

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, May 9, 2017
Time: 6:30 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner

Staff Member Present: Jennifer Turk, Clerk-Treasurer
Darren Morningstar, Superintendent of Public Works

Road Tour

Council met at 6:30 p.m. at the Municipal Office prior to their departure touring the Village's sidewalks.

The following areas were reviewed by Staff and Council

- 4590 Oil Springs Line (across from Municipal office) – curb crumbling and sidewalk cracked
- 4550 Oil Springs Line (from bus parking lot to West End Park) – spalling/pitting
- 4537 Oil Springs Line – spalling/pitting as well as ponding of water has been observed at this location
- 4521 Oil Springs Line – spalling
- 4738 Oil Springs Line (across from Duryee Street) – lifting
- 4752 Oil Springs Line – ponding of water has been observed at this location.

At this time, council and staff made their way back to Council Chambers to continue with the rest of the agenda.

The following individuals were present for the Council Meeting:

- Chris Van Mensel, and Rick Elliott, BDO
- Councillor Mary Lynne McCallum, Councillor Kathy O'Hara-Wilson, Mayor Kevin Marriott, Duncan McTavish – Administrator-Clerk, Township of Enniskillen
- Dave Williams, Fire Chief for Dawn-Euphemia Fire Department, Donna Clermont – Administrator-Clerk, Township of Dawn-Euphemia
- Mike Cumming – Fire Chief, and Al Charlton – Deputy Fire Chief, Enniskillen/Oil Springs Fire Department
- Pam Wright, The Independent

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m.- Chris Van Mensel, and Rick Elliott, BDO

At this time Mr. Elliott and Mr. VanMensel were welcomed to Council.

Mr. Van Mensel proceeded with a review of the Village of Oil Springs 2016 Draft Financial Statements as presented by the auditors.

Mr. Van Mensel indicated to Council that there was an increase in reserves for 2016 of a total of \$35,000.

Motion #1 – Burns-Antoine/Powell: That Council approve the “draft” Consolidated Financial Statement, December 31, 2016 and Year End Surplus Calculations for 2016 as presented by Rick Elliott, and Chis Van Mensel from BDO for the Village of Oil Springs. Carried.

At 7:15 p.m., Mr. Van Mensel, and Mr. Elliott were thanked by the Mayor for the presentation and made their exit from Council.

7:15 p.m.- Dave Williams, Fire Chief for Dawn-Euphemia Fire Department

At this time Mr. Williams was welcomed to Council.

Discussions took place regarding the need for automatic aid from Enniskillen/Oil Springs Fire Department for the Dawn side of the township. Dawn-Euphemia currently has twenty-six (26) firefighters with a waiting list, however between the hours of 6am – 6pm, it is difficult to get firefighters on scene during day calls. On the Euphemia side of the township, Chatham-Kent covers that are for fire calls. Public education is conducted by Dawn-Euphemia Fire Department.

Discussions took place regarding receiving any assistance from Union Gas as their plant is located in the Township of Dawn-Euphemia.

Discussions took place regarding the potential greenhouse that is in the planning stages of being constructed in the Township of Dawn-Euphemia.

Discussions took place regarding the potential expense of providing services from Enniskillen/Oil Springs Fire Department to Kent Line in the Township of Dawn-Euphemia.

Motion #2 – Burns-Antoine/Strangway: That the Enniskillen/Oil Springs Joint Fire Commission, present at the council meeting, approve the amended map of the fire coverage for Enniskillen/Oil Springs Fire Department by extending to cover the Inwood area to Forest Road, and approve the amended map of the fire coverage for Dawn-Euphemia by means of an automatic aid agreement extending to Kent Line of the Dawn fire area in the Township of Dawn-Euphemia. Carried.

At 7:30 p.m., Mr. Williams and Ms. Clermont were thanked by the Mayor and they made their exit from council chambers.

7:30 p.m. – Mayor Kevin Marriott, Township of Enniskillen

At this time Mayor Marriott was welcomed to Council.

Discussions took place regarding the extension of the Enniskillen/Oil Springs fire boundary to cover the Inwood area to Forest Road. It was indicated that there are currently forty (40) building sites within that area that is currently covered by Brooke-Alvinston Fire Department. Currently, Township of Enniskillen pays \$10,000 for that area to be serviced by Brooke-Alvinston fire.

Motion #3 – Powell/Wagner: That the current Enniskillen/Oil Springs Fire area be extended to Forest Road (Inwood Area). That this be in effect January 1, 2019. Carried.

At this time, Mayor Veen inquired about the progress of the potential development of the greenhouse being proposed to be built in the Township of Dawn-Euphemia. It was indicated by Mayor Marriot and the Administrator-Clerk, Mr. McTavish, that the greenhouse was only in the planning stages and there are a few variables that needed to be decided upon such as the amount of water that would be needed to operate the business. Currently Dawn-Euphemia receives its water supply from the Township of Enniskillen. The Township of Enniskillen receives its water supply from the Town of Petrolia.

At 7:45 p.m., Councillor McCallum, Councillor O'Hara-Wilson, Mayor Marriott, Fire Chief Cumming, and Deputy Fire Chief Charlton made their exit from Council chambers.

Adoption of Council Meeting Minutes

Motion #4 – Burns-Antoine/Strangway: *That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

- Regular Council Meeting, April 4, 2017
- Closed Council Meeting, April 4, 2017

Carried.

Business Arising from Previous Meetings Minutes

Employment Policy

The Clerk required clarification with the amended policy as approved at the last Council meeting regarding probation period and when benefits would start.

Motion #5 – Burns-Antoine/Powell: *That the Employment Policy, section regarding Benefits, be noted that full-time employees with the Village of Oil Springs will receive medical benefit coverage after six (6) months of probation, when the employee is hired permanently.* *Carried.*

¾ Tonne Pickup Truck

A large dent appeared on the driver side of the vehicle, with no cause of how the dent appeared.

Opening Tenders/Requests for Proposals

Motion #6 – Burns-Antoine/Strangway: *That the tenders received for Engineering Fees for the Reconstruction of Oil Springs Line (Oil Heritage Road to Elizabeth Street) be noted as received and that MIG Consulting Engineers be awarded the contract for the said project in the amount of \$69,672.41. That Staff be directed to notify the successful tenderer with a clear understanding that the project is to be completed during the 2017 calendar year.*

Public Works Department

At 7:50 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time and gave Council an update of the following items:

- Concrete Systems – repair work at the ramp to be repaired from the construction in 2016. It was indicated that the repair was to start May 1.
- Snow fence is down.
- Cutting grass.
- Water leak in the basement at the Community Hall. Coming in at the stairs and water entered into the Public Works office as well we 58'ers.
- Gypsie Flatts Road received 5 loads of gravel.
- Backboards at West End Park have been installed. Poles are to be painted yellow.

- Pot holes to fill.
- Summer student from Oil Springs hired, Karissa Newport. Started Monday, May 8.
- Youth Centre – smell of gas indicated by renters of the stag and doe on May 6. McFaddens called in and detected a gas leak where a previous fix was repaired by Barnes. Council asked for a certificate that indicates that the stove is approved for use.
- Councillor Powell indicated that there appears to be trees being dumped where we have a “no dumping” sign posted. Darren indicated that the Village has been dumping branches and limbs there.
- The Oil Springs dump has an extension of June 1, 2017 in writing from MOE. Darren directed to provide office with a copy of the confirmation.
- Councillor Powell indicated that if there are any extra wood chips, they can be used along the trail and at the memorial garden.

At 8:00 p.m., Darren made his exit from Council chambers.

Planning/Zoning

None.

Staff Reports

Motion #7 – Powell/Wagner: *That the following Staff Reports be noted as received and filed accordingly:*

- 10.1 J. Turk – Water Reservoir Rehabilitation – Update
- 10.2 OMI – March 2017 Monthly Water Operating Report
- 10.3 OMI – March 2017 Monthly Sewer Operating Report
- 10.4 OMI – 2016 Annual Report – Sewer Lagoons Carried.

Councillors’ Reports

Premier Wynne

Mayor Veen updated Council on a meeting he attended on Friday, May 5, with other Mayors and dignitaries in Sarnia. Discussions took place regarding the need of funding for infrastructure projects.

Tour of Parliament

Councillor Burns-Antoine updated Council on her tour of parliament with MP Marilyn Gladu. Discussions took place regarding the need of funding for road reconstruction.

Committee Meeting Minutes and Reports

Motion #8 –Strangway/Wagner: *That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:*

- 11.1 OPP – 2018 Municipal Policing Billing Statement
- 11.2 Lambton County CEMC – April 20 Minutes
- 11.3 BRA – April 20 Minutes
- 11.4 BRA – 2016 Annual Report
- 11.5 SCRCA – April 20 Minutes Carried.

By-laws

Motion #9 – Powell/Wagner: *That By-law No. 747 of 2017, being a By-Law to authorize the execution of an agreement between the Corporation of the Township of Enniskillen and the Corporation of the Village of Oil Springs for the collection of water billings for a customer located within the Village of Oil Springs at 2401 Oil Heritage Road be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Correspondence – Action Required Items

Motion #10 – Burns-Antoine/Wagner: That the following Action Required items be noted as received and filed accordingly:

- 14.1 F. Choquette – NDP – Bill C-203 Support
- 14.2 Municipality of Port Hope – Bill 151 Support
- 14.4 Dutton-Dunwich – Resolution – Halting Wind Power Approvals
- 14.5 Ministry of Citizenship and Immigration – Champion of Diversity Award
- 14.7 Township of North Frontenac – Hydro Reduction Carried.

Motion #11 – Burns-Antoine/Powell: That Action Required Item #14.3, CEE Hospital Auxiliary, be granted permission from council to hold their annual Tag Day Fundraiser in the Village of Oil Springs on Friday, May 19, 2017, where funds that are raised will go towards the purchase of equipment for CEE Hospital in Petrolia. Carried.

Motion #12 – Burns-Antoine/Strangway: That the following Action Required Item #14.6, resolution from Town of Richmond Hill to encourage the Federal government to review the Banking Act to allow banking at Canada Post be noted as supported by The Village of Oil Springs Council. That staff be directed to send a letter of support to Town of Richmond Hill to reflect the same. Carried.

Correspondence – Recommended Reading

Motion #13 – Wagner/Strangway: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 15.1 AMO – WatchFile April 6, 13, 20, 27, 2017
- 15.2 AMO – 2017 Provincial Budget
- 15.3 Lambton College – Thank you
- 15.4 City of London – Waste Management Projects
- 15.5 CWWF – Oil City/Oil Springs Reservoir Project
- 15.6 AMO – Policy Update
- 15.7 City of Sarnia – Corporate Strategic Plan
- 15.8 JNAF – Oil Springs Outdoor Rink
- 15.9 CEE Auxiliary – Strawberry Social Carried.

Closed Meeting Session

At 8:15 p.m., Council moved into Closed Session.

Motion #14 – Wagner/Strangway: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- a) personal matter about an identifiable individual, including municipal or local board employees
 - Public Works Staff
 - Summer Students 2017 Carried.

Council reconvened to their open session of the agenda at 8:55 p.m.

Motion #15 – Powell/Wagner: That the Closed Session be adjourned. Carried.

Motions Made from Closed Session Discussion

Motion #16 – Burns-Antoine/Wagner: That Council direct staff to proceed with the advertisement of Public Works Labourer in the local paper, website, facebook, and bulletin board for two (2) weeks, and all of Council be involved in the hiring process of the said position. Carried.

Motion #17 – Strangway/Wagner: That Council approve the hire of the two (2) summer students, Kristey Meredith, starting July 4, 2017 as Administrative Assistant, and Karissa Newport, starting May 8, 2017 as Public Works Labourer, both at a rate of \$11.40/hour.
Carried.

Motion #18 – Wagner/Strangway: That staff be directed to proceed to follow the Discipline Policy regarding the closed session subject matter for staff.
Carried.

New Business

Oil Springs Outdoor Concert – Fireworks

Discussions took place regarding a location for fireworks as the location that was set in 2015 is not available as the farmer has wheat in the field.

Discussions took place of potentially having the fireworks at the ball diamond or the parcel of three (3) acres of land that the Village owns. Staff was directed by Council to contact the fireworks company and get more information, ie: what setback is needed to light off fireworks.

The Clerk updated Council that still no word had been received on the Canada 150 grant. Staff was directed to email MP Marilyn Gladu.

Motion #19 – Burns-Antoine/Powell: That Council direct staff to investigate an appropriate and safe location for fireworks for the Oil Springs Outdoor Concert set for Saturday, July 15, 2017, provided Canada 150 funding is obtained.
Carried.

Oil Springs Outdoor Concert

Mayor Veen gave Council and staff an update on the events that are taking place on Saturday, July 15. The following is the list of events/bands and times they are taking place.

Noon – 2pm Acoustic/Open Music Session
2pm – 4pm Borderline – cost is \$450
4pm – 7pm DJ/cds playing while Masonic Lodge put on the community BBQ
7pm – 9pm Dog Patch – cost is \$450
9pm – 11pm Tail Draggers – cost is \$450
11pm – 1am Mudd Buttons – cost is \$450

Liquor License will be obtained by the Mayor. The Legion is expected to help tend to bar with proceeds to Parks & Recreation Committee.

Masonic Lodge has permission to use the youth centre/kitchen to hold BBQ.

Alphie's European Deli will be on site as food is a requirement to have during the time period of the liquor license.

Accounts

Motion #20 –Wagner/Powell: That the Accounts as listed be approved by the Village of Oil Springs Council for payment:

- 17.1 Village of Oil Springs General Pay List – April 5 – May 9, 2017
- 17.2 Lambton County Municipal Association – 2017 Membership Carried.

Approval of Confirming By-law

Motion #21 –Powell/Burns-Antoine: That By-law No. 748 of 2017, being a By-law to confirm all resolutions of the Council Meeting held May 9, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.
Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:22 p.m.

Motion #22 – *Wagner/Strangway: That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, June 6, 2017, commencing at 7:00 p.m. Carried.*

Mayor

Clerk