

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, May 3, 2016
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Matt Strangway
Larry Wagner

Staff Member Present: Jennifer Turk, Clerk-Treasurer

Council Members Late: Rick Powell (7:55 p.m. Arrival)

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m. – Tracy Pringle, MPAC

At this time Ms. Pringle was welcomed to Council.

Ms. Pringle reviewed with Council the 2016 assessment process.

At 7:03 p.m., Mr. Wayne Strevel made his entrance into Council chambers.

Ms. Pringle reviewed with council the following deadlines for filing Request for Reconsideration with MPAC should any residents or business owners want to dispute their assessment:

- Residential August 16, 2016
- Farmland October 11, 2016
- Multi-Residential and Business October 18, 2016

At 7:07 p.m., Sue Whiting and Ken McLeod from Oil Springs Optimist made their entrance into Council chambers.

At this time, council had an opportunity to ask Ms. Pringle any questions regarding the presentation.

At 7:09 p.m., Darren Morningstar, Superintendent of Public Works made his entrance into Council chambers.

With no further questions, Mayor Veen thanked Ms. Pringle for taking the time to review the 2016 MPAC assessment process and she made her exit from Council chambers at 7:15 p.m.

7:15 p.m. – Sue Whiting & Ken McLeod, Oil Springs Optimist

At this time, Ms. Whiting gave Council an update pertaining to the installation of new playground equipment at the West End Park. Once the Standard Trust Agreement is approved

and signed by Council, the Optimist can proceed with ordering the equipment for proposed installation end of June.

The Village of Oil Springs will be responsible for providing a path to the equipment making it accessible, as per the Accessibility Act. The path can be created out of woodchips or concrete. The playground equipment will be installed closer to the sidewalk so it is accessible. Ms. Whiting informed Council that the Optimist does have volunteers available to help remove the old equipment in preparation for installation of the new equipment.

A request of waiving the \$50 per month for rent fees to the Oil Springs Optimist was discussed. Currently the Optimist pays \$50 per month for rent as well as \$50 per lottery licensed event (bingo) and \$50 per supper event (spaghetti dinner).

Discussions took place of a grand opening to hopefully occur in July of 2016 where hopes of a pig roast and ball tournament will take place. Tickets will be sold for this event either day of or in advance.

Discussions took place of the future intent of the Optimist upgrading the basketball court at West End Park once funds have been obtained. This could possibly take place in 2017 or 2018, dependent on funds.

With nothing further to discuss, Mayor Veen thanked Ms. Whiting and Mr. McLeod. They made their exit at 7:25 p.m. from Council chambers.

7:30 p.m. – Wayne Strevel, Property owner at 4778 Aniline Street

At 7:25 p.m., Mr. Strevel requested from Council permission to install drainage all around the subject property and tie into the existing drain that is located out the front of the property.

Motion #1 – Wagner/Burns-Antoine: That Council allow the property owner at 4778 Aniline Street to connect into the Village wastewater drainage system in order for proper drainage from the said property.
Carried.

Discussions continued with the proposed building of a garage on the subject property. Mr. Strevel informed Council that the garage will not be for business/commercial use, however he does want to build bigger than what is stated in the by-law.

Trees on the property are to be removed week of May 2, 2016.

At 7:30 p.m., Mr. Strevel made his exit from Council chambers.

Public Works Department

At 7:30 p.m., Superintendent of Public Works, Darren Morningstar gave Council an update of the following issues:

- The emergency door has been installed at the Community Hall. Paint work and trim is needed to finish the project by staff.
- Solar panels are installed at both the fire hall and community hall. Internet connection is needed to receive a signal from the panels to monitor operations. Connection can be landline or Wi-Fi.
- Xplornet tower installed at Public Works yard. Public Works staff was reminded of the importance of locates before digging.
- Three (3) catch basins installed at 2608 Sheriff Street, 4576 Victoria Street and 4731 Oil Springs Line.
- Culvert to be replaced at 4472 Oil Springs Line.
- May is a busy month with grass cutting beginning, flowers to arrive in mid May, gravel roads and trail to be dragged with the road drag, snow equipment off, plow shoes

purchased for 2016-2017 snow season, drain on Richmond Street and Oil Springs Line to be finished. Grading issues with ground water getting to drain.

- May 4 is training for Darren at Enniskillen for Trenching and Traffic Control
- In progress of interviewing summer students for 2016 season. Application in to Canada Summer Jobs for two (2) students. Hoping to hear by end of the week for funding results.
- Discussion of things to look for on morning drives performed by Public Works. Example garbage cans at cemetery are full and have not been emptied. Another example is debris and leaves on catch basins. This prevents ground water from escaping.
- Discussions of procedures for when the Superintendent is away for a day. Is a list provided to the Labourer of things that need to be done?
- Discussion of when Cope Construction was coming to the Village to perform the projects as approved by Council. A reminder to Public Works that there is a procurement policy that is to be followed and for all future capital projects, a minimum of three (3) quotes is to be obtained.

At 7:50 p.m., Mr. Morning star made his exit from Council chambers.

Adoption of Council Meeting Minutes

Motion #2 – Burns-Antoine/Wagner: *That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

- *Regular Council Meeting, April 5, 2016*
- *Closed Council Meeting Minutes, April 5, 2016* *Carried.*

Business Arising from Previous Meetings Minutes

No further business to discuss.

At 7:55 p.m., Councillor Powell made his entrance into Council chambers.

Opening Tenders/Requests for Proposals

None.

Planning /Zoning Issues

None.

Staff Reports

Discussions took place regarding the hiring of a summer student if funding is not received by Canada Summer Jobs.

Motion #3 – Burns-Antoine/Wagner: *That staff be directed to hire a summer student for 2016, if Canada Summer Jobs Funding is not granted to the municipality for the summer position.*
Carried.

Motion #4 – Burns-Antoine/Powell: *That Staff Report #9.4 – Discipline Policy be noted as received, approved and amended by Village Council and that the policy be in effect as of May 4, 2016.*
Carried.

Motion #5 – Burns-Antoine/Strangway: *That Staff Report #9.5 – Performance Appraisal Policy be noted as received and approved by Village Council and that the policy be in effect as of May 4, 2016.*
Carried.

Motion #6 – Burns-Antoine/Powell: That staff be directed to proceed with the authorization and Ministry of Environment approval for the construction of the third cell at the Lagoons. The cell is not to be constructed, only paperwork approval process completed. Carried.

Motion #7 – Wagner/Strangway: That the following Staff Reports be noted as received and filed accordingly:

- 9.1 Township of Enniskillen – Engineer Report @ Reservoir
- 9.2 2015 & 2016 Education Rate Comparison
- 9.3 DWQMS – Minute and Audit Review
- 9.6 MOE 2016 Inspection – Oil Springs Lagoons
- 9.7 CH2M Hill OMI – March 2016 Monthly Report
- 9.8 Mike Young – Mar 15 – Apr 15 Water Report Carried.

Motion #8 – Burns-Antoine/Powell: That Staff Report #9.9 – Proposed Enniskillen Revised Water Agreement be tabled by the Village until more information can be obtained regarding rates charged for personnel and clarification be obtained on rates changed for vehicle use by the ORO to the Village. Carried.

Councillors' Reports

None.

Committee Meeting Minutes and Reports

Motion #9 – Burns-Antoine/Wagner: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

- 11.1 St. Clair Region Conservation Authority – April 2016 Minutes
- 11.2 Bluewater Recycling Assoc. – 2015 Annual Report
- 11.3 Bluewater Recycling Assoc. – April Minutes
- 11.4 Lambton Group Police Services – March 23 Agenda Carried.

By-laws

Motion #10 – Powell/Burns-Antoine: That By-law No. 715 of 2016, being a A By-Law A of the Corporation of The Village of Oil Springs to authorize the execution of a Standard Trust Agreement with The Village of Oil Springs and Oil Springs Optimist Club in regards to playground equipment located at West End Park, Oil Springs Line, Oil Springs, Ontario be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Correspondence – Action Required Items

Motion #11 – Wagner/Burns-Antoine: That the request of extension for time from Mr. William DeBlock in regards to Severances #B 01/15 to #B 04/15 at 2761 Oil Heritage Road to install water, sanitary sewer, and drainage services to four (4) newly created lots be granted with the extension period to expire May 31, 2016. Carried.

Motion #12 – Wagner/Burns-Antoine: That the following Action Required items be noted as received and filed accordingly:

- 13.2 Municipality of South Dundas – Resolution
- 13.3 MMAH – Resolution
- 13.4 Municipality of Dutton Dunwich – Resolution
- 13.5 Township of North Frontenac – Resolution
- 13.6 EOWC – Resolution
- 13.7 Township of Warwick – Resolution
- 13.8 Township of Georgian Bay – Resolution
- 13.9 Township of South Frontenac – Resolution
- 13.10 Town of Tillsonburg – Resolution

- 13.11 City of Welland – Resolution
- 13.12 Laurie Scott, MPP – Resolution
- 13.13 Township of Clearview – Resolution
- 13.14 Municipality of Trent Lakes – Resolution
- 13.15 Town of Prescott – Resolution
- 13.16 Missing Kids News Magazine – Advertising Rates
- 13.17 Township of South Stormont – Resolution Carried.

Correspondence – Recommended Reading

Motion #13 – Wagner/Burns Antoine: *That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.*

- 14.1 AMO Watchfile – April 7, 2016
- 14.2 AMO Watchfile – April 14, 2016
- 14.3 AMO Watchfile – April 21, 2016
- 14.4 The Judith & Norman Alix Foundation – Media Release
- 14.5 MOECC – Blue-Green Algal Blooms Carried.

At this time, the Mayor updated Council with a proposal of the construction of an outdoor hockey rink to be placed at the Youth Centre property. Discussions took place in regards to funding for the possible rink. The Judith & Norman Alix Foundation was considered as a possible funding agency to receive funds in Spring of 2017.

Closed Meeting Session

At 8:55 p.m., Council moved into Closed Session.

Motion #14 – Burns-Antoine/Powell: *That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*

- a) *litigation or potential litigation, including matters before administrative tribunals; affecting the municipality or local board – **4616 Oil Springs Line***
- b) *personal matters about an identifiable individual, including municipal or local board employees; - **Vacancy rebates approved by MPAC, 4767 Aniline Street – tidy yards bylaw, 4658 Oil Springs Line – property standards, 4517 Victoria Street and 4683 Oil Springs Line – Hoarding, .*** Carried.

Council reconvened to their open session of the agenda at 9:10 p.m.

Motion #15 – Powell/Burns-Antoine: *That the Closed Session be adjourned.* Carried.

New Business

Waste Management Facility Closure

Motion #16 – Burns-Antoine/Wagner: *That Council intends to redirect the municipality collected waste, as collected by Bluewater Power Recycling Association, from the WZMCC Petrolia Landfill to the WMCC Twin Creeks Landfill, due to the closure of the WZMCC Petrolia Landfill June 1, 2016.* Carried.

4760 Oil Springs Line

Damage was noted on the sidewalk in front of the subject address due to a dump truck loaded with gravel. Public Works is to address the issue with the property owner as they will be responsible for the repair to the Village sidewalk.

Economic Development Committee

Councillor Wagner gave Council an update pertaining to the first meeting that took place Tuesday, April 26, 2016. Next meeting is scheduled for Tuesday, May 31, 2016. The committee is to brainstorm of an event to have in 2017 for the 150th Canada Celebration using the Canada 150 Fund to obtain funds for the proposed event.

Town Sign – Gateway Signage

Mayor Veen informed Council of the gateway sign that was taken down at the north end of the Village due to the installation of services to the four (4) new properties along Oil Heritage Road. Staff is to take a picture of the signage and the Clerk will email to Council for council to review to decide on whether a new sign needs to be ordered.

Terry May

Former firefighter from the Enniskillen/Oil Springs Fire Department, Mr. Terry May, is going to be given an award for saving the life of an elderly woman in a house fire that took place in Petrolia.

Accounts

Motion #17 – Wagner/Strangway: *That the Accounts as listed be approved by the Village of Oil Springs Council for payment:*

17.1 Village of Oil Springs General Pay List – April 6 – May 3, 2016 Carried.

Approval of Confirming By-law

Motion #18 – Burns-Antoine/Powell: *That By-law No. 716 of 2016, being a By-law to confirm all resolutions of the Council Meeting held May 3, 2016 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:25 p.m.

Motion# 19 – Burns-Antoine/Wagner: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, June 7, 2016, commencing at 7:00 p.m.*

Carried.

Mayor

Clerk