

## The Corporation of the Village of Oil Springs Regular Meeting Minutes

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Date:	Tuesday, June 20, 2017
Time:	7:00 p.m.
Location:	Village of Oil Springs Council Chambers 4591 Oil Springs Line, Oil Springs, ON
Council Members Present:	Andrea Burns-Antoine Rick Powell Matt Strangway Larry Wagner, Chair
Council Member Absent:	Ian Veen, Mayor
Staff Member Present:	Jennifer Turk, Clerk-Treasurer Darren Morningstar, Superintendent of Public Works

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### **Call to Order**

Councillor Wagner opened the meeting at 7:00 p.m.

### **Declaration of Pecuniary Interest/Conflict of Interest**

No declaration was made by any one member of Council at this time. Councillor Wagner requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### **Delegations**

None.

### **Public Works Department**

At 7:05 p.m., Superintendent of Public Works, Darren Morningstar gave Council an update of the following items:

- Closed dump in Oil Springs – gully is filled in. Dan McNally and John Drury assisted. Protruding objects as outlined in the MOE inspection have been removed and placed in a dumpster for disposal. Fence is mended as per MOE Inspection. Council directed that the MOE be called in to ensure we meet the compliance of the orders set out in the MOE Inspection. Future inspections are to occur quarterly. End of June will be the next inspection performed by Village Staff.
- Flushing and camera work performed by CT Environmental through MIG for the Oil Springs Line Reconstruction occurred today. Report coming to Council outlining findings.
- Concrete Systems on site to investigate ramp. Discussions between Darren and Concrete Systems took place regarding repair work from 2016 installation as well as replacement of sidewalks for 2017 in the amount of \$26,800.

### **Public Works Labourer**

Discussions took place pertaining to the hire of the Public Works Labourer position. Interviews for the said position occurred Tuesday, June 13. The following motion was passed

***Motion #1 – Powell/Strangway: That Council approve the hiring of the following individuals to job share the position of Public Works Labourer with the following conditions:***

- *where one of the successful applicants works 2 weeks on 2 weeks off.*
- *where the other successful applicant will work the same but opposite weeks.*
- *That benefits will not be offered to either successful applicant due to the nature of the “part-time” position.*

- *RRSPs will commence for both parties beginning on the start date of each successful applicant.*
- *That the rate of pay be \$17.25/hour for each successful applicant.*
- *Vacation pay is as stated in the Employee Policy and will be calculated at the end of each calendar year for each successful applicant, with a cheque given to each*
- *Jim Piggot - Successful Applicant #1*
- *Ross McFadden – Successful Applicant #2* *Carried.*

**By-laws**

**Motion #2** – *Burns-Antoine/Strangway: That By-law No. 754 of 2017, A By-Law of the Corporation of The Village of Oil Springs to authorize the execution of an agreement between the Corporation of the Village of Oil Springs and Intelivote Systems Inc. for the provision of Internet/Telephone Voting for the 2018 Municipal Election be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* *Carried.*

At 7:10 p.m., Darren Made his exit from Council Chambers.

**Correspondence – Action Required Items**

**Motion #3** – *Powell/Burns-Antoine: That the following Action Required Items be noted as received and filed accordingly:*

- 5.1 *AMO – EBR & Asset Management Plans, WSIB Draft Policy, Fair Workplaces, Better Jobs Act.* *Carried.*

**Motion #4** – *Burns-Antoine/Strangway: That Council approve the closure of the municipal office on Friday, June 23, 2017 from 9:00 a.m. to Noon, and re-open at 1:00 p.m., due to a meeting at the County of Lambton with MP, MPP, and municipal clerks, and councilors.* *Carried.*

**Motion #5** – *Burns-Antoine/Powell: That the following Action Required Item #5.2 from A-1 Security Systems regarding Annual Maintenance Fees be noted as received and filed accordingly.* *Carried.*

**Motion #6** – *Strangway/Burns-Antoine: That the resolution from Bluewater Power in relation to the balance sheet of the Corporation showing the financial position of the Corporation as at December 31, 2016, and the statement of earnings for the Corporation’s financial year ended December 31, 2016 and the Corporation’s statement of cash flows for the year ended December 31, 2016 are hereby accepted. THAT all acts, intentions and undertakings of the Board and the Officers of the Corporation, including the declaration of dividends evidenced in the financial statements set out above, are confirmed and approved. THAT KPMG LLP Chartered Accountants be appointed as auditors of the subsidiaries to the Corporation but the shareholder waives the requirement for an audit of the Corporation. Ian Veen and Jennifer Turk are elected as directors of the Corporation to hold office until the next annual meeting of the Corporation or until his or her successor has been duly elected or appointed, subject to the provisions of the Corporation’s bylaws. That Council of the Village of Oil Springs confirms all actions in the prior year, including the declaration of dividends as evidenced in the financial statements.* *Carried.*

**Correspondence – Recommended Reading**

**Motion #7** – *Powell/Burns-Antoine: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.*

- 6.1 *MTAG – ARM Notice of Administrator*  
 6.2 *Main Pumping Station Alum Dosing System – Update Compliance* *Carried.*

**Approval of Confirming By-law**

**Motion #8** –Burns-Antoine/Strangway: *That By-law No. 755 of 2017, being a By-law to confirm all resolutions of the Council Meeting held June 20, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

**Adjournment**

Adjournment of the Regular Council Meeting took place at 7:30 p.m.

**Motion #9** – Powell/Burns-Antoine: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, July 11, 2017, commencing at 7:00 p.m. Carried.*

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Mayor

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Clerk