

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, March 7, 2017
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner

Staff Member Present: Jennifer Turk, Clerk-Treasurer

Public Attendance: Suzy Gonerman, Gord Perry, Marie Stephenson, Bart Sybenga,
Concrete Systems

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m. – Suzy Gonerman and Marie Stephenson, Cemetery Spirit Walk

Mrs. Gonerman presented Council with information pertaining to restoration work to headstones and monuments at the Oil Springs Cemetery by Memorial Restoration Inc. This same company is used by Town of Petrolia and Township of Enniskillen. The company is offering a free class to volunteers to teach them how to clean headstones and monuments.

Mrs. Gonerman is requesting three (3) items:

1. That the Monument Restoration Fund be created
2. Council support the sanctioned Village event of class for free onsite cleaning of headstones and monuments
3. Council support the Cemetery Spirit Walk fundraiser. It was noted by Mrs. Stephenson that the event be referred to as the Cemetery Walk Through History.

Mrs. Gonerman continued on with her presentation including the assistance being attained by Petrolia Heritage Committee, Ontario Genealogical Society, Oil Springs Heritage Group, and Petrolia Players. It was also indicated that they have attained corporate sponsorship for the said event.

The Event will be for one day and will occur every other year, opposite year of when the Petrolia Cemetery holds their Cemetery Walk. Each tour will be approximately one hour and fifteen minutes (1 hour and 15 minutes) and they are hoping to sell enough tickets for four (4) tours. There will be approximately eight (8) stops per tour throughout the cemetery.

Discussions took place regarding the cleaning of the headstones and monuments in the Oil Springs Cemetery. It was indicated that only secured headstones and monuments could be cleaned.

Discussions took place regarding where the funds will come from for cleaning the headstones/monuments, as it was indicated that the cleaning would take place prior to the walk and the walk is intended to raise funds for the cleaning.

Discussions took place regarding receiving permission from plots owners to clean the headstones/monuments. It was indicated by Mrs. Gonerman that permission is not needed.

Motion #1 – Burns-Antoine/Strangway: *That Council support the creation of the Monument Restoration Fund.* Carried.

Motion #2 – Burns-Antoine/Powell: *That the Village of Oil Springs Council supports the motion made by the Cemetery Committee from February 22, 2017, as indicated below:*

- **Motion #2** – Baxter/Brown: *That the Oil Springs Cemetery Committee support the event “Spirit Walk” as presented by committee member Marie Stephenson.* Carried.
Carried.

Motion #3 – Burns-Antoine/Strangway: *That Council support the free class from Memorial Restorations Inc. to teach volunteers how to clean secure headstones/monuments in the Oil Springs Cemetery.* Carried.

Motion #4 – Strangway/Burns-Antoine: *That Council support the re-instatement of Mrs. Suzy Gonerman to the Oil Springs Cemetery Committee effective March 7, 2017.* Carried.

At this time, Mrs. Marie Stephenson requested from Council \$500 to start the Monument Restoration Fund. Council deferred the request to 2017 budget deliberations.

At 7:23 p.m., Mayor Veen thanked the delegation. Mrs. Gonerman, Mrs. Stephenson, and Mr. Perry made their exit from council chambers.

Adoption of Council Meeting Minutes

Motion #5 – Wagner/Powell: *That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

- *Regular Council Meeting, February 7, 2017*
- *Closed Council Meeting, February 7, 2017* Carried.

Business Arising from Previous Meetings Minutes

None.

Opening Tenders/Requests for Proposals

Oil Springs Library

Mayor Veen talked with the County of Lambton General Manager for the library and discussed assistance with paint and carpet for the library. No commitment came from the discussion.

Community Hall – Post Office

Discussions took place regarding the front entrance door being adjusted so it would open and close properly.

Fairbank Drain Request

Discussions took place regarding the request from Mr. Fairbank regarding repair work to the ditch on Gum Bed Line. At the last council meeting it was noted that there was a municipal drain there and the request for maintenance would have to go through the Drainage Act. Since

the last council meeting, discussions took place with Mr. Fairbank and the Drainage Superintendent that as long as the repair work didn't affect any other property owners, the repair work would be paid by Mr. Fairbank as it was for his benefit.

Opening of Tenders/RFQ's

None.

Public Works Department

At 7:30 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time. The Superintendent of Public Works gave Council an update of the following items:

- Darren introduced Mr. Bart Sybenga, Concrete Systems, contractor for the ramp at the Community Hall. Discussions took place regarding the invoice for the installation of the accessible ramp.

At 7:32 p.m., Mr. Sybenga made his exit from council chambers

- Vandalism sustained at Old Mill Trail sometime between evening of March 3 and early morning hours of March 4. Six (6) solar lamp posts were damaged and broken off at the base at the sono tube, also damaged was two (2) memorial plaques for the trees. Estimated over \$10,000 in damage. OPP were notified, however no one from OPP has shown up to investigate.
- Discussion of removing the snow fence. Council directed too early and wait until drier weather in a few weeks.
- Darren indicated to Council that he had quotes for asphalt work and sidewalk replacement throughout the Village. The Clerk indicated that all quotes were asked to be submitted for the April 4, as Council has not had time to review the information prior to this meeting.
- Lambton College tree planting is to occur at the East End Park between the fences at 4753 Oil Springs Line and 2592 Duryee Street. Darren is on vacation from April 2 – 10. Area will be marked out prior to tree planting.
- Pilot light on the stove at the Youth Centre was turned off as complaints of gas smell and the stove being warm came from the stag and doe held March 4. Darren called for service from McFadden's. No issues to report. Gas leak detection resulted in no leaks. Darren was instructed from Council to get a certificate of inspection that passed.
- Discussions took place regarding invoice received from Podolinsky's for pins and plough shoes. Stock recorded on invoice was purchased prior to last meeting. Currently have 2 sets of shoes in stock. Pin is for the low on the riding lawn mower.

Closed Session

At 7:45 p.m., Council moved into closed session.

Motion #6 – Burns-Antoine/Strangway: *That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*

- a) *personal matter about an identifiable individual, including municipal or local board employees - Hire Public Works Employee to Replace Current Labourer*
Carried.

Council reconvened to their open session of the agenda at 7:50 p.m.

Motion #7 – Powell/Burns-Antoine: *That the Closed Session be adjourned.* *Carried*

- Cold Asphalt patching to be completed once the threat of snow is gone.
- Gypsie Flats Road requires 10 loads of 'A' gravel. Council directed to only add gravel to soft section of road.
- Hydrant #5 in front of fire hall is out of order. Corix will repair. No charge for labour, just for parts. Discussions took place of hydrant not drained.

- Councillor Wagner indicated to Darren of sections along Oil Springs Line on the sidewalk where mud lays from melting snow, rain, to please clean up the mud to prevent slipping and falling. It was noted that the sidewalk areas of where water lays should be added to the 2017 budget for discussions to have them repaired.
- Councillor Strangway indicated on March 3 that the garbage cans at the cemetery were knocked over.
- Discussions took place regarding the repair work that took place to the flag pole at the cemetery. Seven (7) inches was taken off due to the damage. No recourse for damage sustained from cemetery contractor.

At 7:58 p.m., Darren made his exit from council chambers.

Planning/Zoning

None.

Staff Reports

Motion #8 – Powell/Wagner: *That the following Staff Reports be noted as received and filed accordingly:*

- 9.1 OMI – Annual Water Report for 2016
- 9.2 OMI – January Water Monthly Report
- 9.3 OMI – January Sanitary Sewer Monthly Report
- 9.4 County of Lambton – Planning Dept. – Soil Gas Mitigation – Radon
- 9.5 County of Lambton – 2017 Draft Budget
- 9.7 County of Lambton – Building Permit Information Carried.

Proposed Water Billing Schedule Change

Discussions took place regarding Staff Report #9.6 presented by the Clerk as requested by Councillor Burns-Antoine.

Motion #9 – Burns-Antoine/Strangway: *That Staff Report #9.6 as received by J. Turk, Clerk-Treasurer regarding Proposed Change in Water Billing Cycle be noted as received and filed accordingly.* Carried.

Councillors' Reports

None.

Committee Meeting Minutes and Reports

Motion #10 – Wagner/Powell: *That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:*

- 11.1 G. Perry – Placement of Trees
- 11.2 Lambton College – 50th Anniversary Project April 5
- 11.3 Cemetery Committee – November 30 Minutes
- 11.4 Bluewater Recycling – February Minutes
- 11.5 Lambton Group Police Service Board – Contents & Minutes Nov/16 Carried.

At this time, Mayor Veen indicated to Council that Mayor Todd Case is the new County Council Representative that is now the chair of the Lambton Group Police Services Board.

By-laws

Motion #11 – Burns-Antoine/Wagner: *That By-law No. 740 of 2017, being a By-Law to provide for interim tax levies for the year 2017 for The Village of Oil Springs be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Correspondence – Action Required Items

Motion #12 – Wagner/Strangway: That the following Action Required items be noted as received and filed accordingly:

- 13.1 Township of McNab/Braeside – Resolution – Septic Tank Records Retention
- 13.2 Townships of Head, Clara & Maria – Resolution – Building Code Changes
- 13.4 Tourism Sarnia-Lambton – Board of Directors Appointment
- 13.5 Royal Canadian Legion (Sarnia) – Request for Signage
- 13.6 Municipality of Peel – Resolution – Water Fluoridation
- 13.7 Municipality of Neebing – Resolution – Carbon Tax Credits Carried.

Motion #13 – Burns-Antoine/Powell: That Action Required Item #13.3 OMAFRA – Appointment of Weed Inspector & Training be noted as received and that Darren Morningstar be appointed as Weed Inspector for the Village of Oil Springs and that Darren be sent for training. Carried.

Correspondence – Recommended Reading

Motion #14 – Wagner/Strangway: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO Watchfile – February 9, 16, 23, 2017 Carried.

Closed Meeting Session

At 8:15 p.m., Council moved into Closed Session.

Motion #15 – Burns-Antoine/Strangway: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- b) personal matter about an identifiable individual, including municipal or local board employees
 - Property Standards – 4616 Oil Springs Line
 - Property Standards – Complaint Received Carried.

Council reconvened to their open session of the agenda at 8:20 p.m.

Motion #16 – Powell/Burns-Antoine: That the Closed Session be adjourned. Carried.

New Business

Deker Bauer Foundation

Discussions took place regarding a request that was sent in from the foundation for a donation towards the rental of the Youth Centre for the Quarter Auction that is being held Monday, April 24, 2017. Proceeds raised will go towards suicide awareness

Motion #17 – Wagner/Powell: That New Business item #16.1 as received by the Deker Bauer Foundation pertaining to free rent at the Youth Centre to hold a fundraiser be noted as received and Council support the fundraiser, where Council will make a donation of \$300 to offset the cost of rent at the Youth Centre. That the damage deposit of \$300 cash will still be expected to be paid to offset any damages that may occur during the event. Carried.

Electronic/Telephone Voting – 2018 Municipal Election

Discussions took place regarding the Request for Proposal’s that were received for the Municipal Election. It was noted On November 1, 2016, Council supported the motion to investigate Electronic/Telephone Voting for the 2018 election. The Clerk has had a few meetings with other municipalities as there are a total of eight (8) municipalities working together with this initiative. This will help with costs of running the election. In 2014, Oil

Springs Election Budget was \$4,000. If Council approves the contract to be awarded to Intelli-Vote, the costs will be \$2,450 for 2018.

It was also discussed that in 2014, Oil Springs had a 65% voter turn-out. The Clerk informed Council that in 2014, election staff worked long hours, where counting of the ballots was not completed until 11:45 p.m., and Oil Springs was the last municipality to send in their results. Alterations to the place of voting would have to take place in 2018, if Council chooses to stay with paper ballot voting, which would increase costs further from 2014.

Motion #18 – Burns-Antoine/Wagner: *That Village of Oil Springs Council supports the recommendation from the Clerk to move forward with the Electronic/Telephone Voting contract awarded to Intelli-Vote for the 2018 Municipal Election. That DataFix Comprint Systems Inc. be awarded the contract for Live Voter Listing for the 2018 Municipal Election. Carried.*

Enniskillen/Oil Springs 2017 Fire Budget

Discussions took place regarding the said budget that was discussed at the commission meeting on Monday, March 6.

Motion #19 – Strangway/Burns-Antoine: *That the Village of Oil Springs Council supports the approval of the \$109,264.44 budget for 2017 for the Enniskillen/Oil Springs Fire Department, where the Oil Springs portion will be \$24,038.18, and Enniskillen portion will be \$85,226.26 Carried.*

Automatic Aid Agreement – Fire Department

Discussions took place regarding the Automatic Aid Agreement between the Township of Dawn-Euphemia, the Township of Enniskillen, and the Village of Oil Springs.

The Commission made minor changes with the by-law going to each municipality for passing. Oil Springs will have the by-law to pass at their April 4 Council meeting.

OGRA Conference

Discussions took place regarding the said conference. Councillor Wagner and Councillor Powell attended the conference. There was a mix-up with their conference registration, and it was noted that Oil Springs did not donate to the Lambton Room at the conference. Mayor Veen apologized, as he forgot to inform Council/staff of the donation.

Mischief Activity

Discussions took place regarding mischief activity that took place Friday evening on March 3, with two (2) teenagers. Activities described by the teens, were, laying down on Oil Springs Line, causing dangers to themselves and oncoming traffic. The same two (2) teenagers were also noted at a residence in the Village. Mayor Veen indicated he would contact OPP and inform them as this could be related to the vandalism that took place at Oil Mill Trail.

Discussions took place regarding replacing the solar lamp posts at the trail. The Clerk informed Council the Village is responsible for \$2,500 deductible. In 2009 \$14,000 was spent on 8 of the 12 lights at the trail. Further discussions are to take place with the Parks & Recreation Committee on Wednesday, March 22, 2017.

Oil Springs Outdoor Concert

Councillor Wagner informed Council that he will not be available for the month of July as he will be on vacation.

Discussions took place regarding the use of local service clubs to assist with the activities during the day. The Clerk informed Council that we are still waiting for an answer from the federal government pertaining to the Canada 150 grant. \$10,000 was asked to help assist with costs.

The Clerk reminded Council that the Mason's are doing a community BBQ that day in lieu of the 150th celebrations.

It was discussed to have the Oil Springs Optimist Club attend the March 22 Parks & Recreation Committee meeting to discuss involvement in the Outdoor Concert.

Accounts

Motion #20 –Wagner/Powell: *That the Accounts as listed be approved by the Village of Oil Springs Council for payment:*

- 17.1 Village of Oil Springs General Pay List – February 8 – March 7, 2017
- 17.2 Township of Enniskillen – Reservoir 50% Invoice
- 17.3 Township of Enniskillen – Reservoir 100% Invoice Carried.

Approval of Confirming By-law

Motion #21 –Strangway/Burns-Antoine: *That By-law No. 741 of 2017, being a By-law to confirm all resolutions of the Council Meeting held March 7, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:00 p.m.

Motion #22 – Burns-Antoine/Powell: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, April 4, 2017, commencing at 7:00 p.m.* Carried.

Mayor

Clerk