The Corporation of the Village of Oil Springs
Budget Meeting Minutes

Date:	Tuesday, May 17, 2016
Time:	7:00 p.m.
Location:	Village of Oil Springs Council Chambers 4591 Oil Springs Line, Oil Springs, ON
Council Members Present:	Ian Veen, Mayor Andrea Burns-Antoine Rick Powell Matt Strangway Larry Wagner
Staff Members Present:	Jennifer Turk, Clerk-Treasurer Karen Cook, Deputy Clerk-Treasurer Darren Morningstar, Superintendent of Public Works

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

2016 Draft Budget Review

At 7:00 p.m. Council met to review the draft budget as presented by staff.

Ms. Cook presented Council with a sheet of committed expenses for 2016. These included:

- Fire $23,378.00
- Policing $108,523.00
- Garbage $16,607.00
- Recycling $18,192.00
- Insurance $52,610.00
- Community Hall – Emergency Door Installation $1,521.00
- Bridge Inspections $1,112.00
- Community Hall – Accessible Ramp $50,371.00
- Lawnmower $3,793.00
- Training $8,950.00
- Asphalt Patching $30,568.00
- Spray Patching $6,080.00
- Crack Sealing $3,656.00
- Sanitary Manhole Repair $2,325.00
- Catch Basin Repair $8,504.00

Other items for discussion to be included in the budget are:

- Green Energy Plan Project $1,000.00
- Catch Basin Lids $1,000.00
- Catch Basin Cleanout $1,200.00
- Community Hall – Replacement of Upper Windows $19,625.00
- Community Hall – Repoint West Wall $13,564.00
- Security Cameras $2,340.00

- Tree Trimming & Removal $3,815.00
- Tires for Tractor $383.00
- Sidewalk Repairs/Replacement $9,451.00
- Gravel for Roads Maintenance $2,900.00
- Brine for Dust Control $1,000.00
- Repairs to Salter $750.00
- Construction Panels – Health & Safety $1,389.00
- Safety Barriers – Health & Safety $1,000.00

At this time, Council reviewed the Village of Oil Springs 2015/2016 spreadsheet outlining actuals and budgets for 2015 and 2016. Ms. Cook reviewed the spreadsheet with Council line by line answering inquiries along the way.

At this time, Ms. Cook reviewed with Council, the list of 2016 Budget Items pertaining to the above mentioned items. After reviewing this list, Council decided on the following items:

- remove $2,340 for security cameras
- decrease $500 for the purchase of gravel
- increase Community Hall Repointing Project $2,500

At this time, Ms. Cook reviewed with Council, the list of reserves to date that the Village of Oil Springs has. These include:

- Working Funds Reserves $71,063.94
- Capital Expenditures $22,660.33
- Water $148,665.34
- Sewer $186,882.47
- Village 22% for Fire $7,458.22
- Emergency Operating Center Generator $4,950.00
- Youth Centre Generator $1,500.75
- Community Hall $20,696.59
- Policing $3,500.00
- Youth Centre – Capital $320.00

Discussions took place regarding the above mention reserves funding. After reviewing this list, Council decided on the following items:

- increase Capital Expenditures Reserves by $9,030.
- increase Village 22% for Fire by $4,500

Calculations were made based on the above adjustments. The amount to be raised in taxation dollars is $339,000, giving an increase of 2.492%.

The Clerk-Treasurer reminded Council that the County of Lambton Levy was down and the Education Levy was also down for 2016 levy rates. Council discussed increasing the municipal portion due to the decrease in the County and Education.

Calculations were made based on the above items. The amount to be raised in taxation dollars is $350,000.04, giving an increase of 5.817%.

Motion #1 *– Powell/Burns-Antoine: That Council approve $11,030 to be put into Captial Expenditures – Reserve Funds for 2016.* *Carried.*

Motion #2 *– Burns-Antoine/Strangway: That Council approve the 2016 Budget where $350,000.04 is to be raised by taxes increasing municipal tax rate 5.817% as presented. 2016 overall tax rate increase after accounting education and upper tier tax rate will be 2.08% or $30.61 per $100,000 assessment.* *Carried.*

At this time, Ms. Cook and Mr. Morningstar made their exit from council chambers.

Closed Session
At 9:10 p.m., Council moved into Closed Session.

Motion #3 *– Burns-Antoine/Powell: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*

a) labour relations and employee negotiations ***- Public Works Labourer position due to a recent resignation*** *Carried.*

Council reconvened to their open session of the agenda at 9:40 p.m.

Motion #4 *– Burns-Antoine/Powell: That the Closed Session be adjourned. Carried.*

Motions Approved - As discussed in Closed Session
Motion #5 *– Burns-Antoine/Wagner: That staff be directed to start the process for the hiring of Public Works Labourer for the Village of Oil Springs and that Councillor Burns-Antoine, Councillor Powell, Mayor Veen, Superintendent of Public Works, and the Clerk-Treasurer participate in the interview process. Carried.*

Adjournment
Motion #6 *– Wagner/Powell: That the 2016 Budget Meeting be adjourned. Carried.*

Adjournment of the Budget Meeting took place at 9:45 p.m.

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Mayor Clerk