

## The Corporation of the Village of Oil Springs Budget Meeting Minutes

---

Date: Tuesday, May 16, 2017  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor  
Andrea Burns-Antoine  
Matt Strangway  
Larry Wagner

Council Member(s) Late: Rick Powell – Work Commitments (8:20 p.m.)

Staff Members Present: Jennifer Turk, Clerk-Treasurer  
Karen Cook, Deputy Clerk-Treasurer  
Darren Morningstar, Superintendent of Public Works

---

### **Call to Order**

Mayor Veen opened the meeting at 7:00 p.m.

### **Declaration of Pecuniary Interest/Conflict of Interest**

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### **2017 Draft Budget Review**

At 7:00 p.m. Council met to review the draft budget as presented by staff.

Ms. Cook presented Council with a sheet of committed expenses for 2017. These included:

- Fire \$ 24,038.00
- Policing \$124,882.00
- Garbage \$ 16,906.00
- Recycling \$ 18,192.00
- Insurance \$ 53,039.00
- Asset Management Plan \$ 50,000.00
- Donation to Physician Recruitment Taskforce \$ 704.00
- Donation to Central Family Health Team \$ 300.00
- Donation to Parks & Rec – Maintenance of Parks \$ 10,500.00
- Donation to Cemetery – Drainage Project \$ 2,500.00
- Purchase of Salter \$ 7,883.00
- Purchase of Plow \$ 8,141.00
- Library Carpet \$ 2,243.00
- Library Paint \$ 814.00
- Library Air Conditioner \$ 500.00
- Community Hall – Emergency Exit Lights \$ 916.00
- Canada 150 Celebrations \$ 16,000.00
- Catch Basin Maintenance – lids/risers \$ 1,800.00
- Storm Drain Flushing \$ 1,505.00
- Catch Basin Cleanout \$ 2,770.00
- Lawnmower Payments \$ 3,793.00
- Tree Trimming & Removal \$ 3,541.00

- Sidewalks \$ 26,800.00
- Oil Springs Line Reconstruction \$300,000.00
- Spray Patching \$ 5,382.00
- Crack Sealing \$ 3,666.00
- Asphalt Patching \$ 1,540.00
- Gravel \$ 8,800.00
- Brine \$ 1,000.00
- Safety Gear for Public Works – Cones, barrels, etc. \$ 2,000.00
- Security Cameras \$ 2,500.00

At this time, Council reviewed the Village of Oil Springs 2016/2017 spreadsheet outlining actuals and budgets for 2016 and 2017. Ms. Cook reviewed the spreadsheet with Council line by line answering inquiries along the way.

At this time, Ms. Cook reviewed with Council, the list of 2017 Budget Items pertaining to the above mentioned items. After reviewing this list, Council decided on the following items:

- increase donation to Cemetery for drainage project to \$6,000.00
- increase the amount for the purchase of a salter to \$7,883.00

Discussions took place regarding fees for grass cutting service for properties within the municipality that are not maintained by the property owner.

**Motion #1** – *Strangway/Burns-Antoine: That the rate for cutting grass/weeds as directed by the Weed Inspector be raised to \$125/hour plus an Administrative Fee of \$25.00 Carried.*

At this time, Councillor Powell joined Council Chambers.

At this time, Ms. Cook reviewed with Council, the list of reserves to date that the Village of Oil Springs has. These include:

- Working Funds Reserves \$62,741.99
- Fire Department Building \$ 807.23
- Capital Expenditures \$39,690.33
- Water \$170,428.23
- Sewer \$197,223.91
- Village 22% for Fire \$12,958.22
- Emergency Operating Center Generator \$5,400.00
- Youth Centre Generator \$2,000.75
- Community Hall \$5,877.57
- Growth Committee \$ 928.76
- Policing \$3,500.00
- Youth Centre – Capital \$320.00

Discussions took place regarding the above mention reserves funding. After reviewing this list, Council decided on setting aside \$18,610 in the various reserves above.

**Motion #2** – *Burns-Antoine/Strangway: That Council approve \$18,610 to be put into reserve funds for 2017. Carried.*

Calculations were made based on the above adjustments. The amount to be raised in taxation dollars is \$364,992, giving an increase of 0.366%.

Council decided to increase equipment reserves \$5,000, and increase the cemetery maintenance – drainage project \$4,000

Calculations were made based on the above items. The amount to be raised in taxation dollars is \$373,992, giving an increase of 2.919%.

Council decided to increase the purchase amount of a salter \$2,380 and decrease the equipment reserves \$2,400.

**Motion #3** – Wagner/Powell: That Council approve the 2017 Budget where \$373,992.00 is to be raised by taxes increasing municipal tax rate 2.919% as presented. That the approximate increase to the residential assessed property at \$100,000 would be \$16.95. Carried.

**Approval of Confirming By-law**

**Motion #4** – Wagner/Powell: That By-law No. 749 of 2017, being a by-law to confirm all resolutions of the Budget Meeting held May 16, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

**Adjournment**

**Motion #5** – Powell/Wagner: That the 2017 Budget Meeting be adjourned. Carried.

Adjournment of the Budget Meeting took place at 9:00 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk