.5 – Regulation of Taxi Cab Owners and Brokers. Staff had received emails from a potential party interested in operating a taxi/shuttle service in the Village.

Motion #9 – That the following Staff Report #9.5 be noted as received from the Clerk regarding Proposed Licensing Taxi Services. That the drafted by-law to govern Taxi Services in the Village be moved for approval under By-laws at this meeting. Carried.

Motion #10 – Wagner/Burns-Antoine: That the following Staff Report #9.6 be noted as received from the Clerk regarding OCIF (Ontario Community Infrastructure Fund) Top Up Application. That Council move forward with the application to submit for the replacement of storm sewer drainage along Oil Springs Line starting at Oil Heritage Road to the bridge with the required engineered stamped drawings. Carried.

Councillors' Reports

None.

Committee Meeting Minutes and Reports

Motion #11 –Burns-Antoine/Strangway: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

- 11.1 Oil Springs Economic Development Committee – July 19 Minutes
- 11.2 SCRCA – August 2016 Update Carried.

By-laws

Motion #12 – Wagner/Strangway: That by-law No. 724 of 2016, being a By-law for requiring and regulating the filling up, draining, and cleaning of land, clearing of land of waste for the Corporation of the Village of Oil Springs be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #13 – Powell/Burns-Antoine: That by-law No.725 of 2016, being a by-law to provide for the licensing, regulating and governing taxicab brokers and owners and drivers of motor vehicles used for hire for the Corporation of the Village of Oil Springs be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Correspondence – Action Required Items

Motion #14 – Powell/Wagner: That the following Action Required items be noted as received and filed accordingly:

- 13.1 Township of Carlow/Mayo – Resolution Supporting Bill 171 Carried.

Motion #15 – Wagner/Powell: That Action Required Item #13.2 be noted as received from the Town of Lakeshore regarding support of a resolution supporting 2015 Pan Am and Parapan Am Games debit incurred and that Council support the said resolution and staff be directed to send notice of support to the Town of Lakeshore. Carried.

Correspondence – Recommended Reading

Motion #16 – Burns-Antoine/Powell: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO Watchfile – August 11, 25, and September 1, 2016
- 14.2 MIG – Green Street Pumping Station Notice Carried.

Closed Meeting Session

At 9:00 p.m., Council moved into Closed Session.

Motion #17 – Wagner/Burns-Antoine: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) personal matters about an identifiable individual, including municipal or local board employees;
 - **4616 Oil Springs Line**
 - **Incident from Friday, August 12, 2016**
 - **Tax Sale – Roll # 010 11901, 010 11902, and 010 11903**

- b) labour relations and employee negotiations
 - **2016 – 2017 Seasonal Snow Plow Operator** Carried.

Council reconvened to their open session of the agenda at 9:20 p.m.

Motion #18 – Powell/Burns-Antoine: That the Closed Session be adjourned. Carried.

Motions Made from Closed Session Discussions

Motion #19 – Burns-Antoine/Strangway: That staff proceed with the hiring process of a seasonal snow plow operator for 2016-2017 winter season. Carried.

Motion #20 – Wagner/Powell: That Council direct staff to proceed with the tax sale procedure for 010 11901, 010 11903, and 010 11904. Carried.

New Business

October Regular Council Meeting

Discussions took place regarding a possible change in date of the October Regular Council Meeting due to staff training.

Motion #21 – Burns-Antoine/Wagner: That the next regular council meeting be rescheduled for Tuesday, October 4, 2016 at 7:00 p.m. due to staff commitments with out of town training. Carried.

Community Hall Window Murals

Discussions took place regarding the painted windows at the front upper level of the community hall.

Motion #22 – Wagner/Powell: That the three (3) painted glass murals from the upstairs community hall be approved to be sold by silent auction with proceeds going towards Community Hall Reserves. Carried.

Bluewater Power – 100 Year Anniversary

Motion #23 – Burns-Antoine/Powell: That the \$1,000 from Bluewater Power Legacy Gift be put towards the Outdoor Rink Lights in celebration of Bluewater Power's 100 Year Anniversary. Carried.

Oil Springs Lagoons

Motion #24 – Burns-Antoine/Wagner: That Council direct staff to proceed with the approval process for the future installation of the third (3rd) cell at the lagoons. That staff be directed to apply for the Building Canada Fund for the development of the third (3rd) lagoon cell once the funding becomes available. Carried.

Proposed Outdoor Rink

Mayor Veen informed Council of a proposed outdoor rink to be constructed in 2017. The estimated cost of the rink will be \$60,000 and located south of the Youth Centre. Funding is available called Ontario 150 Partnership Fund, where this project would qualify for funds. The Village will be partnering up with the Enniskillen/Oil Springs Fire Department for construction of the proposed rink.

Oil Springs Community Group

Mayor Veen was thanked by Councillor Wagner for his representation of the Village pertaining to the media publicity that Council received from the former Oil Springs Economic Development Committee.

Accounts

Motion #25 – Wagner/Strangway: *That the Accounts as listed be approved by the Village of Oil Springs Council for payment:*

17.1 Village of Oil Springs General Pay List – Aug10 – Sept 6 July 12, 2016

Carried.

Approval of Confirming By-law

Motion #26 –Powell/Burns-Antoine: *That By-law No. 726 of 2016, being a By-law to confirm all resolutions of the Council Meeting held September 6, 2016 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.*

Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:35 p.m.

Motion# 27 – Wagner/Burns-Antoine: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, October 4, 2016, commencing at 7:00 p.m.*

Carried.

Mayor

Clerk